



MEMORANDUM

Date: December 14, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager *APC*

From: Katie P. Halloran
Planning Director

Subject: Approval of the Stantec Consulting Services contract for the Duval Street Economic Corridor Resiliency and Revitalization Plan

Action Statement

This resolution would accept the negotiated and executed contract between the City of Key West and Stantec Consulting Services, Inc. for the Duval Street Economic Corridor Resiliency and Revitalization Plan, not to exceed \$1,065,310.00 (\$500,000.00 federal/ \$565,310.00 city match) and approve the necessary budget transfers from account number 101-1900-519-6300 and project IS19002102.

Background

The City Commission approved the "State of Florida Department of Economic Opportunity Federally Funded Community Development Block Grant Mitigation Program (CDBG-MIT) Subrecipient Agreement" #MT011 for the Duval Street Economic Corridor Resiliency and Revitalization Plan, accepting a total amount up to \$500,000.00 (city match of up to \$565,310.00) on June 21, 2022, Resolution 22-144.

The City Commission approved the ranking of proposals in response to RFQ 22-004 and authorized the City Manager and City Attorney to negotiate and execute a contract with the highest ranked firm, Stantec Consulting Services, Inc. on November 1, 2022, Resolution 22-256.

The agreement between the City of Key West and Stantec Consulting Services Inc. was executed on July 7, 2023. Staff from Engineering, Utilities and Planning negotiated consultant Task Orders 1-7 to a total cost of \$830,918. This allows some funding to remain in this project budget to request construction plans for a potential pilot segment of one or two blocks, upon approval of the final plan by City Commission. Task

1 of the plan is a vulnerability analysis, and Stantec has already completed site visits and is in the process of collecting data to complete this task.

At this time, the project must receive City Commission approval to accept the final Stantec Consulting Services Inc. contract and to make the necessary budget transfers from account number 101-1900-519-6300.

The City Manager is collaborating with property owners with large holdings along the corridor to assess their interests and concerns. The City Manager's Office will assist project management staff to corridor the first city-wide Duval Street Corridor workshop during January 2024 and "save the date" notices will be shared with City Commissioners and the public.

Financial

The contract with Stantec Consulting Services, Inc. is for the Duval Street Economic Corridor Resiliency and Revitalization Plan and is for a not to exceed amount of \$1,065,310.00 (\$500,000.00 federal/ \$565,310.00 city match).

Recommendation

The City Manager's Office recommends that the City Commission accept the negotiated and executed contract between the City of Key West and Stantec Consulting Services, Inc. for the Duval Street Economic Corridor Resiliency and Revitalization Plan, for a not to exceed amount of \$1,065,310.00 (\$500,000.00 federal/ \$565,310.00 city match) and approve the necessary budget amendments and transfers from account number 101-1900-519- 6300.