



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Action Minutes - Final Sustainability Advisory Board

Thursday, December 13, 2012

5:30 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3951 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Call Meeting To Order

5:30 P.M.

Roll Call

Absent 2 - Ms. Balcer, and Mr. Oesterling

Present 5 - Ms. Haskell, Mr. Lybrand, Mr. Massoud, Dr. Williams, and Chairman Larson

Pledge of Allegiance to the Flag

Approval of Agenda

Action Items

- 1 Sustainability Advisory Board proposed 2013 meeting dates

Sponsors: Deputy Clerk Budde

Attachments: [2013 proposed meeting dates](#)

A motion was made by Mr. David Lybrand, seconded by Ms. Monica Haskell, that the Action Items be Approved. The motion passed by an unanimous vote.

- 2 Approving a letter supporting the addition of a bicycle lane on Caroline Street.

Sponsors: Chairman Larson

Attachments: [Draft Letter to Commission](#)

A motion was made by Dr. Ross Williams, seconded by Ms. Monica Haskell, that the Action Items be Approved. The motion passed by an unanimous vote.

Discussion Items

3 Sustainability Goals from the City Manager, Mr. Bob Vitas

Sponsors: Ms. Higgins

Received and Filed

4 Encouraging City staff to complete a "Complete Streets Policy" for adoption.

Sponsors: Ms. Higgins

Attachments: [What are Complete Streets](#)

Received and Filed

Reports

5

- A) Climate Marketing: Preserve Island Life
- B) December is Green Gifts Month
- C) [Southeast Florida Regional Climate Change Compact](#) Summit
- D) Waste Diversion Progress
- E) Pedestrian Mall for Duval?
- F) Sustainability Board Presentations
- G) Utility Tracking Project
- H) Green Building
- I) Grants

Sponsors: Ms. Higgins

Attachments: [December 10th Report](#)
[Green Certification Industries Supported](#)

Received and Filed

6 **Sustainability Advisory Board's Priorities**

- A) Solid Waste Master Plan Report (Ross Williams)
- B) Professional Energy Audits (Matt Massaud)
- C) Climate Action Plan Administrative Actions (Michael Larson)
- D) Climate Action Plan Community Actions (David Lybrand)
- E) Horse Manure Composting & Bahama Village Community Garden (Becki Balcer)
- F) Electric Vehicle Charging (Emil Oesterling)

Sponsors: Vice Chair Williams

Received and Filed

Adjournment

6:56 P.M.