



MEMORANDUM

Date: November 5, 2025

To: Honorable Mayor and Commissioners

Via: Brian Barroso, City Manager

From: Patrick Wright, Director, Growth Management Division

Subject: **File – 25-4693 - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES, ENTITLED “BUILDINGS AND BUILDING REGULATIONS,” TO PROVIDE FOR THE WAIVER OF PERMIT FEES FOR PUBLIC RENTAL HOUSING PROJECTS ON PROPERTIES OWNED BY THE HOUSING AUTHORITY OF THE CITY OF KEY WEST, FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE**

Introduction

The City of Key West recognizes the critical role that the Housing Authority of the City of Key West plays in providing safe, secure, and quality affordable housing solutions to extremely low to moderate-income families, the elderly, and persons with disabilities in the community. The City desires to support the Housing Authority’s mission by reducing the financial burdens associated with the permitting of construction, renovation, and improvement projects at Housing Authority-owned properties.

Background

The City of Key West and the Housing Authority have had a long-standing Cooperation Agreement in place since 1941, which included a provision for the waiver of any building and inspection fees to which the Housing Authority or its (public housing) projects might otherwise be

or become subject. Although this Cooperation Agreement has guided practice for decades, its provisions were not codified in the City's Code of Ordinances. The City of Key West desires to formally codify the Cooperation Agreement to allow for the waiver of building permit fees for construction, renovation, and improvement projects on public rental housing properties, as defined in section 86-9 of the Code of Ordinances, owned or controlled by the Housing Authority of the City of Key West, Florida.

Exhibits:

Exhibit A – Draft Ordinance