



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

Date: December 11, 2014

To: Jim Scholl, City Manager

From: Gary Volenec, P.E., Engineering Department

Cc: Greg Veliz, Assistant City Manager
Sarah Spurlock, Assistant City Manager
James Bouquet, P.E., Director of Engineering

Subject: Approve Work Order to D.H. Higgins, Inc. under the General Services Contract for ADA compliant Sidewalk Ramp construction within the 500 and 600 Block of Greene Street in the amount of \$33,540.15

Action Statement

This Resolution would approve a Work Order to D.N. Higgins, Inc. under the General Services Contract for Americans with Disability Act (ADA) compliant Sidewalk Ramp construction within in the 500 and 600 Blocks of Greene Street in the amount of \$33,540.15.

Background

The General Services Contract has been an ongoing contract, under various names, since 1992. The City maintains this competitively bid Contract for the purpose of general installation, repair and replacement of paving, sidewalks, storm and sanitary sewer systems, and other miscellaneous municipal work. As the City establishes locations and scopes of work where repairs are necessary, project Work Orders are issued.

Resolutions 10-319 and 10-320, dated November 3, 2010, awarded D.N. Higgins, Inc. and Charley Toppino & Sons, Inc. three year General Services Contracts. A two year contract extension option for D.N. Higgins, Inc. was approved by resolution 13-314. Charley Toppino & Sons, Inc. declined the City's invitation to extend their contract.

The improvement and maintenance of City infrastructure is critical to meeting the current and future needs of the citizens of Key West. The City's goal is to maintain the City's hard assets. (Strategic Plan "Infrastructure" goal 4)

MEMORANDUM

Purpose and Justification

There are areas along Greene Street where sidewalk ramps need to be brought into compliance with ADA to provide a safer environment for pedestrian traffic. D.N. Higgins, Inc. has submitted the attached proposal, dated December 5, 2014, in the amount of \$30,540.15 to complete curb/sidewalk removal and ADA ramp construction at one corner location at the Ann Street intersection and two corners at the Simonton Street intersection. City staff recommends including an additional \$3,000.00 allowance to cover unforeseen conditions, resulting in a total Work Order amount of \$33,540.15.

Options

Option #1 Approve the Work Order to D.N. Higgins, Inc. under the General Services Contract for curb/sidewalk removal and ADA ramps construction in the amount of \$33,540.15.

Option #2 Do not approve a Work Order to DN Higgins, Inc. under the General Services Contract for curb/sidewalk removal and ADA ramps installation. If this option is selected, noncompliance issues will remain.

Financial Issues

Funds will be used from the Internal Improvement Fund account #102-4102-541-6300 (EN1303). Upon approval, a purchase order will be issued to D.N. Higgins, Inc. in the amount of \$33,540.15. The included \$3,000.00 allowance will not be paid unless approved by the City to address unforeseen conditions.

Recommendation

Approve a Work Order to D.N. Higgins, Inc. under the General Services Contract for curb/sidewalk removal and ADA ramps construction in the amount of \$33,540.15.