



## THE CITY OF KEY WEST

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### COVER MEMO

Date: August 8, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton  
Interim City Manager

From: Katie P. Halloran  
Planning Director

Subject: **File 24-6029. Presenting Sustainability Advisory Board Resolution 24-02, Announcing Annual Priorities for Fiscal Year 2024-2025.**

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#### **Introduction**

The Planning Department recommends that the City Commission carefully consider and take action to realize budgetary and personnel requests as outlined by the Sustainability Advisory Board through Resolution 24-01. These requests would function to support and improve the City's Sustainability and Resilience and further goals of the Key West Forward Strategic Plan 2021-2024.

#### **Background:**

The Sustainability Advisory Board (SAB) sets priorities annually in the early summer for the purpose of advising the City Commission during budget workshops. The SAB discussed potential priorities at its May 7, 2024 meeting and completed its final ranking of those priorities on June 4, 2024. The SAB Chair Shelley Krueger presented those priorities to the City Commission on June 6, 2024 as part of the SAB Annual Report.

#### **Procurement**

The Annual Priorities contain many budget related actions, including: Implementing an Energy Services Company (ESCO) program, Implementing a Resiliency Fee program, Hiring a Recycling Coordinator; Hiring a Sustainable Transportation Coordinator; Creating additional permanent funding for Transit; and Increase Water Quality Monitoring funding.

There are some priorities that do not have budgetary impacts on the City for Fiscal Year 2024-2025, such as: Developing stronger building codes for wind and flood; Developing a plan to increase local composting, Mandatory and incentivized recycling for businesses; Decrease imperviousness by adopting best management practices for stormwater and Complete the 10-Year Energy Plan.

*Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.*



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### **Strategic Plan (Key West Forward):**

Every one of the SAB priorities can be tied to goals within Key West Forward, Strategic Plan 2021-2024.

### **Recommendation:**

The City Manager's Office recommends the Mayor and Commission consider Sustainability Advisory Board Resolution 24-01 and consider allocation of associated funding during fiscal year 2024-2025 budget hearings. The Planning Department supports the Sustainability Advisory Board's recommendations.

Exhibits:

Exhibit A – The Sustainability Advisory Board Resolution 24-02