

**South Florida Regional Planning Council
 HUD Sustainable Communities Initiative
 Federal In-Kind Match Funds Reporting Form**

Reporting Period	From:		To:	
Reporting Organization:				
Reporting Date:				

Summary of Expenses for this Reporting Period	
Part 1. Staff Salary and Fringe	\$0.00
Part 2. Staff Travel Expenses	\$0.00
Part 3. Other Expenses	\$0.00
Total Expenses for this Reporting Period	\$0.00

1. Eligible match expenses must have been incurred on after February 21, 2011, and prior to completion of the grant period (Feb/2013).
2. Eligible match expenses must reflect activities or events tied to completion of the goals of the HUD Sustainable Communities Initiative.
3. Salary rates are capped at \$129,517 per year or \$62.26 per hour; amounts in excess of the cap will be discarded.
4. Please attach copies of documentation for each expenditure listed. You must retain originals for 3 years after completion of the grant.
5. For staff salary and fringe, please attach timesheets; also attach meeting agendas when appropriate.

I certify that the information reported on this form is accurate and true to the best of my knowledge and belief.

Name of Authorized Official	Signature	Date

