

# RFQ 25-002 Environmental Engineering Services Total

## Scoring Matrix

Name of Evaluator	Apex Companies, LLC	AtkinsRealis USA, Inc	Cummins Cederberg	GHD Services, Inc	RES Florida Consulting, LLC	Tetra Tech, Inc	W.F. Baird & Associates, LLC	WSP USE, Inc
Sean McCoy	90	88	90	91	89	88	79	88
Ian McDowell	86	89	83	85	84	90	84	83
McKenzie Fraley	90	85	95	85	95	80	85	90
Total:	266/300	262/300	268/300	261/300	268/300	258/300	248/300	261/300
Average:	88.67%	87.33%	89.33%	87.00%	89.33%	86.00%	82.67%	87.00%








# RFQ Evaluation Sign-In Sheet

Project: Environmental Engineering Services

RFQ Number: RFQ 25-002

Date: 5/7/2025

Location: 1300 White Street, Key West, FL 33040

#	Name	Organization	Email	Signature	Time In	Time Out
1	Sean McCoy	City/UTLS	Sean.McCoy@CityofKeyWest-Fla.gov		0925	
2	Ian McDowell	CKM Eng	imcdowell " "		932	
3	Mckenzie Fradey	Co of Km Urban Forestry	MCKENZIE.FRADEY@CityofKeyWest-FL.gov		933	
4	Jessica Durocher	Finance / City	jdurocher@CityofKeyWest-fla.gov		931	
5	Lucas Tomus	Finance / City	lucas.tomus@CityofKeyWest-FL.gov		9:25	
6						
7						
8						



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Sean McCoy

Proposers Company Name: Apex

Date & Time: 5/1

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	38
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	18
3. References and Past Performance	20	17
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	14
6. Other certifications	5	3
<b>Total Points</b>	100	90 /100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☒
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☒
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☒
- 14) Addendums Provided ☒

## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Sean McCoy

Proposers Company Name: Attis Realty

Date & Time: 5/1

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	17
3. References and Past Performance	20	18
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	13
6. Other certifications	5	5
<b>Total Points</b>	100	88 /100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☒
- 11) Insurance Requirements/ COI Provided ☒
- 12) Five Examples of Firms Relevant Experience ☒
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☒
- 14) Addendums Provided ☒



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Sean McCoy

Proposers Company Name: Cemmis Celarthers

Date & Time: 5/2

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	18
3. References and Past Performance	20	18
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	14
6. Other certifications	5	5
<b>Total Points</b>	100	90 /100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☒
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☒
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☒
- 14) Addendums Provided ☒

## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Sean McCoy

Proposers Company Name: GHD

Date & Time: 5/12

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	19
3. References and Past Performance	20	18
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	14
5. Other certifications	5	5
<b>Total Points</b>	100	91 /100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☒
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☒
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☒
- 14) Addendums Provided ☒

## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Sean McCoy

Proposers Company Name: RES

Date & Time: 5/12

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	18
3. References and Past Performance	20	18
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	14
5. Other certifications	5	4
<b>Total Points</b>	100	89 /100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-Kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☒
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☒
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☒
- 14) Addendums Provided ☒

## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Sean McCoy

Proposers Company Name: Tetra Tech

Date & Time: 5/2

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	33
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	19
3. References and Past Performance	20	18
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	13
6. Other certifications	5	5
<b>Total Points</b>	100	88 / 100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☒
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☒
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☒
- 14) Addendums Provided ☐



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Sean McCoy

Proposer's Company Name: BAIRD

Date & Time: 5/1

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	30
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	15
3. References and Past Performance	20	18
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	12
6. Other certifications	5	4
<b>Total Points</b>	100	79 / 100

**\*Addendum was produced to change scoring matrix.**

## Required Forms,

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☒
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☒
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☒
- 14) Addendums Provided ☐

## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Sean McCoy

Proposers Company Name: WSP

Date & Time: 5/2

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	18
3. References and Past Performance	20	18
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	13
6. Other certifications	5	4
<b>Total Points</b>	100	88 / 100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☒
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☒
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☒
- 14) Addendums Provided ☒

## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Jan McDevell

Proposers Company Name: Apex

Date & Time: 5/17/25 9:35

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	18
3. References and Past Performance	20	15
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	14
6. Other certifications	5	4
<b>Total Points</b>	100	86 /100

**\*Addendum was produced to change scoring matrix.**



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Tom McDowell

Proposers Company Name: Atkins

Date & Time: 5/17/05 935

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	18
3. References and Past Performance	20	20
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	13
6. Other certifications	5	3
<b>Total Points</b>	100	89 /100

**\*Addendum was produced to change scoring matrix.**





## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Tom McDowell

Proposers Company Name: Cummings

Date & Time: 5/7/05 935

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	36
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	18
3. References and Past Performance	20	14
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	12
6. Other certifications	5	3
<b>Total Points</b>	100	83 /100

**\*Addendum was produced to change scoring matrix.**



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Tim McDowell

Proposers Company Name: GHD

Date & Time: 5/7/08 935

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	17
3. References and Past Performance	20	17
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	13
6. Other certifications	5	3
<b>Total Points</b>	100	85 / 100

**\*Addendum was produced to change scoring matrix.**



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Tan McDowell

Proposers Company Name: RFS

Date & Time: 5/10/25 935

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	34
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	16
3. References and Past Performance	20	17
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	13
6. Other certifications	5	4
<b>Total Points</b>	100	84 / 100

**\*Addendum was produced to change scoring matrix.**



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Tim McDowell

Proposers Company Name: Tetra Tech

Date & Time: 5/17/25 9:35

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	37
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	18
3. References and Past Performance	20	17
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	14
6. Other certifications	5	4
<b>Total Points</b>	100	90 / 100

**\*Addendum was produced to change scoring matrix.**





## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Ten McDowell

Proposers Company Name: Baird

Date & Time: 5/1/05 935

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	34
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	16
3. References and Past Performance	20	17
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	12
6. Other certifications	5	5
<b>Total Points</b>	100	84/100

**\*Addendum was produced to change scoring matrix.**



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Ian McDowell

Proposers Company Name: WSP

Date & Time: 5/7/85 935

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	36
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	16
3. References and Past Performance	20	16
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	11
6. Other certifications	5	4
<b>Total Points</b>	100	83/100

**\*Addendum was produced to change scoring matrix.**



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: McKenzie

Proposers Company Name: Apex

Date & Time: 5-7 12am

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	40
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	15
3. References and Past Performance	20	15
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	15
6. Other certifications	5	5
<b>Total Points</b>	100	90 /100

***\*Addendum was produced to change scoring matrix.***



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: MCKENZIE

Proposers Company Name: ATKINS REALIS

Date & Time: 5-1 10am

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	<del>35</del> 35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	<del>15</del> 20
3. References and Past Performance	20	15
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	10
6. Other certifications	5	5
<b>Total Points</b>	100	85 /100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Code of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☐
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☐
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☐
- 14) Addendums Provided ☐



## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: MCKENZIE

Proposers Company Name: WSP

Date & Time: 5-7 12:20

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	40
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	15
3. References and Past Performance	20	15
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	15
6. Other certifications	5	5
<b>Total Points</b>	100	90 /100

***\*Addendum was produced to change scoring matrix.***

## Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Cone of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☐
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☐
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☐
- 14) Addendums Provided ☐

## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Mckenzie

Proposers Company Name: Baird

Date & Time: 5-7-10am

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	30
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	20
3. References and Past Performance	20	15
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	15
6. Other certifications	5	5
<b>Total Points</b>	100	85 /100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Cone of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☐
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☐
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☐
- 14) Addendums Provided ☐

## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: MCKENZIE

Proposers Company Name: Res

Date & Time: 5-7 1530

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	<del>40</del> 35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	20
3. References and Past Performance	20	20
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	15
6. Other certifications	5	5
<b>Total Points</b>	100	<del>100</del> 95

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-Kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Code of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☐
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☐
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☐
- 14) Addendums Provided ☐

## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: MCKENZIE

Proposers Company Name: UMYMIB

Date & Time: 25-7-11 am

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	40
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	15
3. References and Past Performance	20	20
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	15
6. Other certifications	5	5
<b>Total Points</b>	100	95 / 100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Code of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☐
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☐
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☐
- 14) Addendums Provided ☐



## Evaluation Matrix -- RFQ 25-002 Environmental Engineering Services

Evaluators' Name: McKenzie

Proposers Company Name: GHD

Date & Time: 5-7-1540

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	40
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	15
3. References and Past Performance	20	15
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	10
6. Other certifications	5	4
<b>Total Points</b>	100	85 /100

**\*Addendum was produced to change scoring matrix.**

## Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Cone of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☐
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☐
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☐
- 14) Addendums Provided ☐

## Evaluation Matrix – RFQ 25-002 Environmental Engineering Services

Evaluators' Name: Mckerrize

Proposers Company Name: Tetra Tech

Date & Time: 5-7 11am

Category	Points	Assigned Points
1. Specialized experience and technical competence of the firm in the listed disciplines.	40	35
2. Professional qualifications of staff personnel/capacity of assigned and identified staff to accomplish work.	20	20
3. References and Past Performance	20	15
4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	15	10
6. Other certifications	5	5
<b>Total Points</b>	<b>100</b>	<b>80 /100</b>

***\*Addendum was produced to change scoring matrix.***

## Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Cone of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) Local Vendor Certification ☐
- 10) E-Verify Affidavit ☐
- 11) Insurance Requirements/ COI Provided ☐
- 12) Five Examples of Firms Relevant Experience ☐
- 13) Proposers' provided experience of similar work, for local governments during the past five (5) years ☐
- 14) Addendums Provided ☐