



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

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Thursday, March 22, 2018

10:00 AM

City Hall

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#### Call Meeting To Order

10:03AM

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

#### Roll Call

**Absent** 14 - Corbett, Delostrinos, DeMaria, Ms. Green, Haller, Hernandez, Ms. Higgins, Ignoffo, Mr. Jones, Perkins, Stoughton, Mr. Torrence, Mr. Wampler, and Mr. Wilkins

**Present** 5 - Mr. Fraser, Ms. Paul-Leto, Ms. Torregrosa, Wright, and McAlearney

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

*A motion was made by Ms. Enid Torregrosa, seconded by Mr. Steve McAlearney that the Agenda be approved. The motion passed unanimously.*

**Approved on the Consent Agenda**

#### Approval of Minutes

1 February 22, 2018

**Attachments:** [Minutes](#)

*A motion was made by Ms. Enid Torregrosa, seconded by Mr. Steve McAlearney that the Minutes be approved. The motion passed unanimously.*

**Approved**

## Discussion Items

### Old Business

- 2                    **Postponed - Major Development Plan - 638 United Street (RE# 00036600-000000)** - A request for a major development plan approval for the construction of five residential units located within the Historic Residential / Office (HRO) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

**Attachments:**    [Application](#)  
                          [Plans](#)  
                          [Utilities Comments](#)  
                          [FEMA Comments](#)  
                          [Keys Energy Comments](#)  
                          [Request for Postponement](#)  
                          [Urban Forestry Comments](#)

Postponed

### New Business

- 3                    Easement - 618 Catholic Lane (RE # 00010960-000000) - A request for an easement in order to maintain an existing portion of a pool, a four foot high waterfall, an outdoor shower with deck, bamboo fencing, landscaping, and brick pavers that encroaches onto the Cates Lane Right-of-Way approximately 257 square feet, more or less located within the Historic High Density Residential (HHDR) Zoning District pursuant to the Code of Ordinances of the City of Key West, Florida.

**Attachments:**    [Package](#)  
                          [FEMA comments](#)  
                          [Urban Forestry Comments](#)  
                          [Keys Energy Comments](#)  
                          [Utilities Comments](#)

Received and Filed

- 4 Conditional Use - 1103-1105-1107 Simonton Street (RE # 00027490-000000; 00027500-000000; 00025710-000000) - A request for conditional use approval for the location of a restaurant with outdoor consumption area on property located in the Historic Neighborhood Commercial-Truman/Simonton (HNC-1) Zoning District pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

**Attachments:** [Package](#)  
[FEMA Comments](#)  
[Urban Forestry Comments](#)  
[Keys Energy Comments](#)  
[Utilities Comments](#)

**Received and Filed**

- 5 Easement - 1022 Roberts Lane (RE # 00010740-000000) - A request for an easement in order to maintain an existing portion of a one story framed structure, a portion of a six foot high wood fence, brick pavers, planters in front of the house, an electric meter, entryway steps, a gate, and a portion of pool equipment piping that encroaches onto the Cates Lane Right-of-Way approximately 128 square feet, more or less located within the Historic High Density Residential (HHDR) Zoning District pursuant to the Code of Ordinances of the City of Key West, Florida.

**Attachments:** [Package](#)  
[FEMA Comments](#)  
[Urban Forestry Comments](#)  
[Keys Energy Comments](#)  
[Utilities Comments](#)

*Received and Filed*

## Reports

## Adjournment

10:21 AM