

Executive Summary



To: Patti McLauchlin, City Manager

From: Maria Ratcliff, Special Events Administrator

Date: October 20, 2021

RE: Recommendation to Approve the “ 40th Annual Key West Half Marathon and 5K Run”

Action:

Respectfully request the City Commission approve “The 24th Annual Key West Half Marathon and 5K Run”

Background:

The City Manager’s Office has received an application from “Key West Half Marathon” for an event, on Sunday, January 16, 2022, from 7:00 a.m. to 1:00 p.m at the Half Shell Raw Bar (Registration and set up - Friday, January 14th and Saturday, January 15th). Applicant has agreed to abide by City Codes and Ordinances, including providing insurance and recycling. Key West Half Marathon, LLC was advised that the approval may be revoked by the Commission or the City Manager, due to exigent circumstances such as the resurgence of COVID-19 in the Community.

Financial Impact:

There will be no additional expenses to the City as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Fee Matrix.

Recommendation:

Request the City Commission approve the “24th Annual Key West Half Marathon in Key West on Sunday, January 16 , 2022”.