



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

TO: Caroline Street and Bahama Village Community Redevelopment Agency

FROM: Karen Olson

DATE: January 20, 2015

SUBJECT: Purchase of 24 Decorative Bicycle Racks for Lazy Way Lane

ACTION STATEMENT:

Approve purchase of 24 decorative bicycle racks use along Lazy Way Lane at Key West Historic Seaport in the amount of \$11,463. This purchase will be direct from the manufacturer, FORMS+SURFACES of Pittsburg, Pennsylvania.

BACKGROUND:

Key West Historic Seaport, in conjunction with The Marker Resort, is enhancing the portion of Lazy Way Lane directly adjacent to the resorts property. The resort is providing landscaping, brick pavers, bollards and a bicycle / scooter parking area per a revocable license agreement as approved by Resolution 14-313.

The Seaports involvement with this enhancement includes the purchasing and installation 4 LED Pole Lights to match the existing Harborwalk lighting. And the purchase of 24 bicycle racks to be installed by the resorts contractor.

The bicycle racks being purchased are consistent with the racks being used around the Historic Seaport with the Common Area Enhancements project, The Marker Hotel and the Caroline Street Corridor project.

The Bight Board approved this item during their January 14, 2015 meeting.

PURPOSE & JUSTIFICATION:

A Request for Quote was issued directly to the manufacturer FORMS+SURFACES. The quote was to include providing and delivering 24 decorative bicycle racks.

Going directly to the manufacturer was in the best interest of the City to save the Seaport the 15% – 20% mark-up that would be included in vendor pricing.

FINANCIAL IMPACT:

The purchase of the 24 decorative bicycle racks in the amount of \$11,463 will come from the Common Area Improvement plan, project KB1103, account 405-7504-575-6300.

RECOMMENDATION:

Staff recommends the purchase of 24 decorative bicycle racks in the amount of \$11,463 direct from the manufacturer, FORMS+SURFACES of Pittsburg, Pennsylvania.

MEMORANDUM