

Adaptation & Energy Manager Report

March 2024

- Adaptation and Energy Coordinator completed tracking annual energy consumption for 2023, for City owned Tier 1 properties in Portfolio Manager. (Tier 1 properties are City owned properties that are not leased and are currently in use by the City, for which the City pays the utility bills.)
- Adaptation and Energy Coordinator updated the "Electric Meter Master List" containing electricity meter information for City owned Tier 1 properties.
- Adaptation and Energy Coordinator updated the " Building Master List" for city owned Tier 1 properties, to track property information and details.
- Adaptation and Energy Coordinator completed her 6 month probation.
- Adaptation and Energy Coordinator attended the Earth Day Planning Meeting with the Team at the Botanical Gardens.
- Adaptation and Energy Coordinator took measurements for water quality signs to go on Key West Beaches.
- Adaptation and Energy Coordinator designed the water quality signs.
- Adaptation and Energy Coordinator designed outreach materials for the Key West Climate Adaptation Plan such as post cards and sandwich board designs.
- Adaptation and Energy Coordinator put together the first E- newsletter sent out March 2024 containing recording of the first public workshop and updates on the Key West Climate Adaptation Plan.
- Adaptation and Energy Coordinator attended the NREL C2C Cohort “Evaluating and Prioritizing Municipal Buildings for Energy Efficiency and Decarbonization Investment.”
- Adaptation and Energy Coordinator attended the Quarterly meeting for the Key West Water Quality Improvement Plan. Adaptation and Energy Coordinator attended the EECBG Energy Webinar.
- Adaptation and Energy Coordinator attended 2 Employee Committee meetings.