

Reels -

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT**

Florida Special Events, 981-3-May 98E
Dorin, FL 32541-1 FLSPEvents@aol.com
②

Name of Applicant(s) ^① The Event Network - DBA Pirates in Paradise Festival

Address of Applicant(s) 402 Applecrouth Lane, Suite 2A, Key West, FL

Phone Number of Applicant(s) 305-296-9694 Fax: INFO@PiratesIN 33040
Email Paradise.com

Name of Non-Profit (s) ^① ASTAAR INC 1675 Duval St - C 21, Suite 148,

Address of Non-Profit(s) ^② HELPLINE - PO Box 2186 Key West, FL 33045-2186 33040

Phone Number of Non-Profit(s) ASTAAR #305-767-6158
HELPLINE # 305-292-8455

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 70% (35% each)

Date/Dates of Event Setup - Mon - Nov 21, 2011
Tear Down - Mon - ~~Nov 21~~ Dec 5, 2011

Hours of Operation Open - Wed, Nov 23, 2011 thru, Sun, Dec 4, 2011
10AM to 10PM Daily * Except * on 12/2 * LATEC-

Estimated/anticipated number of persons per day 1,000

Location of Event TRUMAN WATERFRONT COMMONS - END of Southard
^ Pier

Street Closed NO

Detailed description of event See attached

Noise exemption required: Yes No (ONLY Sox 12/2/11)

Alcoholic beverages sold/served at event: Yes No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Julie McEnroe
Applicants Signature

9/21/11
Date

Financial Statement of the event of the previous year must be submitted with application

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EXEMPTION
NOISE CONTROL EXEMPTION**

City of Key West
*** CUSTOMER RECEIPT ***
Oper: KEYWVXC Type: OC Drawer: 1
Date: 10/05/11 45 Receipt no: 1004

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$50.00
G/L account number: 00100003429300 00100001040000		

NOISE ORDINANCE FOR PIRATE'S
EVENT

\$50.00

Tender detail		
CK CHECK	1277	\$50.00
Total tendered		\$50.00
Total payment		\$50.00

Trans date: 10/05/11 Time: 8:42:54

Applicant Name see below

Applicant Address see below

Applicant Phone Number see below

Event Name Pirates In Paradise Maritime Heritage Music Festival

Event Address/Location TRUMAN Annex Waterfront - End of Southland St

Date of Event November 23 - December 4, 2011

Nature of Event ARTS & CRAFT FAIR - Period Encampments,
Carnival rides, Pirate Village & Pub

Profit (3) Non Profit (2)

Time(s) Request for Exemption 10AM-10PM Daily

Number of Exemptions at this location this calendar year _____

Date of last exemption _____

✓ #1277

① Pirates in Paradise Festival
The Event Network, Inc
402 Approach Lane #2A
Key West, FL 33040
305-296-9694

② Florida Special Events
~~800~~ 981-3 98E #235
DESTIN, FL 32541
305-458-4077
(cell) # 305-942-4888

③ - Key West Helpline, Inc
PO Box 2186, Key West FL
305-292-8455
33045-2186

④ Advanced Soft Tissue
Assessment & Rehabilitation
(ASTAAR) INC.
1075 Duval St - 21 - Suite #148
Key West, FL 33040
305-767-6158

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at Mangle's Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. Have a non profit coapplicant et to provide a percentage of revenues to a charitable cause.

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

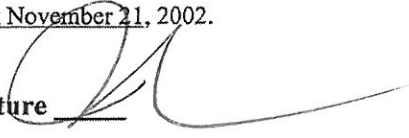
Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

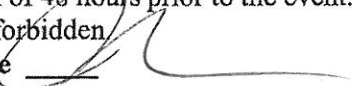
Sponsor's Signature 

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

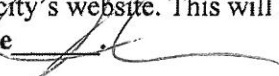
1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.
Sponsor's Signature _____
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature _____
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.
Sponsor's Signature _____
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*
Sponsor's Signature _____
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature _____

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.
Sponsor's Signature _____
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.
Sponsor's Signature _____
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.
Sponsor's Signature _____
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.
Sponsor's Signature _____
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.
Sponsor's Signature _____
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.
Sponsor's Signature _____
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.
Sponsor's Signature _____
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.
Sponsor's Signature _____

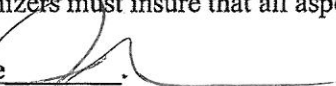
16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature 

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature 

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature 



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

PUBLIC NOTICE

THIS IS TO NOTIFY YOU THAT **PIRATES IN PARADISE EVENT AND HELPLINE FAIR** HAVE APPLIED TO THE KEY WEST CITY COMMISSION FOR A SPECIAL EVENT PERMIT UNDER SECTION 6-86 OF THE CITY'S NOISE CONTROL ORDINANCE. THE APPLICATION IS FOR AN EVENT TO TAKE PLACE STARTING **WEDNESDAY, NOVEMBER 23, 2011 FROM 10:00 A.M. TO 10:00 P.M** **AT THE TRUMAN WATERFRONT** WHICH IS LOCATED WITHIN 100 FEET OF YOUR PROPERTY. A HEARING ON THE APPLICATION WILL TAKE PLACE AT THE CITY COMMISSION MEETING ON **NOVEMBER 1, 2011, AT 6:00 P.M., OLD CITY HALL, 510 GREENE STREET.**

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT MARIA RATCLIFF THE CITY MANAGER'S OFFICE AT 809-3881.

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Collan Murphy Phone number: 305-~~305~~ 394-3417
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass #1 Plastic #2 Plastic Steel
Corrugated Cardboard Other:
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 20 32gal trash & recycling bins
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: 2 Dumpsters and one 5 yard roll off
- Capacity of containers on grounds:
Contact person for containers: Chris Liddle Phone #: 305-797-4162
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: Chris confirmed w/ Greg at WM this week (9/26)
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: Chris Arranged - we have 5yd roll off -
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

* See attached Recycling Plan

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____
Actions taken: _____

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____

Actions taken: _____

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- At the end of the event, remove signs and arrange for their return to owners.
- Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____

Contamination: _____
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers.
- Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*

THE EVENT NETWORK, INC.
PO BOX 1153
KEY WEST, FL 33041

1278

9/23/11
Date

63-27/631 FL
746

Pay to the
Order of

City of Key West
One Thousand and 12

\$1,000

Dollars



Security
Features
Details on
Back

Bank of America

ACH R/T 063100277

For

Recycling Permit

[Signature]
MP

~~063100277 00325 1278~~

Harland Clarke



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to be a cursive name.

**“Pirates in Paradise Maritime Heritage & Music Festival
HELPLINE CARNIVAL, PIRATE VILLAGE, MARKETPLACE & PUB
TRUMAN WATERFRONT PIER & GROUNDS (FESTIVAL RUNS 11/24 thru 12/4)
MOVE IN/SET UP: November 21 – MOVE OUT/TEAR DOWN: December 5, 2011**

RECYCLING PLAN

Who will coordinate and implement the recycling efforts?

Colleen Murphy, Monroe County Recycling Coordinator, has volunteered to serve as recycling coordinator for this event. Her phone number is 305 394 3417 and she can be reached by email at: iamwaterdancer@yahoo.com

How will waste stream composition be evaluated?

Murphy will consult with event organizers to anticipate waste stream composition and recycling potential; she has previously participated in this event. Her professional experience will contribute to the overall waste disposal / recycling plan.

Collection, sorting and transportation plan for trash and recyclables:

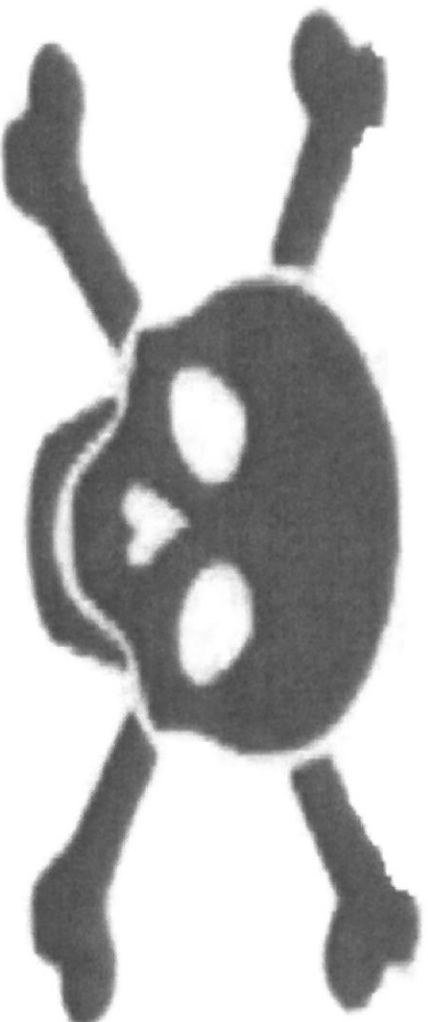
- Each vendor is required to provide their own small receptacles for trash and recycling; cardboard or plastic boxes can be used provided they are clearly marked “TRASH” and “RECYCLING”
- Food and drink vendors will have side-by-side “TRASH” and “RECYCLING” containers, clearly marked, within 50’ of these locations and all other large “TRASH” and “RECYCLING” containers in public areas will be stationed in this manner for maximum effectiveness.
- Recycling instructions will be posted on all recycling receptacles. To minimize confusion and contamination, the organizers plan to only accept aluminum cans, plastic and glass bottles, and plastic cups. Vendors will be required to use recyclable plastic or paper cups and plates; **Styrofoam containers and plastic bags are being discouraged at the event.** They will also be encouraged to sell refillable mugs or other containers and offer discounts for refills. Vendors may also recycle flattened cardboard boxes in the main recycling container placed away from the public areas.
- Volunteers and the coordinator will monitor the bins throughout hours of operation, advise participants of the recycling requirements using a public address system, printed notices, and other means appropriate to pirate events (e.g. gentle floggings and public chastisement).
- One person will be designated as waste patrol throughout all hours of operation; it will be their responsibility to empty or arrange for containers to be emptied into the contracted receptacles.
- Waste Management will be contracted to provide at least a one cubic yard container for trash and a one cubic yard container for recyclables. This will support and encourage a 50% recycling goal for the event. They will immediately be notified when containers are 3/4 full.

What are the Recycling Coordinator’s responsibilities?

- Educate / train recycling cleanup staff, vendors, attendees, and organizers of the event
- Coordinate the lease of recycling and trash bins and their collection;
- Report the volume recycled to the City of Key West (Annalise Mannix 809-3747)
- Ensure all trash/food waste containers are adjacent to a recycling bin
- Locate public recycling and trash receptacles near vendors, bathrooms, entrances and exits.

Recycle Here!

Bottles, Cans, and Plastic Cups



Or Else.....Haarrrgh!

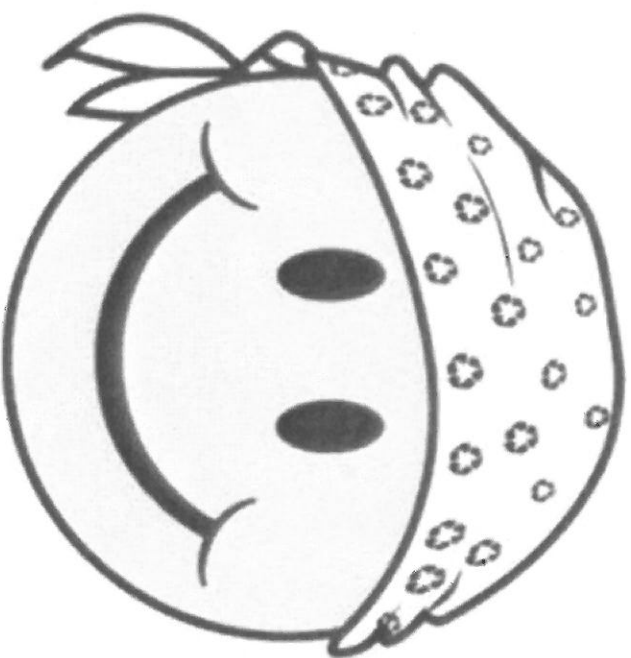
NO Food, Plastic Bags, Styrofoam or Trash

Please Recycle !

DEPOSIT

BOOTY

HERE !



CANS

BOTTLES

Aaaarrgh !

NO TRASH, NO FOOD
NO PLASTIC BAGS

PLASTIC

CUPS

ATTACHMENT A

LICENSE FOR USE OF CITY OF KEY WEST OWNED PROPERTY

LICENSE NUMBER

THIS LICENSE TO USE CITY OF KEY WEST PROPERTY HEREIN DESCRIBED IS ISSUED BY THE CITY OF KEY WEST TO THE LICENSEE NAMED BELOW FOR THE PURPOSE HEREIN SPECIFIED UPON THE TERMS AND CONDITIONS SET FORTH BELOW, AND ON ATTACHMENTS B, AND C. BY THE EXECUTION HEREOF THE LICENSEE AGREES TO COMPLY WITH ALL SUCH TERMS, CONDITIONS, AND GENERAL PROVISIONS.

1. PROPERTY LOCATION

KEY WEST, FLORIDA

2. DATES COVERED

FROM: Nov 21 - TO: Dec 5, 2011

3. DESCRIPTION OF PROPERTY (INCLUDE ROOM AND BUILDING NUMBERS WHERE APPROPRIATE)

TRUMAN WATERFRONT PROPERTY

4. PURPOSE OF LICENSE

Pirates Festival

5. LICENSOR

CITY OF KEY WEST

5a. CITY REPRESENTATIVE (TITLE AND ADDRESS)

DOUG BRADSHAW, PORT PROJECT MANAGER, P.O. BOX 6434, KEY WEST, FL 33041-6434, (305) 809-3792

6. LICENSEE (NAME AND ADDRESS)

6a. LICENSEE REPRESENTATIVE (NAME/ADDRESS/PHONE)

7. REFUNDABLE DEPOSIT FOR USE OF PROPERTY (PAYABLE IN ADVANCE)

(IF NO CASH PAYMENT IS REQUIRED, ENTER "NONE" UNDER ITEM 7a "AMOUNT")

a. AMOUNT	b. FREQUENCY PAYMENTS DUE	c. FIRST DUE DATE	d. TO (MAILING ADDRESS)
0	One time payment	Submitted with License	Port office at P.O Box 6434, Key West, FL 33041-6434

8. ADDITIONAL CHARGES FOR USE OF PROPERTY

(IF NO CASH PAYMENT IS REQUIRED, ENTER "NONE" UNDER ITEM 8a "AMOUNT")

a. AMOUNT (EACH PAYMENT)	b. FREQUENCY PAYMENTS DUE	c. FIRST DUE DATE	d. TO (MAILING ADDRESS)
1000.00			Port office at P.O Box 6434, Key West, FL 33041-6434

9. INSURANCE REQUIRED AT EXPENSE OF LICENSE

(IF ANY OR ALL INSURANCE REQUIREMENTS HAVE BEEN WAIVED, ENTER "NONE" IN a, b, c, OR d AS APPROPRIATE)

TYPE	MINIMUM AMOUNT	TYPE	MINIMUM AMOUNT
a. FIRE AND EXTENDED COVERAGE	SEE ITEM #10	c. THIRD PARTY PERSONAL INJURY PER PERSON	SEE ITEM#10
b. THIRD PARTY PROPERTY DAMAGE	SEE ITEM#10	d. THIRD PARTY PERSONAL INJURY PER ACCIDENT	SEE ITEM #10

10. GENERAL CONDITIONS (SEE ATTACHED)


Licensee shall carry (A.) COMPREHENSIVE AUTOMOBILE INSURANCE AND VEHICLE LIABILITY INSURANCE FOR OWNED AND NON-OWNED VEHICLES COVERING CLAIMS FOR INJURIES TO MEMBERS OF THE PUBLIC AND/OR DAMAGES TO PROPERTY OF OTHERS ARISING FROM USE OF MOTOR VEHICLES INCLUDING ONSITE AND OFFSITE OPERATION WITH LIMITS OF ONE MILLION DOLLARS EACH OCCURRENCE AND THREE MILLION DOLLARS ANNUAL AGGREGATE. (B.) COMMERCIAL GENERAL LIABILITY COVERAGE IN THE AMOUNT OF 1 MILLION DOLLARS/OCCURRENCE AND 2 MILLION DOLLARS ANNUAL AGGREGATE FOR THE TERM OF THE LICENSE. LICENSE IS FURTHER SUBJECT TO THE PROVISIONS IN ATTACHMENT B AND C.

II. EXECUTION OF LICENSE


FOR	BY		DATE
	NAME AND TITLE	SIGNATURE	
CITY OF KEY WEST	MR. JIM SCHOLL, CITY MANAGER		
LICENSEE			

IF LICENSEE IS A CORPORATION, ATTACH CERTIFICATION OF SIGNATURE.

ATTACHMENT B: GENERAL CONDITIONS

Initials of Applicant 

- a. The Licensor hereby grants to the Licensee the right to use the premises or facilities described in item 3, together with the necessary rights of ingress and egress.
 - b. This License shall be effective for the period stated in item 2 and is revocable at any time without notice at the option and discretion of the Licensor or its duly authorized representative.
 - c. The use shall be limited to the purposes specified herein. Licensor does not warrant or represent that the property is safe or suitable for the purpose for which Licensee intends to use it, and Licensee assumes all risks in its use.
 - d. This License shall be neither assignable nor transferable by the Licensee.
 - e. If utilities and services are furnished to the Licensee during License period, the Licensee shall reimburse the Licensor for the cost thereof as determined by the Licensor in accordance with applicable statutes and regulations.
 - f. The Licensee, at its own cost and expense shall protect, maintain, and keep in good order, the premises or facilities licensed hereby. At the discretion of the Licensor this obligation shall include, but not be limited to, contribution toward the expense of long-term maintenance of the premises or facilities, the necessity for which accrued during the period of Licensee's use. The amount of expense to be borne by the Licensee shall be determined by prorating the total expense of the item of long-term maintenance on the basis of fractional use by the Licensee. This fractional part of the total expense shall be prorated further if the item of long-term maintenance did not accrue in its entirety during the Licensee's use. Upon a determination by the Licensor that the necessity exists for an expenditure of funds for maintenance, protection, preservation or repair, the Licensee shall pay to the Licensor its proportionate share on demand.
 - g. No additions to, or alterations of, the premises or facilities shall be made without the prior consent of the Licensor. Upon revocation or surrender of this License, to the extent directed by the Licensor, the Licensee shall remove all alterations, additions, betterments and improvements made, or installed, and restore the premises or facilities to the same, or as good condition as existed on the date of entry under this License.
 - h. The Licensee shall be liable for any loss of, or damage to, the premises or facilities incurred as a result of its use and shall make such restoration or repair, or monetary compensation as may be directed by the Licensor. The Licensee shall not be liable for loss of, or damage to, the premises arising from causes beyond the control of the Licensee and occasioned by a risk not in fact covered by insurance and not customarily covered by insurance in the locality in which the premises are situated. Nothing contained herein, however, shall relieve the Licensee of liability with respect to any loss or damage to the premises, not fully compensated for by insurance, which results from willful misconduct, lack of good faith, or failure to exercise due diligence, on the part of the Licensee. All insurance required for the Licensee on the premises shall be for the protection of the Licensor and the Licensee against their respective risks and liabilities in connection with the premises. Each policy of insurance against loss or damage to City of Key West property shall name the Licensee and the City of Key West, as the insured and shall contain a loss payable clause reading substantially as follows: "Loss, if any, under this policy shall be adjusted with (Name of Licensee) and the City of Key West and the proceeds shall be payable to the City of Key West". In the event that any item or part of the premises or facilities shall require repair, rebuilding or replacement resulting from loss or damage, the risk of which is assumed under this paragraph h, the Licensee shall promptly give notice thereof to the Licensor and, to the extent of its liability as provided in this paragraph, shall, upon demand, either compensate the City of Key West for such loss or damage, or rebuild, replace or repair the item or items of the premises or facilities so lost or damaged, as the Licensor may elect. If the cost of such repair, rebuilding, or replacement exceeds the liability of the Licensee for such loss or damage, the Licensee shall effect such repair, rebuilding or replacement if required so to do by the Licensor and such excess of cost shall be reimbursed to the Licensee by the Licensor. In the event the Licensee shall have effected any repair, rebuilding or replacement,
- i. The Licensee shall indemnify and save harmless the City of Key West, its officers, agents, servants and employees from all liability or otherwise, for death or injury to all persons, or loss or damage to the property of all persons resulting from the use of the premises by the Licensee, and shall furnish the insurance specified in Item 9. Each policy of insurance required in Item 9 covering bodily injuries and third party property damage shall contain an endorsement reading substantially as follows: "The insurer waives any right of subrogation against the City of Key West which might arise by reason of any payment made under this policy." This indemnity shall survive the expiration of this License.
 - j. All insurance required by this License shall be in such form, for such periods of time, and with such insurers as the Licensor may require or approve. A certificate of insurance or a certified copy of each policy of insurance taken out hereunder shall be deposited with the Licensor's local representative prior to use of the premises and facilities. The Licensee agrees that not less than thirty (30) days prior to the expiration of any insurance required by this License, it will deliver to the Licensor's local representative a certificate of insurance or a certified copy of each renewal policy to cover the same risks.
 - k. The Licensee warrants that it has not employed any person to solicit or secure this License upon any agreement for a commission, percentage, brokerage or contingent fee. Breach of this warranty shall give the City of Key West the right to annul this License or in its discretion to recover from the Licensee the amount of such commission, percentage, brokerage or contingent fee in addition to the consideration herein set forth. This warranty shall not apply to commissions payable by the Licensee upon contracts or sales secured or made through bona fide established commercial or selling agencies maintained by the Licensee for the purpose of securing business.
 - l. In connection with the performance of work under this License, the Licensee agrees not to discriminate against any employee or applicant for employment because of race, religion, color, or national origin, sex, disability, ancestry, sexual orientation, gender identity or expression, marital status, parental status or source of income. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Licensee agrees to post hereafter in conspicuous places available for employees and applicants for employment, notices to be provided by the Licensor setting forth the provisions of the nondiscrimination clause. The Licensee further agrees to insert the foregoing provision in all subcontracts hereunder, except Subcontracts for standard commercial supplies or raw materials.
 - m. All activities authorized hereunder shall be subject to such rules and regulations as regards supervision or otherwise, as may, from time to time, be prescribed by the local representative of the Licensor as designated in Item 5a.
 - n. The laws of the State of Florida shall govern the validity of this license agreement, interpretation, performance, and any other claims related to it. The venue for any and all claims or legal actions will be Monroe County, Florida.

Initials of Applicant 

ATTACHMENT C: ADDITIONAL PROVISIONS

The licensee is subject to the following additional provisions:

1. The City identifies a single Point of Contact, Mr. Doug Bradshaw, Port Project Manager of Key West, phone (305) 809-3792 or Cell (305) 797-8361, who will provide license provision oversight and enforcement for the full term of the license.
2. Prior to use of the premises Licensee must provide a \$ _____ refundable deposit and a \$ 1,000.00 nonrefundable payment for use of the property. This payment shall be delivered to the Port office at P.O Box 6434, Key West, FL 33041-6434. All checks shall be made payable to Licensor. Utilities used by Licensee will be charged at current rates. Any additional costs that will be incurred by the City (security, fire protection, public works, Navy, etc.) must be paid to the City to those departments. Assignment of damage cost or noncompliance penalties will be at the discretion of the City of Key West. Additional charges may be made after the activity if required.
3. All utility use must be coordinated through Doug Bradshaw. Any modification to utilities to support the activity will be at the sole cost of the Licensee.
4. Licensee is responsible for obtaining necessary permits required by any other agencies pertaining to this event such as Federal, State, Local, Coast Guard, Navy, Marine Sanctuary, etc. and is responsible of providing proof of permit prior to entering into an agreement with the City of Key West.
5. Licensee must provide the City with a detailed schedule for activities.
6. The activities each day shall conclude not later than 6 p.m. nor begin before 8 a.m. without prior approval by Licensor.
7. No generators associated with the event shall operate after 6 p.m. and before 8 a.m.
8. The leased site must be maintained in an orderly and neat condition. Licensor may request Licensee to improve conditions of site within reason if conditions become unacceptable.
9. The Licensee shall notify the Truman Annex Master Property Owner's Association (TAMPOA) at least 30-days prior to the activity.
10. Ingress/egress by the licensee shall be coordinated with the Licensor.
11. The Licensee must provide or ensure 24-hour security for the licensed area either thru security guard or by fencing with locking gates.
12. City of Key West personnel shall be allowed access to the site at all times.
13. Licensee shall provide sufficient personnel to ensure proper and safe operation of the activity.

Initials of Applicant



14. Licensee may not stay overnight on City of Key West property without prior approval by Licensor.
15. Entrance to City of Key West buildings is not authorized.
16. No alcoholic beverages/non-prescription drugs or food may be brought onto or sold on Licensor's property without prior approval from the City Commission.
17. Licensee must provide own portable toilets.
18. No trash may be left on site. Use of City of Key West dumpsters is not authorized unless prior approval is obtained.
19. Any use of NOAA's property or seawall must be coordinated with NOAA.
20. Use of the inner basin to anchor boats is not authorized.
21. No hazardous material or waste shall be used or stored on the premises without submitting a Hazardous Waste Handling and Spill Plan to the City of Key West.
22. Licensee is responsible for any and all environmental cleanup, restoration, fees, fines, etc. associated with the activity and shall put in place any and all measures to eliminate environmental contamination to the property that may be caused by the activity.
23. An environmental plan shall be submitted to the City detailing how Licensee will handle environmental waste such as lead based paint.
24. Licensee must take part in pre- and post-activity walk-through inspections with the Licensor's point of contact, or designee.
25. Licensee shall provide the Licensor's Point of Contact copies of all applicable deposits, insurance policies in force at the time of the license, and payments to City of Key West associated with this license.
26. All trash (including waste oil) and equipment including portable toilets and trailers shall be removed from the property no later than close out of business of the last day of this license. Licensee should plan accordingly. Licensor's may impose additional fees for use of property beyond license dates.
27. Licensee may be required to suspend activity as directed by City Staff during special events that occur at the Truman Waterfront.
28. In rare cases the Licensee at their sole expense may be required to move the activity to another location at the Truman Waterfront or off of the Truman Waterfront property if development of the Truman Waterfront and the activity are in conflict. Every effort will be made to avoid this occurrence.

**ALL EVENTS REQUIRING ACCESS
TO UTILIZE THE TRUMAN
WATERFRONT PROPERTY MUST HAVE A
SIGNED LICENSE FOR USE OF THE
PROPERTY PRIOR TO THE SPECIAL EVENT
RESOLUTION GOING TO CITY
COMMISSION**

**PLEASE CONTACT DOUG BRADSHAW AT
305-809-3792 TO SCHEDULE THE EVENT AND
OBTAIN A LICENSE**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 18 2005

ASTAAR INC
C/O THOMAS W DVORAK
2055 SOUTH KONNER HIGHWAY
STUART, FL 34994

Employer Identification Number:
36-4540070
DLN:
17053160008014
Contact Person:
R HUTCHINS ID# 52408
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
DECEMBER 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
YES
Effective Date of Exemption:
DECEMBER 22, 2003
Contribution Deductibility:
YES
Advance Ruling Ending Date:
DECEMBER 31, 2007

Dear Applicant

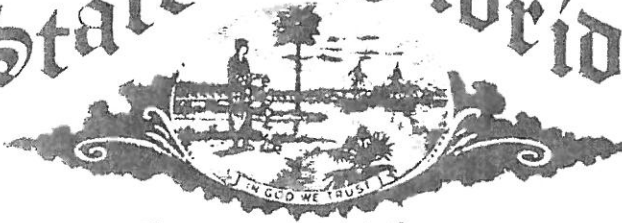
We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

State of Florida



Department of State

I certify from the records of this office that ASTAAR, INC. is a corporation organized under the laws of the State of Florida, filed on September 22, 2003.

The document number of this corporation is N03000008289.

I further certify that said corporation has paid all fees due this office through December 31, 2005, that its most recent annual report/uniform business report was filed on April 29, 2005, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capitol, this the
Twenty-ninth day of April, 2005



DR2E022 (2-03)

Glenda E. Hood
Glenda E. Hood
Secretary of State

Pirates in Paradise Festival Village Thieves' Market Pirate Pub
 November 30 thru December 5, 2010 - Truman Waterfront Commons
 FINANCIAL RECAP – FINAL (revised 12/20/10)

BEVERAGE SALES INCOME **\$2,842 (\$2643 + \$199 state sales tax)**

BEER SALES **\$2,765**

259 glasses at \$3 each
 11/30 (200 @ \$3) \$600
 12/1, 2 & 3 (59 @ \$3) \$177
 497 glasses at \$4 each
 12/4 (337 @ \$4) \$1,348
 12/5 (160 @ \$4) \$640

SODA SALES **\$77**

77 cans of soda @ \$1 each

VILLAGE THIEVES MARKET VENDORS **\$3,150**

Roger Sannes - Mutt's Wagon	\$400.00
Impus Delecti Badger Swords	\$325.00
No Quarter Given	\$350.00
Rob Slap	\$175.00
David Hammel	\$125.00
Vanderloof-Cambell	\$150.00
Acts of Piracy	\$200.00
Waterhawk Creations	\$150.00
Mary Woodrum	\$200.00
Robert Szabo - Tin Prints	\$200.00
Hunter Lewis	\$125.00
Noel Skiba	\$150.00
Free Lovin' Foodery	\$200.00
White	\$400.00

CR HOLIDAY EXTRAVAGANZA 11-30 **\$560.00**

VIP Dinner Tickets

Bosner	\$75.00
Lambert	\$100.00
Connor	\$100.00
Castelon	\$100.00
Crawford	\$50.00
3 @ \$35 (paid at door)	\$105.00

VIP Reception Tickets

Campbell	\$30.00
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TRUMAN WATERFRONT EXPENSES \$7,302.95**BEER****\$1,471.87****Product \$678**

2 kegs @ \$79, 2 kegs @ \$125, 2 kegs @ \$135

12 oz & 16 oz cups (1 case of each) \$75**CO2 \$ 89****Gasoline \$ 15****Miscellaneous \$ 8**

*the above expenses were paid for by cash proceeds of the Pirate Pub

Liquor License \$50**Liquor Insurance \$556.87**

*the above expenses were paid by the Ingham/Mohawk and reimbursed with Keg/deposit refund check from Jim Brady (\$760)

TOTAL EXPENSES directly related to Beverage Sales: \$1,471.87**PORTABLE BARS****\$566.27**

(for materials – labor donated)

CR HOLIDAY FEAST & END OF HURRICANE SEASON PARTY**\$1,688.58****ENTERTAINMENT \$1,200**

Mike Emerson's Southernmost Brass Band \$1,100

Rich in Spirit McKay & Mary Spear \$100

***These entertainment expenses could also be split and also counted as PUB expenses, as the entertainment did help generate beverage sales

FOOD \$488.58**LICENSES & USAGE FEES****\$550.00**

City Of Key West Noise Exemption \$50.00

City Of Key West usage fee \$500.00

MISCELLANEOUS**\$18.45**

FED EX for License \$18.45

ADVERTISING**\$790.00**

Radio

Clear Channel Radio Live Remotes 11-30 \$395.00

Clear Channel Radio Live Remote 12-4 \$395.00

DECORATIONS & SIGNAGE**\$675.49**

Home Depot \$208.49

Christine Lampe - 16 tea candle lanterns \$92.00

Blue Water Design - canvas for signage \$375.00

SECURITY**\$1,405.00**

11/30 (3-10pm) off duty KYPD officer \$280.00

11/29-12/6 overnight USCG crew \$1,125.00

WALK THE PLANK NATIONAL CHAMPIONSHIPS (12/4)**\$137.29**

wood for plank & megaphone

Below expenses - \$3117.9 – are awaiting final invoices and are not reflected in above and will be paid by The Event Network or additional 2010 PIP Sponsors & Patrons.*PORT-A-POTTIES/WASTE MANAGEMENT****\$787.40**

Port-a-Potties - \$606.00, Garbage - \$136.20, Recycling - \$45.20

TENTS/TABLES/CHAIRS**\$1,530.54**

20x20 tent, 20x40 tent, Fifteen 5' rounds, twenty 6' and eight 6' tables & 150 chairs

Broken poles – due to wind gust on 12/6**\$800**

Refund of \$760 given to Mohawk/Ingham from Jim Brady for return of 4 unused kegs and keg deposit (not received as of 12/20.)

Additional PUB & Village Market Vendor proceeds (\$1,601 - \$611 from PUB and \$990 from Vendors) turned over to Bill V.-Mohawk & Ingham 12/20.)

TDC Cultural Umbrella Marketing Grant, (\$6,227) will pay for portion of marketing & advertising, including Live Remotes (107.1FM 12/2 - \$200, US 104.1 11/30 - \$650), PIP Promo T-shirts (\$1,000 +/-) and will also partially pay for the Keynote 2 page PIP Festival Program advertising insert (11/28 - circulation 12,000) and the overrun of 5,000 PIP Festival programs (\$6,400) as well as some direct mail costs and public relations expenses.



Pirates in Paradise Maritime Heritage & Music Festival

Thanksgiving Day, November 24 thru Sunday, December 4, 2011

Truman Waterfront & Old Town Key West

Carnival MOVE IN – Sun, 11/20 * Pirate Village SET UP Mon & Tues 11/21 & 11/22
 Vendor SET UP Tues & Wed 11/22 & 11/23 * Pirate Village Pub opens on Wed 11/23
 Open Daily 10am til 10pm November 24 thru December 4 (open till 11pm on Sat 12/2)

ESTIMATED FESTIVAL ATTENDANCE: 10,000+ * 30+ EVENTS & 11 DAYS OF SWASHBUCKLING FUN! (revised 9-27-11)

FESTIVAL OVERVIEW/CONCEPT

Pirates in Paradise Maritime Heritage & Music Festival (PIP for short), is designed to showcase Key West's rich and colorful seafaring history. Established in 1990, PIP was held in Marathon until it was brought to Key West in 2000.

Capturing the mystique of the Golden Age of Sail and Seafaring Adventure, PIP features swashbuckling events for pirates of all ages. Piratical activities include: tall ship pirate sails & sea battles, costume contests, parties & balls, period encampments and non-stop live musical and theatrical performances by over 200 historic re-enactors, pirate performers, musicians and entertainers.

The Festival also serves as a fundraiser for ASTAAR EQUINE Quality of Life Fund, Florida Keys HELPLINE, Project Lighthouse, Key West Maritime Historical Society and other local non-profits.

Known as the Granddaddy of Pirate Festivals, Key West's Pirates in Paradise Maritime Heritage & Music Festival is the world's premier pirate festival destination.

MORE THAN PIRATES & PARTIES

PIP focuses on education, maritime arts, culture and literature and each year world renowned maritime historians, scholars, artists and authors gather to share research and ideas...and to rejuvenate their souls with inspiration from the sea. These history buffs and pirate enthusiasts enjoy the camaraderie of their like-minded peers and also make it a point each year to give back to the Florida Keys community.

Each year the Festival's visiting faculty and performers offer FREE presentations to local Florida Keys students & residents (through the Monroe County schools and other youth oriented organizations and in partnership with the Key West Maritime Historical Society of the Florida Keys.) PIP also encourages and promotes the performing arts and features local, regional, national and international recording artists, dance bands and minstrels of the sea.

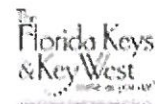
This year our entertainment line-up includes national recording artists and musicians Kat Epple, Reuben Morgan, John Friday, Mike Emerson and 'Queen of Swing' Norma Miller. We are also waiting on confirmation of several Tribute Bands and Julian Marley as our headliner for Friday, December 2.

The Festival's signature events (with strong support and help from the Monroe County TDC and Newman PR) attract hundreds of thousands dollars of national and international media exposure and our new events also have the same potential. This includes featured appearances on the Weather Channel, History and Discovery channels, Food channel and many more as well as national news broadcasts. We have also had countless spreads in national and international newspapers and magazines.

AUDIENCE

Key West's Pirates in Paradise Maritime Heritage & Music Festival is strategically marketed to attract audiences of all ages; children, young adults, families, colleges and community groups in the state of Florida and other proven national and international feeder markets, including the tens of thousands of cruise ship passengers & crew who visit Key West during the Festival.

With such a wide offering of special events and activities to choose from, the Festival attracts a wide range of attendees, including music lovers, pirate aficionados, arts & craft enthusiasts and those who just enjoy outdoor waterfront events.



PiratesInParadise.com



305.296.9694





Pirates in Paradise Maritime Heritage & Music Festival

Thanksgiving Day, November 24 thru Sunday, December 4, 2011

Truman Waterfront & Old Town Key West

OUR NON PROFIT PARTNERS

KEY WEST MARITIME HISTORICAL SOCIETY of the FLORIDA KEYS

The Society is dedicated to promoting the study and preservation of the maritime history of Key West and the Florida Keys. The Society hosts monthly educational programs & special events, publishes the semi-monthly Sea Heritage Journal; helped fund the Historic Seaport Diorama (circa 1864 & on display at the Customs House) and the signage along the Historic Seaport. Membership & Info: 305-292-7903 or Info@KeyWestMaritime.org.

CONCH REPUBLIC NAVY

Founded on April 23, 1982, the CRN is charged with the defense of the honor & territory of the Conch Republic. Along with the Flagship Schooner WOLF, the CRN has organized Mission of Mercy Sails for hurricane victims in the Bahamas & Caribbean; and each year reenacts the original Great Battle of the Conch Republic. Defending the Republic – Key to Shining Key! To Enlist or for sponsorship info, please call 305.296.9694.

ASTAAR EQUINE QUALITY OF LIFE FUND

...Providing a better quality of life for horses!

Monies collected during ASTAAR'S BEER FOR OUR HORSES FUNDRAISER during Key West's Pirates in Paradise Festival will be used to create matching grants to provide additional quality care.

ASTAAR EQUINE is a project of ASTAAR, whose mission is to "Leave a legacy of hope through the restorative power of touch." If there's a need, put your hand to it. Touch it. It *will* change.

ASTAAR intervention is a non-invasive modality of touch. ASTAAR is a specific system, based on scientific and medical principles and laws, predicated through the instrument of the human hand.

ASTAAR's ultimate objective is to raise awareness about the value of appropriate human touch. Touch can be utilized medically, or simply with love and compassion. Our goal is to be recognized, valued, and implemented into current traditional modalities of treatment and care. 1075 Duval St. C21 Suite 148 ■ Key West, FL 33040 ■ 305-767-6158 ■ ASTAARinc@gmail.com

KEYS HELPLINE CALL CENTER & SERVICES

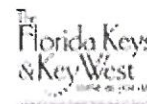
KEYS HELPLINE... dedicated to making a better life for all people and to provide the best possible services to those in need of help. A 501 (c) 3 non-profit, HELPLINE was founded by Zonta Club of Key West in 1982 and is Monroe County's only confidential crisis and info hotline, providing interventions, education, information and referral services to visitors of Monroe County and the homeless.

HELPLINE provides phone reassurance to the elderly and disabled, and also offers a myriad of FREE services (ie: Family Caregiver & Support Groups and the evidence-based program, Matter of Balance.

HELPLINE also serves as the answering service for NAMI (National Alliance for the Mentally Ill), the Lower Keys Interagency Council, Zonta, Alcoholics Anonymous and Alanon, and provides referrals to the County Mental Health Programs, Domestic Abuse Shelters and The Florida Keys Outreach Coalition. Volunteer & Sponsorship Opportunities: 305-296-HELP or KeysHelpLine.org.

PROJECT LIGHTHOUSE

The street outreach program of the Florida Keys Children's Shelter, Inc. serving runaway, homeless & at-risk youth in Monroe Co., FL.



PiratesInParadise.com



305.296.9694





Pirates in Paradise Maritime Heritage & Music Festival
Thanksgiving Day, November 24 thru Sunday, December 4, 2011
Truman Waterfront & Old Town Key West

FOR IMMEDIATE RELEASE
 September 18, 2011

CONTACT: JULIE McENROE
 PHONE: 305.296.9694
 EMAIL: Info@PiratesInParadise.com

**Ahoy! Chart Ye Course for Key West's 12th Annual Pirates in Paradise
 Maritime Heritage & Music Festival at Old Town's Truman Waterfront & other island venues!
 11 Days of Swashbuckling Fun & Piratical Escapades - November 24 thru December 4, 2011**

KEY WEST, FLORIDA . . . Avast Matey! It's time to chart ye course for Key West's 12th annual Pirates in Paradise Maritime Heritage & Music Festival. Pirate & maritime heritage enthusiasts, performers, re-enactors, artists & crafters and outdoor music fans are invited to join the fun, when Old Town's Truman Waterfront is transformed into a Caribbean pirates' stronghold of days gone by. Scheduled Nov. 24 – Dec. 4, the Festival celebrates the glorious days of sail & seafaring adventure and offers tall ship pirate sails, pirate encampments, music, storytelling, re-enactments, literary activities and live theater. This year we are pleased to announce the HELPLINE Pirate Carnival, Rides & Midway and ASTAAR EQUINE Pirate Village & VIP Hospitality Area.)

Featuring 11 days of swashbuckling fun, over 30+ special events are scheduled at the Truman Waterfront alone! The Festival's Pirate Village features lots of pirate booty, vintage vittles and grog, as well as wares from some of America's finest period artists and crafters...including exquisite handcrafted leatherwork, jewelry, pottery, glass, fibers, photography, and paintings. Outdoor stages feature non-stop entertainment and swashbuckling swordplay by national performance troupes.

Festival favorites include the historically accurate re-enactment of the Pyrate Tryal of Anne Bonny & Mary Read, the hilarious Pyrates of the Coast's Walk the Plank National Championships aboard the WOLF and International Pirate's Hall of Fame Tall Tales Storytelling Competition. Also returning is the Conch Republic Sailor's Shipwreck Ball Official End of America's Hurricane Season Party and Most Buxom Wench & Bad Ass Pirate Contest.

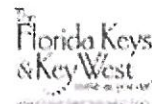
New events include Thankstaken' Pirates Party, Sea Chantey Songfest & Down Island Music Jams, Best Dressed Pirate & Wench Contest, Miss Key West Pirate Pageant, Cayo Hueso Boucan BBQ & Chili Cook-off, ASTAAR EQUINE Craft Beer Tastings, Dumante ASTAAR EQUINE Ball, Jolly Roger 'Hard Aground' Landship Sail Race and Feast of St. Nick & Scurvy Crew Pirate Party.

Pirate Village Admission is \$5 for Adults and FREE for children under 12. An additional gate fee will be charged after 3pm on nights of the Festival's Concerts and for other evening special events. Save money and purchase a VIP (Very Important Pirate) 11 Day Festival Pass is also available for \$20, which offers FREE admission to the Pirate Village until 3pm and \$5 off gate admission after 3pm (as well as other discounts.)

Sponsored in part by the Monroe County Tourist Development Council, Pirates in Paradise Maritime Heritage & Music Festival also serves as a fundraiser for several local non-profits, including the Key West Maritime Historic Society, Keys Helpline, the ASTAAR EQUINE Quality of Life Fund and Project Lighthouse.

For Vendor, Sponsor or Volunteer Opportunities or, for more information and a complete schedule of Festival events, visit our website at PiratesInParadise.com, or email us at Info@PiratesInParadise.com, or call 305.296.9694.

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 **PiratesInParadise.com**  **305.296.9694** 



Pirates in Paradise Maritime Heritage & Music Festival

Thanksgiving Day, November 24 thru Sunday, December 4, 2011

Truman Waterfront & Old Town Key West

Carnival MOVE IN – Sun, 11/20 ■ Pirate Village SET UP Mon & Tues 11/21 & 11/22
 Vendor SET UP Tues & Wed 11/22 & 11/23 ■ Pirate Village Pub opens on Wed 11/23
 Open Daily 10am til 10pm November 24 thru December 4 (open till 11pm on Sat 12/2)

ESTIMATED FESTIVAL ATTENDANCE: 10,000+

PIRATE VILLAGE MARKETPLACE, STAGE & PIRATE PUB AT TRUMAN WATERFRONT

- ☞ SEA CHANTEY SONGFEST & DOWN ISLAND MUSIC JAMS - VILLAGE MARKET STAGE (DAILY 11/24 thru 12/4)
- ☞ PERIOD ARTS & CRAFTS, PIRATE BOOTY, KIDS GAMES, VITTELS & GROG (DAILY 11/24 thru 12/4)
- ☞ HELPLINE PIRATE CARNIVAL & MIDWAY (11/24 thru 12/4)

SWASHBUCKLING SPECIAL EVENTS AT TRUMAN WATERFRONT

- ☞ THANKSTAKEN PIRATE PARTY & FEAST (THURS 11/24)
- ☞ ASTAAR EQUINE 'BEER FOR OUR HORSES' CRAFT BEER TASTINGS (SAT 11/26 & SAT 12/3)
- ☞ SAILOR'S SHIPWRECK HOLIDAY BALL, PIRATE FEAST & SWING DANCE (SUN 11/27)
- ☞ OFFICIAL END OF AMERICA'S HURRICANE SEASON PARTY & CONCERT (WED 11/30)
- ☞ MOST BUXOM WENCH & BAD ASS PIRATE & BEST DRESSED PIRATE & WENCH CONTESTS (WED 11/30)
- ☞ PYRATE TRYAL RE-ENACTMENT OF ANNE BONNY & MARY READ (FRI 12/2 & SAT 12/3)
- ☞ ASTAAR EQUINE BALL (12/2)
- ☞ PYRATES OF THE COAST 7th ANNUAL NATIONAL WALK THE PLANK CONTEST ABOARD WOLF (SAT 12/3)
- ☞ CAYO HUESO BOUCAN BBQ, JERK & CHILI COOK-OFF (SAT 12/3)
- ☞ MATT LOWE & MISS RUBY HISTORY PLAYS (SAT 12/3 – not confirmed)
- ☞ PIRATE ART 101 – COLOR ALONG WITH MASTER ARTIST DON MAITZ (SAT 12/3)
- ☞ INT'L PIRATES HALL OF FAME TALL TALES STORYTELLING COMPETITION (SAT 12/3)
- ☞ JOLLY ROGER 'HARD AGROUND' LAND-SHIP SAILING RACE (SUN 12/4)
- ☞ CAPTAIN JACK SPARROW LOOK-A-LIKE CONTEST (SUN 12/4)
- ☞ SCURVY CREW PIRATE PARTY & FEAST OF ST. NICK (SUN 12/4)

DANCING & CONCERTS UNDER THE STARS AT TRUMAN WATERFRONT

- ☞ DANCE TO SWING, ISLAND ROCK, ROCK & ROLL AND EVERYTHING IN BETWEEN!

TALL SHIP SEA BATTLES & PIRATE SAILS ABOARD WOLF

- ☞ AFT & SUNSET SAILS (DAILY 11/24 - 12/4) ☞ AUTHOR, HISTORIAN & ARTISTS SAILS (TUES 11/29 & WED 11/30)
- ☞ CONCH REPUBLIC MILITARY SHOOT & SAIL (THURS 12/1)

PIRATE TOURS OF KEY WEST'S PUB STROLLS & WALKING TOURS

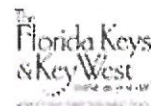
- ☞ PUB STROLLS, NAUGHTY PUB STROLLS & HISTORIC WALKING TOURS (DAILY 11/24 thru 12/4)

LITERATURE & THE SEA and ROBERT MACOMBER'S KEY WEST READER RENDEZVOUS

- ☞ SUNSET HAPPY HOUR & HISTORIC GLIMPSES TALK, CROWNE PLAZA LA CONCHA (MON 11/28)
- ☞ OLD TOWN WALKING TOUR with BOB (TUES 11/29)
- ☞ EL MESON DE PEPE'S CARIBBEAN PIRATES DINNER (TUES 11/29)
- ☞ AUTHORS, ARTISTS & HISTORIANS SAILS (TUES 11/29 & WED 11/30)
- ☞ KELLY'S CARIBBEAN AUTHORS, ARTISTS & HISTORIANS LUNCHEON (WED 11/30)

PIRITICAL ESCAPADES & SPECIAL EVENTS AT HISTORIC VENUES

- ☞ 'QUEEN OF SWING' 'NORMA MILLER'S 92ND BIRTHDAY LUNCHEON at LA TE DA (FRI 12/2)
- ☞ LA TE DA'S ONE EYED PIRATE'S TEA DANCE (SUN 12/4)





Pirates in Paradise Maritime Heritage & Music Festival
Thanksgiving Day, November 24 thru Sunday, December 4, 2011
Truman Waterfront & Old Town Key West

DISTRIBUTION of GATE FEES TICKET SALES COLLECTED AT THE DOOR

Pirate Village & Carnival at the Truman Waterfront (November 23 thru December 4, 2011)

5% to HELPLINE

5% ASTAAR EQUINE Quality of Life Fund

90% to Pirates in Paradise Maritime Heritage & Music Festival

**GATE FEES CHARGED 10am to 8pm

***ADVANCE TICKET SALES will reflect 6-20% booking/processing fee (depending on location/fee)

GATE FEES - GENERAL ADMISSION/TICKET PRICES (November 24 thru December 4)

\$5 GENERAL ADMISSION (*Gate fee increases after 3 or 4pm on nights of Special Events & Concerts)

BEVERAGE PROCEEDS from PIRATE VILLAGE PUB & VIP TENT/VIP AREA BARS

35% to HELPLINE

35% ASTAAR EQUINE Quality of Life Fund

30% to Pirates in Paradise Maritime Heritage & Music Festival

BEVERAGE PRICES

\$2 Soft Drinks, Iced Tea and Water

\$4 Domestic & Craft Beers,

\$6 Wines & Punches

HELPLINE PIRATE CARNIVAL RIDE TICKETS & WRIST BANDS (November 24 thru December 4)

10% to HELPLINE

10% to Pirates in Paradise Maritime Heritage & Music Festival

80% to GENE/Florida Amusements (Gene has always given HELPLINE 10% of their proceeds and is adding another 10% for PIP)

Conch Republic Sailor's Shipwreck Holiday Ball & Swing Dance (11/27)

Distribution of Ball Ticket Sales (\$75+ per person – \$35 for volunteers & vendors)

5% to HELPLINE

5% ASTAAR EQUINE Quality of Life Fund

20% to Key West Maritime Historical Society of the Florida Keys

60% to Pirates in Paradise Maritime Heritage & Music Festival



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305.296.9694





Pirates in Paradise Maritime Heritage & Music Festival
Thanksgiving Day, November 24 thru Sunday, December 4, 2011
Truman Waterfront & Old Town Key West

ASTAAR EQUINE BALL (12/2)

Distribution of ASTAAR EQUINE Ball Ticket Sales (\$100- \$125+ per person)

60-80% ASTAAR EQUINE Quality of Life Fund (depends if Julian Marley or other headliner on Main Stage)

20-40% Pirates in Paradise Maritime Heritage & Music Festival – depending on level of involvement

ASTAAR EQUINE Beer for Our Horses & Conch Republic Navy Craft Beer Tastings (11/26 & 12/2)

Distribution of \$20 Voter's Choice Taste Cards and all other beverage proceeds

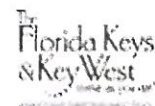
35% to HELPLINE

35% ASTAAR EQUINE Quality of Life Fund

30% to Pirates in Paradise Maritime Heritage & Music Festival

Truman Waterfront Festival Grounds

- Free Parking for events and walking & biking access to Duval St & Old Town
- 24- Hr On-Site Security on Festival Grounds,
- Secure fenced perimeter for Festival & Music
- Entrance Gate and Ticket Tent
- Porta-potties HC Toilet and Hand Wash
- Waste Dumpsters, Trash Cans, Recycling Bins (see attached recycling plan)
- Signage & Site Lighting
- Pirate Village Market Vending Area & Concession Stands
- Pirates Carnival Games & Rides
- Pirate Pub & Village Market Stage Area
- VIP Event Center Tents for PIP Festival Music & Special Events
- Separate Security- fenced, patrolled Concert grounds
- Village Market Vending Area, Concessions, food vendors
- On-Site Management During Festival
- Volunteer staff for festival and charity and music events
- Charity Liquor Licenses for Events, Vending Tents
- Catered VIP Events at Concert Grounds
- Entrance Gate and Ticket Tent, wristband security system



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Pirates in Paradise Maritime Heritage & Music Festival

Thanksgiving Day, November 24 thru Sunday, December 4, 2011

Truman Waterfront & Old Town Key West

Event Planning & Sponsors:

Festival Director: Julie McEnroe, PIP Festival Founder & Owner, since 2000, Owner TEN The Event Network, 30 years experience as festival planner and organizer, specializing in hospitality and event marketing. Co-owner pirate ship Wolf, Flagship of the Conch Republic with Finbar Gittleman, First Sea Lord & Admiral of Conch Republic Navy.

Event Planning, Coordination & Infrastructure

Festival President: Chris Liddle, Architect, owner Pirate Tours of Key West, Festival Sponsors, brought \$25,000 in TDC Marketing & Promotion to PIP in 2 years, PIP Festival Treasurer, Co-owner

This is a community supported festival that includes a variety of charity events, however, Julie & Chris have full Ownership and management control of the Pirates in Paradise Maritime Heritage & Music Festival and have the ability to make management decisions quickly..

2011 PIP Festival Event Operations Team:

Festival Manager & Director:

Julie McEnroe, KW PIP Festival Founder & Owner

The Event Network, Inc. (TEN):

Festival Marketing

Festival Event Planning

Festival Event Operations

Liaison to Volunteer, Sponsor & Event Coordinator

Liaison to Festival Non-profit directors and board chairs/presidents

Festival Coordinator: Chris Liddle PIP Festival President, Treasurer, Co-owner

TDC Grant funding and Administration

Event Planning & Marketing

Management of Festival grounds & infrastructure

Pirate Village Mayor and Pirates Pub Manager

Joe Clements, PIP Festival Music Director

Joe Weed Productions will organize and provide necessary logistics and support for music events at the festival. Joe and his team will organize all major Festival Music on Main Stage and also assist (along with Robb Zerr and Reuben Morgan) the Village Marketplace Stage adjacent to the Pirate Pub and VIP Areas.

Gene Boylan Pirate Festival Carnival Director

Decades of experience in the Carnival business and over twenty years in the Keys

Now "Ice Cream" Gene and his holiday Carnival will come to the Keys during the Pirate Festival Week. Hotline for help joins the Pirate Festival moving this popular family event at the Waterfront to Key West's' Pirate-themed Holiday Fair Grounds.

Main Stage Events: Ticketed and managed by SOS Productions (using KeysTIX.com and other online booking agencies).

Access to concerts gives ticket holders free access to Pirate Festival, Festival Village and Market, carnival midway and food vendors and support facilities, & security. Joe will act as liaison between Pirates in Paradise Maritime Heritage & Music Festival and Norman Bedford, SOS Productions.

GATE & BAR: Staffing of gate and bars on days of Ticketed Music Events are managed by Joe & his team (with support of PIP Team Central.)

*See above split of gate proceeds for ALL GATE FEES & BAR PROCEEDS.

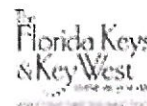
Suzie King, PIP Festival Vender Coordinator

Suzie is a professional Maritime and Pirate Festival Organizer, with major festivals from Fort Meyers, to Saint Augustine and Port Lucie, with attendance up to 30,000.

Suzie will attract and manage 50-100 Craft and Food Vendors and set up and maintain PIP Pirate Village & receive a 20% commission on all festival vendors. Remaining Vendor fees are slated to pay festival infrastructure and expenses (80% goes to PIP general fund.)

Charles 'Capt. Darkwater' Dailey, Festival Sponsorship Coordinator

Charles is a professional Maritime and Pirate Festival Organizer, who leads the helm for the Morehead City, NC annual Pirate Festival and performs annually at the Beaufort, NC Pirate Festival.



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Pirates in Paradise Maritime Heritage & Music Festival

Thanksgiving Day, November 24 thru Sunday, December 4, 2011

Truman Waterfront & Old Town Key West

VOLUNTEER SIGN UP FORM

Name: _____ Cell Phone: _____

Email Address: _____

Address: _____ City: _____ State: _____ ZIP: _____

AREAS OF EXPERTISE

Restaurant/Bar Catering & Events Bartender/ Merchandising Graphic Arts Visual Arts Set Design Interior Decorating
 Landscaping Electrical Construction/Carpentry Musician/Singer Performer Signs

Please describe special talents and details regarding above

FESTIVAL VOLUNTEER OPPORTUNITIES (please check all Volunteer Areas of Interest)

Vendor/Sponsor set up Runner Floater Parking lot attendant

VENUE VOLUNTEER OPPORTUNITIES (please check all Volunteer Areas of Interest)

Admissions Gate PIP INFO Booth PIP Artists' Gallery Pirate Village Games of Chance
 Pirate Village Stage Pirate Village Pub Pirate Village Kids Area Pirate Village Floater
 Pirate Village VIP Tents (KW Maritime Historical Society of the Florida Keys, Conch Republic Navy, ASTAAR Equine, Rotary, Helpline)

SPECIAL EVENT VOLUNTEER OPPORTUNITIES (check off Events of interest)

Conch Republic Sailor's Shipwreck Holiday Ball (11/27) Official End of America's Hurricane Season Party (11/30)
 Queen of Swing Norma Miller's 92nd Birthday Swing Dance & Soul Food Buffet (12/2) Scurvy Crew Party & Feast of St. Nick (12/4)

DUTIES (please check all Volunteer Areas of Interest)

Pre-Event & On-site Build out & Construction
 Landscaping Carpentry Sign making

On-site Staffing (please note below if preference)

Set & Up Tear Down Silent Auction Staff Registration Host/Hostess Busser Bar Back Bartender
 Greeter Bouncer Serving Wench/Pirate Cashier Ticket Taker Groundskeeper

DAYS (please note your 1st, 2nd and 3rd choice)

WED 11/23 THURS 11/24 FRI 11/25 SAT 11/26 SUN 11/27 MON 11/28 TUES 11/29

WED 11/30 THURS 12/1 FRI 12/2 SAT 12/3 SUN 12/4

SHIFTS (please note your 1st, 2nd and 3rd choice)

9am-2pm (shift meeting at 9am) 1:30-6pm (shift meeting at 1pm) 5:30-10:30pm (shift meeting at 5:30pm)

Are you willing to be a TEAM LEADER (or SHIFT LEADER) YES KNOW

We have a limited number of nominally paid positions as TEAM Leaders

MARKETING & PRE-PLANNING COMMITTEE – JOIN PIP CENTRAL TODAY!





Pirates in Paradise Maritime Heritage & Music Festival
Thanksgiving Day, November 24 thru Sunday, December 4, 2011
Truman Waterfront & Old Town Key West

RECYLING PLAN

VOLUNTEER RECYCLING COORDINATOR

Colleen Murphy, Monroe County Recycling Coordinator, served as our volunteer recycling coordinator for this event. Her contact info is: 305 394 3417 or iamwaterdancer@yahoo.com. This is her 12th year working with the Pirates in Paradise Festival (she is mate on the WOLF.) Colleen's professional experience helped us create a successful overall waste disposal / recycling plan.

WASTE STREAM COMPOSITION EVALUATION

Murphy consulted with event organizers to anticipate waste stream composition and recycling potential. **Collection, sorting and transportation plan for trash and recyclables:**

- Each vendor is required to have their own small receptacles for trash and recycling; cardboard and plastic boxes (all clearly marked "TRASH" and "RECYCLING")
- Food and drink vendors are to have side-by-side "TRASH" and "RECYCLING" containers, clearly marked within 50' of their locations, in addition to large "TRASH" and "RECYCLING" containers in public areas for maximum effectiveness.
- Recycling instructions will be posted on all recycling receptacles. To minimize confusion and contamination, we will only accept #1 and 2 plastics, aluminum cans, and glass bottles. Vendors are also required to use recyclable plastic or paper cups and plates; **Styrofoam containers and plastic bags will be discouraged at this event.** They will also be encouraged to sell refillable mugs or other containers and offer discounts for refills. Vendors also recycled flattened cardboard boxes in the main recycling container placed away from the public areas.
- Volunteers and the coordinators will monitor the bins throughout hours of operation, advising participants of the recycling requirements using a public address system, printed notices, and other means appropriate to pirate events (e.g. gentle floggings and public chastisement).
- We will have a dedicated grounds crew, designated as waste patrol throughout all hours of operation; it is their responsibility to empty (or arrange for containers to be emptied) into the contracted receptacles.

RECYCLING COORDINATOR'S RESPONSIBILITIES

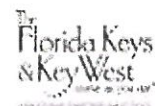
- Educate / train recycling cleanup staff, vendors, attendees, and organizers of the event
- Coordinate the lease of recycling & trash bins and their collection (WM is forwarding their plan for us)
- Report the volume recycled to the City of Key West (Annalise Mannix 809-3747)
- Ensure all trash/food waste containers are adjacent to a recycling bin
- Locate public recycling and trash receptacles near vendors, bathrooms, entrances and exits.

WASTE MANAGEMENT said their records show in 2010 we filled ten 32 gallon totes (320 gallons of recyclables) and had a 6 yarder of trash. We also collected another 90 gallons of recyclables for a total of 410 gallons. TOTAL WASTE MANAGEMENT INVOICE: \$606.00(4 port-o-lets) - \$136.20 Garbage - \$45.20 recycling

2011 PLANS INCLUDE:

2 Dumpsters, 1 Roll off (5 yard), 10 Port-a-potties (split up around the Festival grounds), ,20 Recycling trash bins (32 gal), 20 Trash bins (32 gal)

*We have also arranged for pump out with WM on Mon 11/28 and for Fri 12/2 and may schedule one for Wed 11/30 also.) **We are also going to contract with a private firm for pump out for Saturday 11/26.



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Pirates in Paradise Maritime Heritage & Music Festival

Thanksgiving Day, November 24 thru Sunday, December 4, 2011

Truman Waterfront & Old Town Key West

Recycle Here!

Bottles, Cans, and Plastic Cups



Or Else.....Aaaaarrrgh!

NO Food, Plastic Bags, Styrofoam or Trash

Please Recycle!

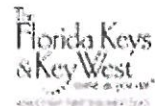
DEPOSIT
BOOTY
HERE!



Aaaaarrrgh!
NO TRASH! NO FOOD!
NO PLASTIC BAGS!

CANS
BOTTLES
PLASTIC CUPS

SIGNS are actually on 11x 8 1/2 lamintaed paper and will be taped to the trash & recycle bins!



PiratesInParadise.com



305.296.9694





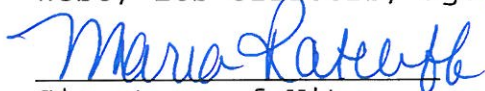
THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION Pirates in Paradise Festival

November 23, 2011 through December 4, 2011

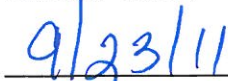
I **Julie McEnroe** being authorized to act on behalf of and legally bind **The Event Network Pirates in Paradise** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.



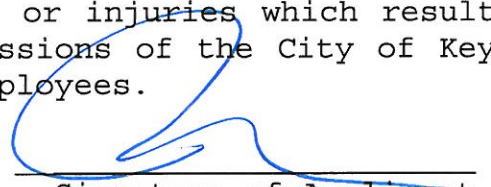
Signature of Witness



Print Name



Date



Signature of Applicant



Print Name



Date

SCHOONER WOLF

SPECIAL EVENTS

TRUMAN WATERFRONT

Sponsors

PIRATE MARKET PLACE

PIRATES PUB & STAGE

PIRATE VILLAGE

NAVY BUILDING

CARNIVAL AREA

PORTA POTHI

TRASH DOG

H/C P

VENDORS

PEDESTRIAN WAY

KIDS

NONPROFITS

MAP SYMBOLS

- ENTRANCE
- SECURITY
- TENTS
- FREE PARKING
- H/C PARKING
- TRASH & REC
- PORTA POTHI
- GREEN SPACE
- PEDESTRIAN
- FENCED AREA

PIRATES IN PARADISE FESTIVAL MAP

0 20 40 80

ACCESS

BOUNDARY

PIRATE MARKET PLACE

VENDORS

PIRATE MARKET PLACE

VENDOR

FESTIVAL ENTRANCE

SOUTHARD ST

SHUTTLE PICKUP

FESTIVAL PARKING

VENDOR PARKING

SERVICE ACCESS

TO FORT ZACH



P.O. Box 2186 KEY WEST, FLORIDA 33045-2186
305-292-8445 / FAX: 305-292-8447 / WWW.KEYSHELPLINE.ORG

September 23, 2011

RE: Key West's 12th annual Pirates in Paradise Maritime Heritage & Music Festival & Pirate Village
(November 24 thru December 4, 2011 at Truman Waterfront, Old Town Key West)

To Whom May Concern,

On behalf of KEY WEST HELPLINE, INC, and its board of directors, we are pleased to announce we will be working in collaboration with the organizers of the 12th annual Pirates in Paradise Maritime Heritage & Music Festival. The eleven day Festival kicks off on Thanksgiving Day, November 24 and runs through Sunday, December 4, 2011.

KEY WEST HELPLINE, INC will be providing two of the three day Non-profit liquor licenses the Festival will use for the Pirate Pub, Main Stage and Village Market Pirate Pub. In return, KEY WEST HELPLINE INC will receive 5% of Pirate Village Gate Fees and 20-35% of all net beverage proceeds generated during the 11 day Festival.

HELPLINE, Inc. is Monroe County's only confidential telephone crisis and information hotline, providing 24- hour crisis intervention, education, information, referral, and telephone reassurance services. HELPLINE was founded as a non-profit agency by the Zonta Club of Key West, a service organization of executive women, who saw a need for a crisis hotline in the community. The phones became operational on June 15, 1982, and in its first year of service there were 3,033 telephone contacts. The telephone reassurance program for elderly and homebound residents was started in 1983.

HELPLINE's official mission is: Provide confidential and anonymous crisis intervention, education, and information and referral services to the residents and visitors of Monroe County and the homeless. Provide telephone reassurance to the elderly and disabled.

HELPLINE's services are free and confidential. Phones are answered by volunteers who undergo intensive classroom education and on the job training. HELPLINE serves as the answering service for NAMI (National Alliance for the Mentally Ill), the Lower Keys Interagency Council, Zonta, Alcoholics Anonymous and Alanon, and provides referrals to the County Mental Health Programs, Domestic Abuse Shelters and The Florida Keys Outreach Coalition.

HELPLINE's services are made possible by the dedication and commitment of our volunteers and the support of people like you. But nothing remains constant for long and as the needs of our diverse community change so must we. One thing however will always remain: HELPLINE's commitment to make life better for all people and provide the best service possible to those in need of help.

We look forward to this community fundraiser that will generate the needed funds for HELPLINE Call Center. Key West's 12th annual Pirates in Paradise Maritime Heritage & Music Festival is a collaborative project between HELPLINE, ASTAAR EQUINE, the Conch Republic Navy, Project Lighthouse & Key West's Pirates in Paradise 12th Annual Maritime Heritage & Music Festival.

Sincerely,

Lou Hernandez
CEO, KEY WEST HELPLINE, INC



Event Name: _____

Pirates in Paradise

Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
✓	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
N/A	Signatures of No Objection of Street closure (If applicable)	
	Insurance naming the City as additional insured	<i>forthcoming</i>
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map (where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	

Pirates Festival

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Rutenoff 9-26-11
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

✓ **PUBLIC WORKS**

SIGNATURE DATE

✓ **POLICE DEPARTMENT**

SIGNATURE DATE

✓ **FIRE DEPARTMENT**

SIGNATURE DATE

✓ **PORT/ Key West DOT**

[Signature] 9-28-11
SIGNATURE DATE

✓ **CODE COMPLIANCE**

SIGNATURE DATE

**KEY WEST PROPERTY
MANAGEMENT**

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

Pirates Festival

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

CONDITIONS/RESTRICTIONS:

Maria Rateroff 9-26-11
SIGNATURE DATE

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

PORT/ Key West DOT

SIGNATURE DATE

CODE COMPLIANCE

[Signature] 28 Sept
SIGNATURE DATE

**KEY WEST PROPERTY
MANAGEMENT**

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

Pirates Festival

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Ruff 9-26-11
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

[Signature] 9-28
SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

PORT/ Key West DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

KEY WEST PROPERTY
MANAGEMENT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE



Maria Ratcliff <mratclif@keywestcity.com>

Pirates in Festival

2 messages

Maria Ratcliff <mratclif@keywestcity.com>

Wed, Sep 28, 2011 at 3:40 PM

To: Richard Sarver <rsarver@keywestcity.com>, Steve Torrence <storrenc@keywestcity.com>, Marcus Delvalle <mdelvalle@keywestcity.com>, Jim Fitton <jfitton@keywestcity.com>, Jim Young <jjyoung@keywestcity.com>, Doug Bradshaw <dbradsha@keywestcity.com>

--

Maria Ratcliff
Executive Administrator to City Manager
and Special Events Coordinator
3132 Flagler Avenue
PH [\(305\) 809-3881](tel:(305)809-3881)
Fax [\(305\) 809-3886](tel:(305)809-3886)



SKMBT_C36011092815310.pdf
2473K

Jim Fitton <jfitton@keywestcity.com>

Fri, Sep 30, 2011 at 10:03 AM

To: Maria Ratcliff <mratclif@keywestcity.com>

No objection from P&T

Jim Fitton
Port and Transit Director
City of Key West
[\(305\) 809-3795](tel:(305)809-3795) office
[\(305\) 725-6446](tel:(305)725-6446) cell

From: Maria Ratcliff [<mailto:mratclif@keywestcity.com>]

Sent: Wednesday, September 28, 2011 3:41 PM

To: Richard Sarver; Steve Torrence; Marcus Delvalle; Jim Fitton; Jim Young; Doug Bradshaw

Subject: Pirates in Festival

[Quoted text hidden]

Dec 2, 2011

Pirates Festival

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Ratzliff 9-26-11
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

[Signature] 10/3/11
SIGNATURE DATE

- ① Will need ART Permit for Alch
- ② Will need Naval Exemption
- ③ Will need extra duty officers
- ④ Should Notify Truman Annex Assoc. of Event

FIRE DEPARTMENT

SIGNATURE DATE

PORT/ Key West DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

**KEY WEST PROPERTY
MANAGEMENT**

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE



Key West Fire Department

Office of the Fire Marshal

Marcus del Valle , Fire Marshal
Danny Blanco, Capt. / Fire Inspector
Alan Averette, Lt. / Fire Inspector
Kenny Wardlow Lt./ Fire Inspector

1600 N. Roosevelt Blvd.
Key West, FL 33040
Phone: (305) 292-8179
Fax: (305) 293-8399

Food Booth and Vendor Regulations

Vendor Booth Construction and Location

1. Each vendor booth shall have at least one exit way, minimum 3 feet wide by 6' height (booth frame shall not intersect exit path).
2. A 60-inch clearance shall be maintained between the cooking surface and any combustible canopy.
3. **Each vendor shall stay within their assigned area, equipment and supplies shall not be staged outside their allotted space. ie: sidewalks, exit ways.**

Butane or Propane equipment:

1. Shut-off valves must be provided at each fuel source.
2. Tanks must be protected from damage and secured in an upright position and must be located at least 5 feet apart from each other.
3. No storage of extra butane or propane tanks in booth.
4. Tanks not in use must be turned **OFF**.
5. Unused fuel cylinders shall be stored in a secured position. Unused cylinders must be located 50 feet away from all combustibles.

All compressed gas bottles, flammable or non-flammable shall be properly secured to prevent accidental tipping over.

Electrical Power:

1. Generators shall be placed in locations approved by the Fire Marshal's Office for "special events" use.
2. Refueling of generators is prohibited during event hours. No extra fuel shall be stored during event hours.
3. During approved refueling times, no smoking or open flames are allowed within 25 feet.
4. Extension cords shall be of grounded type and approved for exterior use. Extension cords shall be placed so as not to create a hazard.

Charcoal Cooking:

1. Charcoal cooking must be located in areas away from public access.
2. Charcoal cooking must be 10 feet away from combustible structures and parked vehicles.
3. Coals shall be disposed in metal containers

Deep Fat Frying/Flambé/Open Flame Cooking:

1. Deep fat frying is defined as any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.
2. The cook area must not be accessible by the general public.
3. Deep fat frying equipment must be equipped with a temperature regulating device.
4. Separation must be maintained with a minimum of 3 feet clearance between deep fat frying and flambé or open flame cooking.

Fire Extinguishers:

1. Each cooking booth must be equipped with a fire extinguisher with a minimum rating of **3A:40B:C**. (dry chemical extinguisher)
2. For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating of **2A:10B:C** must not exceed 75 feet.
3. Fire extinguishers must be serviced annually and be tagged accordingly.
4. Each generator must be provided with a fire extinguisher with a minimum 40B:C rating. The extinguisher shall be located near the generator and accessible at all times.
5. Each cooking booth that is using deep fat fryers must have a **6 Liter Type K** (wet chemical fire extinguisher).

Miscellaneous:

Fire Hydrants – Fire Hydrants must not be obstructed at any time for any reason.

Streets – Parking is limited, therefore, do not leave your vehicle parked where it will block the street in such a manner as to prevent other vehicles from passing.

The above regulations are not inclusive of other general fire safety provisions that may be imposed upon inspection.

Any booth not in compliance will be immediately closed.

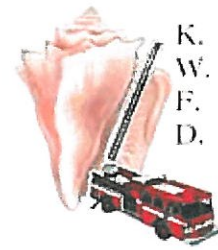
Fire Safety Tips

1. Know where the nearest fire extinguisher is located and how to use it.
2. **DO NOT** leave cooking operations unattended.
3. **DO NOT** wear loose fitting clothing while cooking.
4. Remove trash accumulation regularly.
5. Keep combustibles away from heat sources.
6. Do not spray lighter fluid on briquettes that have been previously ignited.
7. In case of emergency, **DIAL 9-1-1.**

Pirates in Paradise Festival

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):	CONDITIONS/RESTRICTIONS
_____ SIGNATURE DATE	_____ _____ _____
PUBLIC WORKS	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
POLICE	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
FIRE DEPARTMENT	<u>SEE ATTACHED MEMO</u>
<u>Marcus del Valle</u> 10/11/11	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
PORT/KEY WEST DOT	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
CODE COMPLIANCE	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
KEY WEST PROPERTY MANAGEMENT	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
PARKING DEPARTMENT	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: The Event Network, Julie McEnroe

From: Division Chief/Fire Marshal Marcus del Valle

Date: October 11, 2011

Reference: Pirate in Paradise Festival

This office reviewed the special event application for the Pirate in Paradise Festival to be held at Truman Waterfront on November 23 thru December 4, 2011.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events.
- Festival needs a Life Safety Inspection prior to operation.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance please contact me.

Marcus del Valle, Fire Marshal

Key West Fire Department

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Key West, Florida 33040

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Serving the Southernmost City

KEY WEST FIRE