



## THE CITY OF KEY WEST

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### **EXECUTIVE SUMMARY**

**Date:** October 19, 2022

**To:** Patti McLaughlin, City Manager

**From:** Eric Augst, Special Projects Designer

**Cc:** Todd Stoughton, Assistant City Manager  
Christina Bervaldi, Finance Director  
Gary Volenec, Interim Engineering Director

**Subject:** Authorization to execute Change Order #4 in the amount of \$776,488.97 and extend contract time by 70 days to Charley Toppino and Sons, Inc. for additional work on Eaton Street from Simonton Street to Whitehead Street associated with ITB #21-009 Whitehead and Front Improvements Project

### **ACTION STATEMENT**

Authorize City Manager to execute Change Order #4 in the amount of \$776,488.97 and extend contract time by 70 days to Charley Toppino and Sons, Inc. for additional work associated with ITB #21-009 Whitehead and Front Improvements Project and execute any necessary budget transfers/amendments.

### **BACKGROUND**

A contract was awarded to Charley Toppino and Sons, Inc. (CTS) for the construction of the Whitehead and Front Street Improvements project per Resolution 21-113. The City of Key West is partnering with the Monroe County and FKAA on the project through an Interlocal Agreement (ILA) per Resolution 21-058. FKAA has replaced their water main on the portion of Eaton Street between Simonton Street and Whitehead Street ahead of Monroe County's roadway rehabilitation. This portion is in the influence area of the Whitehead Street project and was an added scope to that project. Monroe County and FKAA is not a party to the contract; however, a portion of the total contract cost attributed to Monroe County's scope will be reimbursed to the city per the terms of the ILA between Monroe County and the City of Key West.

## **PURPOSE AND JUSTIFICATION**

Change Order #4 in the amount of \$776,488.97 will cover repaving Eaton Street from Simonton Street to Whitehead Street. Monroe County is responsible for Eaton Street because it is a county road. Additional work also includes new ADA compliant sidewalks, F-curbing, signage, meter box installation, and thermoplastic striping which are items that the City maintains. Monroe County has agreed to pay \$262,837.90 of the change order for the repaving work. This reimbursement is in accordance with the ILA, which states the County will pay for change orders related to the County's scope of work requested and approved by the County and the City. The City staff coordinated with Monroe County and negotiated a final cost that was reasonable to both parties. Additionally, Monroe County has provided a letter of intent for a budget increase for their \$262,837.90 portion of the change order.

This project supports the Key West Strategic Plan including meeting Infrastructure Goal #1, *A transportation system which is aesthetically attractive, functional, efficient, safer and environmentally sensitive.*

## **FINANCIAL**

The change order will be funded from Account 102-4102-541-6300 (Internal Improvements/Gas Tax); Project II41022201. Purchase order #94266 to CTS will increase from the current contract amount of \$2,506,598.85 to \$3,283,087.82. upon execution of Change Order #4.

## **RECOMMENDATION**

Staff recommends authorizing the City Manager to execute Change Order #4 in the amount of \$776,488.97 and extend contract time by 70 days to Charley Toppino and Sons, Inc., and execute any necessary budget transfers/amendments.