



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

Date: May 29, 2015

To: Jim Scholl, City Manager

From: Gary Volenec, P.E., Engineering Department

Cc: Greg Veliz, Assistant City Manager
Sarah Spurlock, Assistant City Manager
James Bouquet, P.E., Director of Engineering

Subject: Approve Work Order to D.H. Higgins, Inc. under the General Services Contract to provide for sidewalk improvements including ADA compliant ramp construction along Waddell Avenue and Alberta Street in the amount of \$32,978.07

Action Statement

This Resolution would approve a Work Order to D.N. Higgins, Inc. under the General Services Contract for Americans with Disability Act (ADA) compliant Sidewalk and Ramp construction at the sidewalks and northeast corner of Waddell Avenue and Alberta Street

Background

The General Services Contract has been an ongoing contract, under various names, since 1992. The City maintains this competitively bid Contract for the purpose of general installation, repair and replacement of paving, sidewalks, storm and sanitary sewer systems, and other miscellaneous municipal work. As the City establishes locations and scopes of work where repairs are necessary, project Work Orders are issued.

Resolutions 10-319 and 10-320, dated November 3, 2010, awarded D.N. Higgins, Inc. and Charley Toppino & Sons, Inc. three year General Services Contracts. A two year contract extension option for D.N. Higgins, Inc. was approved by resolution 13-314. Charley Toppino & Sons, Inc. declined the City's invitation to extend their contract.

The improvement and maintenance of City infrastructure is critical to meeting the current and future needs of the citizens of Key West. The City's goal is to maintain the City's hard assets. (Strategic Plan "Infrastructure" goal 4)

MEMORANDUM

Purpose and Justification

The sidewalks at Waddell Avenue and Alberta Streets are severely deteriorated and have come to the attention of City Risk Management staff. Following site review, Engineering staff recommended removal and replacement of portions of sidewalk along Waddell Avenue and Alberta Street. In addition, a new ADA compliant ramp would be constructed at the corner of the intersection. D.N. Higgins, Inc. has submitted the attached proposal, dated May 15, 2015 in the amount of \$32,978.07 to complete the curb/sidewalk removal and provide ADA compliant sidewalks and ramp construction at this location.

Financial Issues

Funds will be used from the Internal Improvement Fund account #102-4102-541-6300 (EN1502). Upon approval, a purchase order will be issued to D.N. Higgins, Inc. in the amount of \$32,978.07.

Recommendation

Approve a Work Order to D.N. Higgins, Inc. under the General Services Contract for curb/sidewalk removal and ADA ramps construction along Waddell Avenue and Alberta Streets in the amount of \$32,978.07.