



## MEMORANDUM

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Date: May 6, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso  
City Manager

From: Matt Willman, P.E.  
Utilities Director

Subject: **Ratification of Change Order 1 to Reynolds Construction of Florida LLC Construction Contract for the White St Stormwater Pump Station, Pump Can Installation Pursuant to Section 2-845(a) of the Code of Ordinances**

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### Introduction

This resolution will ratify the approval of Change Order 1 for the contract with Reynolds Construction of Florida LLC, in the increased amount of \$31,947.48 pursuant to Section 2-845(a) of the Code of Ordinances for Installation of Pump Cans at the White St Stormwater Pump Station and authorize any necessary budget transfers upon consent of the City Attorney.

### Background

Reynolds Construction of Florida LLC was approved to install new pump cans at the White St Stormwater Pump Station under Resolution 24-316, for a cost of \$135,800. Unforeseen conditions necessitated additional demolition to remove the existing cans, as well as additional rehabilitation to ensure proper fitment of the new cans. 133 additional labor hours and ancillary materials totaling \$31,947.48 was required to complete the installation. This is a 23.5% Increase of the contract price bringing the total project cost to \$167,747.48.

Pursuant to Section 2-845(a), in a construction contract where property or city funds are at risk, the City Manager may approve a change order in excess of five cumulative percent of the contract price and present the change order to City Commission for ratification at its next scheduled meeting.

### Procurement

This project was a budgeted expenditure for FY2025 in the amount of \$350,000.00 in account 402-3803-538-4600. Additional budget of \$31,947.48 will increase total contract cost to \$167,747.48. Increased total is 47.9% below budget.

### Recommendation:

The City Manager's Office recommends that the Mayor and City Commission ratify the approval of Change Order 1 in the amount of \$31,947.48 for the contract with Reynolds Construction of Florida LLC increasing total contract cost to \$167,747.48; approve any necessary budget transfers and authorize the City Manager to execute any necessary documents and budget transfers upon consent of the City Attorney.