



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Caroline Street Corridor and Bahama Village Community Redevelopment Agency

Tuesday, December 2, 2025

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 6:48 P.M.

Roll Call

Present 7 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee, Commissioner Veliz, and Mayor Henriquez

Public Comment

Approval of Agenda

The agenda was unanimously approved as amended

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

Approval of Minutes

1

*November 5, 2025

Attachments: [Minutes](#)

Approved

Resolutions

- 2 *Approving the attached Task Order for 2026 Marketing Services by Adept Strategy and Public Relations in the amount of \$225,125.00; Authorizing the City Manager to execute necessary documents.

Sponsors: City Manager Barroso

Attachments: [Resolution](#)
 [Cover Memo \(Port and Marina\)](#)
 [Task Order Proposal](#)
 [Res #22-013](#)
 [Master Agreement](#)

Passed

Enactment No: Res 25-365

- 3 *Recommending approval of the Second Amendment to the Lease between the CRA and Florida Straits Conch Company, Inc. d/b/a Conch Republic Seafood Company, as attached hereto and made a part hereof, replacing the name Dale Watkins with Fryde Conch, LLC for lobster trap storage in the northwest corner of the parking lot and adding a provision allowing relocation of the storage area during the 631 Green Street renovation.

Sponsors: City Manager Barroso

Attachments: [Resolution](#)
 [Cover Memo \(Property Management\)](#)
 [Second Amendment to Lease](#)
 [*Large File* Lease](#)
 [Resolution 23-353 First Amendment to Lease](#)
 [KWBB 25-28](#)

Passed

Enactment No: Res 25-366

Approval of the Consent Agenda

A motion was made by Commissioner Castillo, seconded by Commissioner Carey, to Approve the Consent Agenda. The motion carried by the following vote:

Yes: 7 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Chair Lee, Commissioner Veliz, and Chair Henriquez

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Approving the design concept for 631 Greene Street pursuant to Section 2-554(b)(2) of the Code of Ordinances; Authorizing the City Manager to execute any necessary budget transfers; Directing the City Manager to engage with Reef Relief to ensure the organization's continued tenancy with the City of Key West.

Sponsors: City Manager Barroso

Attachments: [Resolution](#)
[Cover Memo \(Port and Marina\)](#)
[Concept Design](#)
[KWBB 25-27](#)
[Reef Relief Letter](#)

A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Resolution be Passed. The motion carried by the following vote:

Yes: 7 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Chair Lee, Commissioner Veliz, and Chair Henriquez

Enactment No: Res 25-367

Adjournment - 6:54 P.M.