



## THE CITY OF KEY WEST

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MEMORANDUM

### EXECUTIVE SUMMARY

**TO:** Gregory W. Veliz, City Manager

**CC:** Patti McLauchlin, Assistant City Manager  
Mark Finigan, Finance Director  
Steve McAlearney, Engineering Director

**FROM:** Carolyn Sheldon, Senior Grants Administrator

**DATE:** May 21, 2020

**RE:** **Approving the attached 2<sup>nd</sup> Amendment to Agreement ID #2288 to extend the termination date to December 31, 2020.**

**ACTION STATEMENT:**

This resolution will approve the attached 2<sup>nd</sup> Amendment to Agreement ID #2288 between the Tourist Development Council (TDC) and the City of Key West for the Key West Amphitheater Enhancements Project to extend the termination date to December 31, 2020.

**BACKGROUND:**

Grant funding in the amount of up to \$125,000.00 to help fund the installation of fencing and structural strong points at the Key West Amphitheater is available through an agreement with the TDC (Resolution 19-011, January 2, 2019). The original termination date of the agreement was March 31, 2020. However, the agreement was extended to September 30, 2020 with the 1<sup>st</sup> Amendment approved by the City Commission (Resolution 20-056, April 7, 2020).

**PURPOSE AND JUSTIFICATION:**

City Staff requested an additional 3-month extension to December 31, 2020 (2<sup>nd</sup> Amendment) to ensure the funds will be available in FY 2021 due to the uncertainty of the Coronavirus situation. Following City Commission approval, the attached 2<sup>nd</sup> Amendment will be placed on the next available BOCC agenda for approval (anticipated in July 2020). Meanwhile, work on the structural strong points continues. Two proposals have been received with a third requested but not received. The fencing is complete.

**FINANCIAL IMPACT:**

This is a no-cost time extension.

**RECOMMENDATION:**

Staff recommends the City Commission approve the attached 2<sup>nd</sup> Amendment to Agreement ID #2288 between the Tourist Development Council (TDC) and the City of Key West for the Key West Amphitheater Enhancements Project to extend the agreement termination date to December 31, 2020.

*Key to the Caribbean – Average yearly temperature 77° F.*