

MINUTES

SUSTAINABILITY ADVISORY BOARD MEETING

OLD CITY HALL, COMMISSION CHAMBERS
512 GREENE STREET

THURSDAY, JULY 12, 2012

A meeting of the Sustainability Advisory Board of the City of Key West, Florida, was held in Old City Hall main chambers, 512 Greene Street, on Thursday, July 12, 2012.

Chairman Dr. Ross Williams called the meeting to order at 5:30 p.m.

Answering roll call were Board Members Tom Favelli, David Lybrand, Ross Williams and Chairman Michael Larson.

Board Member Mr. Emil Oesterling was absent

Also present were the Sustainability Coordinator Alison Higgins, Utilities Manager Jay Gewin and Deputy City Clerk Angela Budde.

APPROVAL OF AGENDA:

Chairman Larson asked for changes to the agenda.

Chairman Larson asked to have Reports Items # 6 and # 8 be heard after Presentation #3.

There were no objections to change the agenda and it was approved unanimously.

APPROVAL OF MINUTES:

May 10, 2012 (Regular)

It was moved by Mr. Lybrand and seconded by Dr. Williams to approve the Minutes.

Chairman Larson acknowledged the motion and second and asked for verbal approval.

The Minutes were approved unanimously.

June 14, 2012 (Regular)

Deputy Clerk Budde acknowledged a correction to make of adding Mr. Favelli to the attendance of the meeting.

It was moved by Dr. Williams and seconded by Mr. Larson to approve the Minutes.

Chairman Larson acknowledged the motion and second and asked for verbal approval.

The Minutes were approved with the amendment unanimously.

PRESENTATIONS:

COMMENDATION TO FORMER SUSTAINABILITY ADVISORY BOARD MEMBER RICHARD PUENTE (SUSTAINABILITY ADVISORY BOARD)

The Clerk read the title of the item.

Chairman Larson presented a Commendation from City Manager Jim Scholl for volunteering his time to serve on the Board.

REPORTS:

UPDATE FROM THE STRATEGIC PLANNING STEERING COMMITTEE (Chairman Larson)

The Clerk read the title of the item.

Chairman Larson introduced Mr. Perry Johnston to the Board and Mr. Johnston gave his report on the Strategic Planning Steering Committee's progress thus far.

SOLID WASTE MASTER PLAN UPDATES (Mr. Gewin)

The Clerk read the title of the item

Utilities Manager Jay Gewin updated the Board on the Solid Waste Master Plan status and he advised the City is working with Kessler to finalize the plan. He spoke on the City's research to

locate a current Bid already developed by another Florida Municipality that would allow the City to use their bid language instead of developing a new document and this would speed up the process for the City. Mr. Gewin spoke he was optimistic to purchase the totes or recyclable carts under budget saving the City as much as \$80,000.00. Utilities Manager Gewin advised the City is also working on changing the logistics of pickup from Waste Management to become a 1 to 1 to 1 collection program; once a week recycling, once a week yard waste and once a week garbage pick up.

PRESENTATIONS:

SOLID WASTE BY THE WASTE MANAGEMENT DIRECTOR FOR ALACHUA COUNTY SALLY PALMI (MS. HIGGINS)

The clerk read the title of the item.

Presentations via Skype was given to the Board.

ACTION ITEMS: POSTPONED TO AUGUST 9, 2012

UPDATE FROM CITY OF LANTANA (LANTANA)

- a) **Administration Services Agreement**
- b) **Interlocal Agreement**
- c) **Progress Report**

REVIEW OF PROPERTY ASSESSED GREEN BUSINESS PROGRAMS (NORTH PORT)

- a) **District Management Services**
- b) **REBU Energy**
- c) **Ygrene**
- d) **Florida Green Energy Works**

REVIEW OF GREEN BUSINESS CERTIFICATIONS (MS. HIGGINS)

- a) **Nationwide Efforts**
- b) **State of Florida Certifications**
- c) **Regional Efforts**
- d) **Green Business Certifications 2.0**

Chairman Larson read the title of item.

The following people spoke on the matter:

Coordinator Alison Higgins
Dave Thatcher, City of Lantana

It was moved by Dr. Williams and seconded by Mr. Favelli to postpone the item to August 9, 2012 meeting.

Chairman Larson acknowledged the motion and second requested verbal approval. The response was unanimous to postpone the Action Item to August 9, 2012.

REPORTS

UPDATE FROM THE SUSTAINABILITY COORDINATOR (Ms. Higgins)

- A) **Energy Audits / Intern / Energy Contest**
- B) **Utility Tracking Project**
- C) **Sustainability Advisory Board Workshops**
- D) **Green Business Certifications**
- E) **LED Lighting**
- F) **Horse Compost / Community Garden**
- G) **Cistern Bike Tour**
- H) **Climate Marketing: Preserve Island Life**

- I) **Green Toursim**
- J) **Comprehensive Plan**
- K) **Green Building Recommendations**
- L) **Grants**
- M) **Monroe County Community Climate Action Plan**

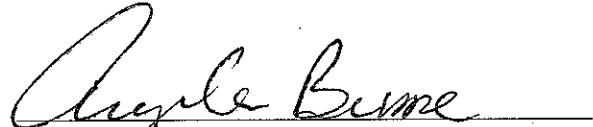
BOARD COMMENTS:

Chairman Larson spoke of having on the next agenda a review of the website and looking at the Green Business Certification and Pace program. Possibly arranging a webinar with Mitch Kessler to discuss the pending final report of the Solid Waste Master Plan and there was discussion of comparing composting with container composting.

NEXT MEETING WILL BE AUGUST 9, 2012

ADJOURNMENT:

There being no further business the Chairman adjourned the meeting at 7:42 p.m.


Angela Budde, Deputy City Clerk