



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Art in Public Places Advisory Board

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Monday, June 16, 2025

5:30 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

**Call Meeting to Order - 5:29 P.M.**

#### Roll Call

**Absent** 2 - Mr. Bromm, and Ms. Convertito

**Present** 5 - Ms. Burgohy, Ms. Cameron, Mr. Heck, Ms. McKenna, and Chair Holtkamp

#### Pledge of Allegiance to the Flag

#### Public Comments

#### Approval of Agenda

*The agenda was unanimously approved as presented.*

#### Approval of Minutes

1 March 19, 2025

**Attachments:** [Minutes](#)

A motion was made by Ms. McKenna, seconded by Ms. Burgohy, to approve the Minutes. The motion passed by unanimous vote.

#### Presentations

2 Key West Housing Authority's Project - 1671 Dunlap Drive -

Gavin Scarbrough

**Attachments:**    [Site Plan](#)  
[Art in Public Places Application & Guidelines](#)

Received and Filed

- 3                      Frederick Douglass Community Center Interior Mural  
Proposed Final Plan - Sally Binard

**Attachments:**    [Main Hall Design Sketch](#)  
[Presentation](#)

Received and Filed

### Action Items

- 4                      Review and approve Debra Yates' proposal to repair and  
clean Smathers Beach mosaic wall

**Attachments:**    [Yates' Proposal](#)  
[Photo of Mosaic Wall](#)

A motion was made by Ms. McKenna, seconded by Ms. Burgohy, to approve the proposal. The motion carried by the following vote:

**Absent:**    2 -    Mr. Bromm, and Ms. Convertito

**Yes:**       5 -    Ms. Burgohy, Ms. Cameron, Mr. Heck, Ms. McKenna, and Chair Holtkamp

- 5                      Review and approve funds for the addition of a poetry  
component to the children's playground at Truman  
Waterfront Park

**Attachments:**    [Memorandum - Todd Stoughton](#)  
[Photo & Proposal](#)

A motion was made by Ms. Cameron, seconded by Mr. Heck, to postpone this item until the July 16, 2025 meeting. The motion carried by the following vote:

**Absent:**    2 -    Mr. Bromm, and Ms. Convertito

**Yes:**       5 -    Ms. Burgohy, Ms. Cameron, Mr. Heck, Ms. McKenna, and Chair Holtkamp

### Discussion Items

- 6                      Update on Frederick Douglass Community Center Art

**Projects****Discussed**

- 7 Key West Seaport Artwork Update - Trellage - Ferrill  
Discussed
- 8 Florida Association of Public Art Professionals (FAPAP) -  
Conference report from Chair and Administrator  
Discussed
- 9 John Jones Navigation Center  
Discussed
- 10 Florida Keys Sculpture Trail Expansion  
  
Discussed

**Reports**

- 11 Administrator's Report

**Attachments:**    [Financial Summary 2nd Qtr 2025](#)  
[Administrator Report - May 2025](#)

**Board Member Comments - Next Meeting - July 16, 2025**

**Adjournment - 6:40 P.M.**