

RESOLUTION NO. 25-099

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AWARDED THE BID SUBMITTED BY CHARLEY TOPPINO & SONS, INC. FOR CONSTRUCTION OF DENNIS ST. PHASE II STORMWATER IMPROVEMENTS IN THE AMOUNT OF \$988,500 AND AUTHORIZING THE CITY MANAGER TO EXECUTE NECESSARY BUDGET ADJUSTMENTS AND/OR TRANSFERS AND CONTRACT DOCUMENTS, UPON CONSENT OF THE CITY ATTORNEY.**

WHEREAS, the City issued Invitation to Bid No. 25-007, for Dennis Street Phase II Stormwater Improvements, and two (2) responsible and responsive bids were opened on April 8, 2025 from Reynolds Construction LLC, and Charley Toppino and Sons Inc., with Charley Toppino and Sons, Inc. submitting the apparent low bid in the amount of \$988,500; and

WHEREAS, funds for the Dennis St Phase II Stormwater Improvements project have been budgeted in *Stormwater Construction/Construction in Progress* Account Number 402-3802-538-6500, Project Number ST38022401; and

WHEREAS, staff recommends the City Commission approve the Construction Proposal from Charley Toppino and Sons, Inc in the amount of \$988,500 and authorize the City Manager to execute necessary budget adjustments and/or transfers and execute construction contract documents upon consent of the City Attorney; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the ITB 25-007 for Dennis Street Pump Station Improvement Phase II is hereby accepted and awarded to Charley Toppino and Sons, Inc. in the amount of \$988,500.00

Section 2: The City Manager is authorized to negotiate and execute an Agreement with Charley Toppino and Sons, Inc. in accordance with terms and conditions contained in the response to ITB 25-007 on behalf of the City, upon the advice and consent of the City Attorney's office. necessary budget adjustments and/or transfers and execute construction contract documents upon consent of the City Attorney.

Section 3: That adequate funding for the project is budgeted in Stormwater Construction/Construction in Progress Account 402-3802-538-6500. Any necessary budget transfers or adjustments are hereby authorized.

Section 4: This Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

PASSED AND ADOPTED by the City Commission at a meeting held this 6<sup>th</sup> day of May, 2025.

Authenticated by the Presiding Officer and Clerk of the Commission on the 6th day of May, 2025.

Filed with the Clerk on May 6, 2025.

Mayor Danise Henriquez	<u>Yes</u>
Vice Mayor Lissette Carey	<u>Yes</u>
Commissioner Aaron Castillo	<u>Yes</u>
Commissioner Monica Haskell	<u>Yes</u>
Commissioner Mary Lou Hoover	<u>Yes</u>
Commissioner Sam Kaufman	<u>Yes</u>
Commissioner Donald "Donie" Lee	<u>Yes</u>

  
DANISE HENRIQUEZ, MAYOR

ATTEST:

  
KERI O'BRIEN, CITY CLERK



## MEMORANDUM

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Date: May 6, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso  
City Manager

From: Matt Willman  
Utilities Director

Subject: **Awarding the Bid Proposal from Charley Toppino & Sons Inc, for Construction of Dennis St. Phase II Stormwater Improvements in the amount of \$988,500.00 (File ID 25-3693)** *KH*

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### Introduction

Staff recommends that City Commission award the Bid Proposal from Charley Toppino & Sons Inc for the construction of the Dennis St Phase II Stormwater Improvements Project, in the amount of \$988,500, and authorize the City Manager to execute necessary budget adjustments, and/or transfers and contract documents upon consent of the City Attorney.

### Background

The Dennis St. Phase II Stormwater Improvements project proposes to:

- Replace catch basins and collection piping on Venetia from the intersection of Dennis St to Duncombe St. After which, this section of roadway will be milled and repaved.
- Re-profile and re-pave Dennis St between Blanche St and Venetia St.
- Install low flow “jockey” pump and associated controls in the pump station to address smaller event storms and nuisance intrusion flows.

This project was designed by Stantec Consulting Services Inc under the City’s General Engineering Services contract as approved by Resolution 24-011. A competitive Request for Proposals was advertised in the Keys Citizen and Demandstar on March 6<sup>th</sup>, 2025, and two (2) responsive Bid Proposals were opened on April 8<sup>th</sup>, 2025 from Reynolds Construction LLC, and Charley Toppino and Sons Inc., with Charley Toppino and Sons submitting the apparent low bid in the amount of \$988,500.

### Financial

Funds for Dennis St Phase II Stormwater Improvements project have been budgeted in Stormwater Construction/Construction in Progress Account Number 402-3802-538-6500, Project Number ST38022401

### Recommendation

Staff recommend that City Commission approve the Construction Proposal from Charley Toppino and Sons Inc in the amount of \$988,500 and authorize the City Manager to execute necessary budget adjustments and/or transfers and execute construction contract documents upon consent of the City Attorney.

# *INTEROFFICE MEMORANDUM*

To: Matt Willman, Utilities Director  
CC: Lucas Torres-Bull, Procurement Manager  
From: Keri O'Brien, City Clerk  
Date: April 8, 2025  
Subject: ITB No. 25-007 Dennis Street Pump Station Improvement Phase II



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The following bids were opened Tuesday, April 8, 2025 at 3:00 PM in response to the above referenced project.

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|---|-----------------------|
| <b>1. Charley Toppino &amp; Sons, Inc</b><br>129 Toppino Industrial Drive<br>Key West, FL 33040                                   | <b>\$988,500.00</b>   |
| <b>2. Reynolds Construction, LLC dba<br/>Reynolds Construction of Florida, LLC</b><br>300 East Broad Street<br>Fairburn, GA 30213 | <b>\$1,698,900.00</b> |



## MEMORANDUM

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**Date:** May 6, 2025

**To:** Honorable Mayor and Commissioners

**Via:** Brian L. Barroso  
City Manager

**CC:** Christina Bervaldi  
Director of Finance

**From:** Lucas Torres-Bull  
Procurement Manager

**Subject:** **File ID 25-3693 - Recommendation to Award for ITB 25-007 Dennis Street Station Improvements Phase II to Charley Toppino & Sons, Inc**

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### **Introduction**

City staff respectfully recommends that the Mayor and City Commission adopt a resolution authorizing the City Manager to enter into a contractual agreement with Charley Toppino & Sons, Inc. for the construction of the Dennis Street Phase II Stormwater Improvements Project, as specified in Invitation to Bid (ITB) No. 25-007. Additionally, staff requests approval for any related budget amendments necessary to facilitate project execution.

### **Background**

On March 6, 2025, at 8:30 a.m. (EST), the City publicly issued ITB 25-007 through The Citizen newspaper and the DemandStar electronic bidding platform. This competitive solicitation invited qualified contractors to submit sealed bids for the Dennis Street Phase II Stormwater Improvements.

Bid responses were formally opened on April 8, 2025, at the City Clerk's Office. Only two contractors submitted proposals. Upon thorough evaluation, Charley Toppino & Sons, Inc. was determined to be the lowest responsive and responsible bidder, offering both technical compliance and financial value to the City.

#### **Bid Submissions:**

- Charley Toppino & Sons, Inc. – \$988,500.00
- Reynolds Construction – \$1,698,900.00

## **Procurement and Fiscal Impact**

The total anticipated cost for the proposed construction is \$988,500.00. This expenditure is already accounted for in the City's FY2024–2025 Capital Improvement Budget under the following line item:

- Stormwater Construction / Construction in Progress
  - Account Number: 402-3802-538-6500
  - Project Number: ST38022401

## **Recommendation**

In light of the competitive procurement process and favorable pricing received, City staff recommends the Mayor and Commission adopt a resolution authorizing the City Manager to execute an agreement with Charley Toppino & Sons, Inc. for the Dennis Street Phase II Stormwater Improvements Project in accordance with ITB 25-007, and approving any required budget amendments to fully fund and implement the project.

### **Attachments:**

- Resolution – Authorizing Execution of Agreement
- Cover Memorandum – Project Overview and Justification
- Procurement Memorandum – Summary of Bid Process and Evaluation
- ITB 25-007 – Dennis Street Station Improvements Phase II
- Bid Evaluation Memo – Cost Summary and Vendor Ranking
- Proposals Received:
  - Charley Toppino & Sons, Inc.
  - Reynolds Construction