




**CIVIL SERVICE BOARD  
(305) 809-3770**

**EXECUTIVE SUMMARY**

TO: Mayor & Members of the City Commission

FROM: Claire Hurd   
Clerk, Civil Service Board

DATE: November 22, 2010

RE: Civil Service Board (CSB) Rules & Regulations Amendment

**ACTION STATEMENT:**

Request approval of amendments to CSB Rules and Regulations. The amended rules are necessary to conform CSB Rules and Regulations to provisions contained in the new IAFF contract.

**HISTORY:**

The recently negotiated IAFF contract contains new language addressing promotional examination eligibility. CSB Rules and Regulations are subordinate to the IAFF contract, so it makes sense to conform the CSB Rules and Regulations to the IAFF contract, for the sake of clarity. The CSB will continue to administer promotional exams.

The Civil Service Board approved these amendments at its meeting of September 15, 2010. Wayne Owen, local representative of the IAFF, and Sandy Gilbert, Director of Human Resources, attended the meeting. There was no opposition expressed toward the amendments. The Board passed the amendments unanimously.

**FISCAL IMPACT:**

There is no fiscal impact to amending the CSB Rules and Regulations. Board members serve without compensation. Promotional exams are mandated by union contract.

cc: CSB File