



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Caroline Street Corridor and Bahama Village Community Redevelopment Agency

Tuesday, March 4, 2025

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 7:22 P.M.

Roll Call

Present 7 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Hoover, Commissioner Kaufman, Commissioner Lee, and Mayor Henriquez

Approval of Agenda

The agenda was unanimously approved as amended

Citizen Comments

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

Approval of Minutes

1 *December 12, 2024

Attachments: [Minutes](#)

Approved

Resolutions

- 2 *Ratifying pursuant to Section 2-797 of the Code of Ordinances the attached Key West Historic Seaport and Bight Marina FY2025 marketing services Task Order between the City/CRA and Adept Public Relations, LLC in an amount not to exceed \$201,125.00; Authorizing any necessary budget transfers or adjustments; Authorizing the City Manager or designee to execute necessary documents on behalf of the City/CRA, upon consent of the City Attorney.

Sponsors: City Manager Barroso

Attachments: [Resolution](#)
[Cover Memo](#)
[2025 Task Order](#)
[KWB Resolution 25-02](#)
[CM Purchase Exemption](#)
[Res #22-013](#)
[Master Agreement](#)

Passed

Enactment No: Res 25-048

- 3 *Approving the attached Lease between the CRA and Local Color Key West, Inc., d/b/a Local Color for the property located at 276 Margaret Street.

Sponsors: City Manager Barroso

Attachments: [Resolution](#)
[Cover Memo](#)
[Lease](#)
[Res 19-216 Lease](#)
[Corporate Status - Sun Biz](#)
[KWBB 25-05](#)

Passed

Enactment No: Res 25-049

- 4 *Approving Task Order #3 for Tetra Tech, Inc. for Bid Support and Construction Administration Services for the Key West Bight Ferry Terminal Revitalization and Shoreline Stabilization Project (Project KB75062201) in a total amount of \$234,976.00; Approving any necessary budget transfers; Authorizing the City Manager to execute any necessary documents, upon consent of the City Attorney.

Sponsors: City Manager Barroso

Attachments: [Resolution](#)
[Cover Memo](#)
[TO Proposal](#)
[KWB Resolution 25-01](#)
[Res #22-069 ARPA Grant](#)
[Res #23-126 Tetra RFQ Award](#)

Passed

Enactment No: Res 25-050

Approval of the Consent Agenda

A motion was made by Commissioner Castillo, seconded by Vice Chair Carey to Approve the Consent Agenda. The motion was carried unanimously.

- 5 Approving the attached "Amendment to Interlocal Agreement" between Monroe County, Florida and the City of Key West, Florida for upland support for Man of War Harbor Mooring Field; Authorizing the City Manager to execute necessary documents, upon consent of the City Attorney.

Sponsors: City Manager Barroso

Attachments: [Resolution](#)
[Cover Memo](#)
[First Amendment to ILA](#)
[KWBB 25-03](#)
[Res 24-233 Executed ILA](#)

A motion was made by Commissioner Castillo, seconded by Commissioner Haskell, that the Resolution be Passed. The motion carried by the following vote:

Yes: 7 - Vice Chair Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Hoover, Commissioner Kaufman, Commissioner Lee, and Chair Henriquez

Enactment No: Res 25-051

6

Awarding the Bid of Gemstone RDI JV in response to ITB #25-003 in a total amount not to exceed \$1,045,700.00 for Schooner Wharf Floating Docks Replacement (KB75031802) at the Key West Bight Marina; Waiving minor irregularities; Authorizing any necessary budget transfers or adjustments; Authorizing the City Manager to execute necessary documents in conformance with the bid documents, upon consent of the City Attorney.

Sponsors: City Manager Barroso

Attachments: [Resolution](#)
[Cover Memo](#)
[KWBB Res 25-04](#)
[Bid Memo](#)
[Gemstone Proposal](#)
[Florida Keys Proposal](#)
[General Asphalt Proposal](#)
[Bid Documents](#)
[Addendum #1](#)
[Addendum #2](#)

A motion was made by Commissioner Castillo, seconded by Commissioner Kaufman, to reject all bids and start the ITB process over (thereby denying the Resolution). The motion carried by the following vote:

Yes: 7 - Vice Chair Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Hoover, Commissioner Kaufman, Commissioner Lee, and Chair Henriquez

Enactment No: KWBB 25-04

Adjournment - 7:33 P.M.