



Monthly Property Management Department Report

To: Albert P. Childress
City Manager



Date: May 9, 2024

From: Gary Moreira
Senior Property Manager

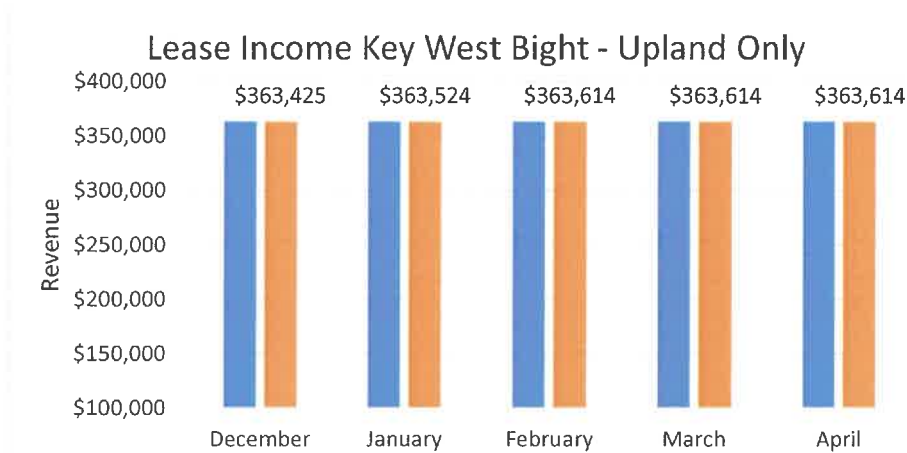
Subject: April 2024 Property Management Report

Property Management

Rent Collections – Note: tables have not included percentage rent estimates from percentage rent vs. base rent paying tenants.

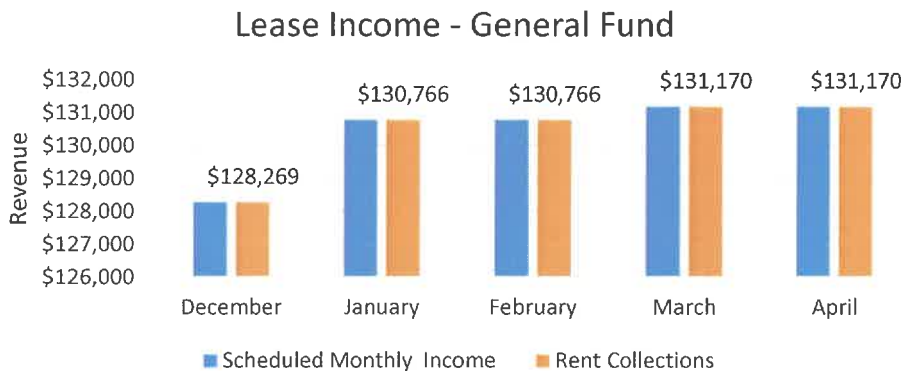
Projected Income - \$363,614

Collected - \$363,614



Projected Income – \$131,170

Collected - \$131,170



Projected Income – \$8,464

Collected – \$7,547* (see note below)

Lease Income - Submerged Lands



Leases Renewed, Amendments/Executed	2
Records Request/Research	2
Yardi & Maintain X database Import	2
Gross Sales data entry to Yardi	7
Leases/Licenses drafted	1
Leases/Agreements Reviewed	18
Rent Collected	See tables
Default Notices/Collection Calls	1* (Harbor Lodge SL Lease \$917.00)
Tenant meetings	6
Tenant Complaints received	1
Property Maintenance requested	1
Lease Language Modifications	1
Public Notices Published	3