# RESOLUTION NO. \_\_09-313

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE AWARD OF REQUEST FOR PROPOSALS 09-015 IN THE AMOUNT OF \$235,100.00 TO CHARLEY TOPPINO AND SONS, INC. FOR THE DESIGN-BUILD OF SIDEWALK ENHANCEMENTS PHASE VII LEON STREET; PROVIDING FOR AN EFFECTIVE DATE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the attached response to proposal 09-015 by Charlie Toppino and Sons, Inc. in the amount of \$235,100.00 is hereby accepted, upon notice of concurrence of Intent to Award by the Florida Department of Transportation, to design and build a new federal ADA compliant sidewalks and curb ramps as part of the design-build project for sidewalk enhancements phase VII - Leon Street.

Section 2: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Authenticated by the presiding officer and Clerk of the

Commission	on	December 4	, 2009.		
Filed	with	the Clerk	December 4	, 2009.	
			CRAIG	CATES, MAYOR	
ATTEST:  CHERYL SMIT	y(	Smi TY CLERK	th		



Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

# **EXECUTIVE SUMMARY**

TO: Jim Scholl, City Manager

E. David Fernandez, Asst. City Manager - Operations

**FROM:** Gary W. Bowman, General Services and Engineering Director

DATE: November 12, 2009

RE: Awarding of the Bid of Charley Toppino and Sons, Inc. in the

amount of \$235,100 for the design-build of Sidewalk

**Enhancements Phase VII – Leon Street** 

### **ACTION STATEMENT:**

This resolution will approve the next low bid of \$235,100 from Charley Toppino and Sons, Inc. upon notice of concurrence of Intent to Award by the Florida Department of Transportation (FDOT) to design and build new Federal ADA compliant sidewalks and curb ramps as part of the design-build project for Sidewalk Enhancements Phase VII – Leon Street.

The design and construction for this project location will be reimbursed 100% through an FDOT Local Area Program (LAP) grant not to exceed the grant constraint for design/construction of \$212,160. This grant is funded by the American Recovery and Reinvestment Act of 2009, commonly referred to as stimulus funding.

# **BACKGROUND:**

The American Recovery and Reinvestment Act (ARRA) of 2009 was signed by President Obama on February 17, 2009. The ARRA is an unprecedented effort to jumpstart our economy, create or save millions of jobs, and put a down payment on addressing long-neglected challenges so that our country can thrive in the 21<sup>st</sup> century. This legislation will pay for needed transportation improvements while providing jobs and other economic benefits. The City has been actively seeking these funds to assist our local economy and to improve local infrastructure. We were able to obtain funding for thirteen Sidewalk Enhancement projects through this federal legislation.

For this Contract, the City has established alternate scopes of work, shown as the list of bid items under each of the Scope Alternates listed in the Request Key to the Caribbean – Average yearly temperature 77° F.

for Proposal. These alternates have been established in consideration of budget constraints. The City has assigned Contract award priority for the Scope Alternates as follows:

First Priority ......Alternate A Second Priority ......Alternate B

The City intends to award the Contract to the responsible bidder with the lowest bid for the highest priority Scope Alternate for which the City determines funds are available. For the purpose of bidding, the City has established a maximum budget as follows:

Leon Street Sidewalk (Phase VII)

\$212,160.00

Although many firms attended the mandatory pre-bid meeting, only two bids were received at bid opening. The first low bid of \$170,000 from David Plummer and Associates was non-responsive to the bid requirements. The David Plummer and Associates bid was based on a 4-foot sidewalk rather than a 5-foot sidewalk and did not include curbing as required in the RFP.

# **PURPOSE AND JUSTIFICATION:**

Many areas throughout the City are in need of sidewalk and ADA improvements. Stimulus funding is making the following improvements possible:

FM#	Phase	Project Location	Project Scope of Selected Alternate	Grant Constraint (design / construction)	Low Bidder	Low Bid Amount Alt A	Low Bid Amount Alt B	Low Bid Amount Alt C
426509-1	1	Southard St.	11 corners	\$ 137,280	Charley Toppino & Sons	\$ 184,404	\$ 162,096	<u>\$ 128,634</u>
426514-1	I	William St.	460 LF sidewalks	\$ 61,200	Charley Toppino & Sons	\$ 78,698	\$ 48,278	N/A
426515-1	I	12 <sup>th</sup> St.	285 LF sidewalks	\$ 32,640	Charley Toppino & Sons	\$ 40,350	\$ 29,812	N/A
426510-1	II	Fleming St.	12 corners	\$ 149,760	Charley Toppino & Sons	\$ 195,618	\$ 173,310	<u>\$ 139,848</u>
426511-1	[]]	Caroline St.	13 corners	\$ 112,320	Charley Toppino & Sons	<u>\$ 156,000</u>	\$ 132,700	\$ 109,500
426512-1	Ш	Eaton St.	9 corners	\$ 112,320	Charley Toppino & Sons	\$ 144,400	\$ 132,800	<u>\$ 109,500</u>
426517-1	IV	Virginia St.	1700 LF sidewalks	\$ 204,000	Charley Toppino & Sons	\$ 309,050	<u>\$ 165,550</u>	N/A
426518-1	IV	Applerouth Ln.	325 LF sidewalks	\$ 26,520	Charley Toppino & Sons	<u>\$ 31,530</u>	\$ 25,660	N/A
426519-1	٧	Telegraph Ln.	450 LF sidewalks	\$ 65,280	Charley Toppino & Sons	Deleted via addendum	\$ 65,265	N/A
426522-1	<b>V</b>	Petronia/ Whitehead	4 corners	\$ 49,920	Charley Toppino & Sons	\$ 49.688	N/A	N/A
426523-1	٧	Eisenhower Dr.	880 LF sidewalks	\$ 106,080	Charley Toppino & Sons	\$ 190,351	\$ 157,462	N/A
426520-1	VI	Duck Ave. (with bike lane)	4800 LF sidewalks	\$ 530,400	Charley Toppino & Sons	<u>\$ 445,800</u>	\$ 386,000	N/A
426524-1	VII	Leon St.	2600 LF sidewalks	\$ 212,160	Charley Toppino & Sons	<u>\$ 235,100</u>	\$ 211,300	N/A

For Phase VII, Alternate A is recommended although the cost exceeds the grant constraint by \$22,940. Staff has determined the additional cost to the City is beneficial since an extra 830 LF of sidewalks will be constructed. The cost of constructing sidewalks is estimated at \$120/LF. The cost of Alternate A (\$235,100) divided by the 2600 LF that will be constructed results in a cost of \$90.42/LF, representing a cost savings of \$29.58/LF or \$24,551.40. It is important to note that the \$120/LF estimate is strictly construction. The \$90.42/LF includes design, surveying & construction. Also noteworthy is the close proximity of this project to two schools. The new Federal ADA compliant sidewalks and curb ramps will provide a safer route to these schools.

# **OPTIONS / ADVANTAGES / DISADVANTAGES:**

- 1. The City Commission can approve the contract authorizing the next low bid to design and build the Sidewalk Enhancements Phase VII project choosing Alternate A. Alternate A is \$22,940 in excess of the grant constraint of \$212,160. The City must expend Sidewalk Fund money to cover the \$22,940 excess resulting in an additional 830 LF of sidewalks that will be constructed (2600 LF total).
- 2. The City Commission can approve the contract authorizing the next low bid to design and build the Sidewalk Enhancements Phase VII project choosing Alternate B. Alternate B is within the grant constraint of \$212,160. This will allow the City to provide 1770 LF of new Federal ADA compliant sidewalks and curb ramps throughout the City using stimulus funding at no additional cost to the City.
- 3. The City Commission can decline the bids received and reissue the Design-Build Request for Proposals. The grant funding received for these projects have deadlines associated with them and delays could jeopardize the funding. Work on this project must begin in time to meet a December 2009 deadline to invoice the grant for the first time.
- 4. The City Commission can decline the bids received and forego sidewalk improvements.

### FINANCIAL IMPACT:

General Services staff analyzed the lump sum bids and found inconsistencies with the first low bid resulting in a non-responsive bid. FDOT will reimburse the City 100% up to the grant constraint of \$212,160 through Federal stimulus funding from the American Recovery and Reinvestment Act of 2009. However, the proposal price for Alternate A of the next low bid is \$22,940 in excess of the grant constraint. The fees up to the grant constraint of \$212,160 for this project will be funded through budget line item 102-4104-541-63-00 (Project EN0913). The additional fees of \$22,940 will be funded through the City Sidewalk Fund, budget line item 102-4104-541-46-00. The grants funds are budgeted in Revenue Account 102-0000-334-49-01.

Funding summary for Sidewalk Enhancements Phase VII:

FDOT Stimulus LAP Grant\$2	212,160
Additional cost, City Sidewalk Fund 102-4104-541-46-00\$	22,940

Total <u>\$ 235,100</u>

Summary of additional costs to be funded with City Sidewalk Fund (102-4104-541-46-00)			
Project Phase	Project Location	Amount in Excess of Grant Constraint	
Phase III	Caroline Street	\$ 43,680	
Phase IV	Applerouth Lane	\$ 5,010	
Phase VII	Leon Street	\$ 22,940	
	Total	\$ 71,630	

# **RECOMMENDATION:**

Staff recommends that the City Commission select option 1, the award of the design-build contract to the low bid of \$235,100 from Charley Toppino and Sons, Inc. upon notice of concurrence of Intent to Award by the Florida Department of Transportation and authorize budget transfers so that we may proceed with the Sidewalk Enhancements Phase VII project.

# INTEROFFICE MEMORANDUM

To:

Gary Bowman, General Services Director

CC:

Carolyn Sheldon, Grants Administrator

Sue Snider, Purchasing

From:

Cheri Smith, City Cler

Date:

October 20, 2009

Subject:

SIDEWALK ENHANCEMENT PROJECT PHASE VII - LEON STREET

RFP 09-015

Attached for your review is a copy of the bid opened Tuesday, October 20, 2009 at 3:00 p.m. in response to the above referenced project.

1. David Plummer & Associates

Leon Street -Alternate A: \$170,000.00

1750 Ponce De Leon Blvd.

- Alternate B:

\$139,000.00

Coral Gables, FL 33134

2. Charley Toppino & Sons, Inc.

Leon Street

- Alternate A:

\$235,100.00

P O Box 787

Key West, FL 33041

- Alternate B:

\$211,300.00

# Sidewalk Enhancements Phase VII City Staff bid tabs

			 id Plummer ssociates	rley Toppino ons, Inc.
Line #	Line Item	Unit	Amount	Amount
	Leon Street Alternate A			
1	Alternate A	LS	\$ 156,600.00	\$ 223,100.00
	Alternate A Performance			
	& Payment Bond	LS	\$ 4,400.00	\$ 3,000.00
1A	Contingency Allowance	LS	\$ 9,000.00	\$ 9,000.00
	Total All Extended Lump Sum			
	Alternate A		\$ 170,000.00	\$ 235,100.00
	Leon Street Alternate B			
2	Alternate B	LS	\$ 126,400.00	\$ 199,500.00
	Alternate B Performance			
	& Payment Bond	LS	\$ 3,600.00	\$ 2,800.00
2A	Contingency Allowance	LS	\$ 9,000.00	\$ 9,000.00
	Total All Extended Lump Sum			
	Alternate B		\$ 139,000.00	\$ 211,300.00

# REQUEST FOR PROPOSAL REP Sidewalk Enhancements Phase VII

# FLORIDA BID BOND

BOND NO. N/A
AMOUNT: \$5% of Bid Proposal Submitted
KNOW ALL MEN BY THESE PRESENTS, that Charley Toppino & Sons, Inc.
hereinafter called the PRINCIPAL, and The Hanover Insurance Company
a corporation duly organized under the laws of the State of New Hampshire
having its principal place of business at 440 Lincoln Street, Worcester, MA 01653
in the State of Massachusetts
and authorized to do business in the State of Florida, as SURETY, are held and firmly bound
unto City of Key West, P.O. Box 1409, Key West, FL 33041
hereinafter called the OBLIGEE, in the sum of Five Percent of Bid Proposal
DOLLARS (\$5% of Bid Proposal Submitted ) for the payment for which we bind ourselves, our
heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these present.
THE CONDITION OF THIS BOND IS SUCH THAT:
WHEREAS, the PRINCIPAL is herewith submitting his or its Bid Proposal for RFP 09-015, SIDEWALK ENEHANCEMENT PHASE VII, Key West, Florida said Bid Proposal, by reference thereto, being hereby made a part hereof.
WHERBAS, the PRINCIPAL contemplates submitting or has submitted a bid to the OBLIGEE for the furnishing of all labor, materials (except those to be specifically furnished by the Owner), equipment, machinery, tools, apparatus, means of transportation for, and the performance of the work covered in the Proposal and the detailed Drawings and Specifications, entitled:
RFP 09-015, SIDEWALK ENEHANCEMENT PHASE VII, Key West,
WHEREAS, it was a condition precedent to the submission of said bid that a cashier's check, certified check, or bid bond in the amount of 5 percent of the base bid be submitted with said bid

# REQUEST FOR PROPOSAL REP Sidewalk Enhancements Phase VII

as a guarantee that the Bidder would, if awarded the Contract, enter into a written Contract with the Owner for the performance of said Contract, within 10 working days after written notice having been given of the award of the Contract.

NOW, THEREFORE, the conditions of this obligation are such that if the PRINCIPAL within 10 consecutive calendar days after written notice of such acceptance, enters into a written Contract with the OBLIGEE and furnishes the Performance and Payment Bonds, each in an amount equal to 100 percent of the base bid, satisfactory to the Owner, then this obligation shall be void; otherwise the sum herein stated shall be due and payable to the OBLIGEE and the Surety herein agrees to pay said sum immediately upon demand of the OBLIGEE in good and lawful money of the United States of America, as liquidated damages for failure thereof of said PRINCIPAL.

Signed and scaled this 24th day of September	, 2009.
PRINCI	PAL Charley Toppino & Sons, Inc.
Ву	rank P. Sapepino
SURETY	y The Hanover Insurance Company
Ву//	m
/	Attorney-In-Fact & FL Res Agent William L. Parker

# THE HANOVER INSURANCE COMPANY MASSACHUSETTS BAY INSURANCE COMPANY CITIZENS INSURANCE COMPANY OF AMERICA

### POWERS OF ATTORNEY CERTIFIED COPY

KNOW ALL MEN BY THESE PRESENTS: That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, do hereby constitute and appoint Charles C. Ball, Ileana M. Bauza, William F. Kleis, Davor I. Mimica and/or William L. Parker

of Miaml, FL and each is a true and lawful Attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, or, if the following line be filled in, only within the area therein designated

any and all bonds, recognizances, undertakings, contracts of indemnity or other writings obligatory in the nature thereof, as follows: Any such obligations in the United States, not to exceed Twenty Million and No/100 (\$20,000,000) in any single instance

and said companies hereby ratify and confirm all and whatsoever said Attorney(s)-in-fact may lawfully do in the premises by virtue of these presents. These appointments are made under and by authority of the following Resolution passed by the Board of Directors of said Companies which

"RESOLVED, That the President or any Vice President, in conjunction with any Assistant Vice President, be and they are hereby authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as its acts, to execute and acknowledge for and on its behalf as Surety any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to that thereof the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons." (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by a Vice President, this 8th day of July 2009.

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THE HANQVER INSURANCE COMPANY MASSACHUSETTS BAY INSURANCE COMPANY CITIZENS INSURANCE COMPANY OF AMERICA

Mary Jeanne Anderson, Vice President

Robert K. Grennan, Assistant Vice President

THE COMMUNWEALTH OF MASSACHUSETTS COUNTY OF WORCESTER

) ) ss.

On this 8th day of July 2009, before me came the above named Vice President and Assistant Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.



Harbasa Q. Storlick

My commission expires on November 3, 2011

I, the undersigned Assistant Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

This Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America.

"RESOLVED, That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or any Vice President in conjunction with any Assistant Vice President of the Company, shall be binding on the Company to the Same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile." (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 Massachusetts Bay Insurance Company; Adopted September 7, 2001 -

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 24 day of September , 20 0.9

THE HANOVER INSURANCE COMPANY MASSACHUSETTS BAY INSURANCE COMPANY CITIZENS INSURANCE COMPANY OF AMERICA

Steppen L. Brautt, Assistant Vice President

# REQUEST FOR PROPOSAL RFP Sidewalk Enhancements Phase VII

# ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA )	SS	
COUNTY OF MONROE )		
be paid to any employees of the City of Key	se and say that no portion of the sum herein bid way. West as a commission, kickback, reward or gift of my firm or by an officer of the corporation.	
By: JAroly O Tappy		
Sworn and subscribed before me this	1day ofOct, 2009	
Donalo Johnson NOTARY PUBLIC, State of Florida at Large	trong	
viy Commission Expires.	RONALD J. ARMSTRONG Notary Public - State of Florida ly Comm. Expires Aug 19, 2013 Commission # DD 916810 onded Through National Notary Assn.	

# **REQUEST FOR PROPOSAL** RFP Sidewalk Enhancements Phase 1/11

# SWORN STATEMENT UNDER SECTION 287.133(3)(A) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1.	This sworn statement is submitted with Bid or Proposal for
2.	This sworn statement is submitted by CHARLEY TOPPINO & SONS, INC.  (name of entity submitting sworn statement)
	whose business address is P.O. BOX 787 KEY WEST, FL 33041
	and (if applicable) its Federal Employer Identification Number (FEIN) is
	59 2426 906
	(If the entity has no FEIN, include the Social Security Number of the individual
	signing this sworn statement
3.	My name is (please print name of individual signing)
	(please print name of individual signing)
	and my relationship to the entity named above is
4.	I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any bid or contract for goods or services to be provided to any public or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, material misrepresentation.
5.	I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication guilt, in any federal or state trial court of record relating to charges brought by indictment information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
6.	I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means
	1. A predecessor or successor of a person convicted of a public entity crime; or
	2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting controlling interest in another person, or a pooling of equipment or

# RFP Sidewalk Enhancements Phase I

income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

- 7. I understand that a "person" as defined in Paragraph 287.133(1)(8), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
- Based on information and belief, the statement which I have marked below is true in relation to the 8. entity submitting this sworn statement. (Please indicate which statement applies).

Neither the entity submitting this sworn statement, nor any officers, director	s,
executives, partners, shareholders, employees, members, or agents who are active	in
management of the entity, nor any affiliate of the entity have been charged with an	ıd
convicted of a public entity crime subsequent to July 1, 1989, AND (Please indicate which	h
additional statement applies.)	

There has been a proceeding concerning the conviction before a hearing of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or

affiliate from the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate has not been put on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

		(date)	i	/ /	•	
STATE OF	FLORIDA					
	MONROE					
COUNTY OF		·············				
	PERSO	NALLY APPEARED BEFOR	RE ME, the u	ındersign	ed authority,	
FRANK P.	TOPPINO	who, after first being sworn b	ov me. affixe	d his/her		
name of indiv	idual signing)	,,	.,,			
•	· ·	above on this 19 day of	<u>Oc</u>	t	, 2009	) <u>.</u>
My commission		RONALD J. ARMSTRONG	Jon Jon	ald	1 Am	to
	1 33X and 144.5	NULLY 1 10 2013 L	` \		7 11000	<b>ノ</b> ~〜

Request for I

Bonded Through National Motary At

Commission # DD 916810

# REQUEST FOR PROPOSAL RFP Sidewalk Enhancements Phase

# **CITY OF KEY WEST INDEMNIFICATION FORM**

The Contractor shall indemnify and hold harmless the City of Key West, its officers, and employees, from liabilities, damages, losses and costs, including, but not limited to reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of Contractor and persons employed or utilized by Contractor in the performance of this agreement. Except as specifically provided herein, this agreement does not require Contractor to indemnify the City of Key West, its employees, officers, directors, or agents from any liability, damage, loss, claim, action or proceeding.

These indemnifications shall survive the term of this agreement. In the event that any action or proceeding is brought against the City of Key West by reason of such claim or demand, Contractor shall, upon written notice from the City of Key West, resist and defend such action or proceeding by counsel satisfactory to the City of Key West.

The indemnification provided above shall obligate Contractor to defend at its own expense to and through appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at the City of Key West's option, any and all claims of liability and all suits and actions of every name and description covered above which may be brought against the City of Key West whether performed by Contractor, or persons employed or utilized by Contractor.

The Contractor's obligation under this provision shall not be limited in any way by the agreed upon Contract Price as shown in this agreement, or the Contractor's limit of or lack of sufficient insurance protection.

SEAL:

P. C. C.	-
CONTRACTOR:	CHARLEY TOPPING & SONS, INC.
	P.O BOX 787, KEY WEST, FL 33041
	Address
	Signature O Dogama
	FRANK P. TOPPINO
	Print Name
	PRESIDENT
	Title
DATE:	10/19/09

# REQUEST FOR PROPOSAL RFP Sidewalk Enhancements Phase

# **Prohibited Interests Form and Notice**

I FRANK P. TO	OPPINO, PRESIDEN	certify that neither	CHARLEY	TOPPINO	& SONS,	INC.
(Printed Name)	(Title)		(Co	mpany Na	me)	
		er into any contract, subco				
		or planned to be included in				
		lity during tenure or for 2				
		r member, officer or emple				
		uch interest, and if such in				
		with prior approval of the				
		graph provided that any su				
shall not participa	ate in any action by t	he City of Key West or th	e locality re	lating to su	ch contrac	it,
subcontract or arr	rangement					

NOTICE: The FDOT requires the City of Key West to insert in all contracts entered into in connection with the project or any property included or planned to be included in any project, and shall require its contractors to insert in each of their subcontracts, the following provision:

"No member, officer or employee of the Agency or of the locality during this tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."

The provisions of this paragraph shall not be applicable to any agreement between the Agency and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a government agency.

Front P Je Reno

# REQUEST FOR PROPOSAL RFP Sidewalk Enhancements Phase VII

# **BIDDER'S CHECKLIST**

(Note: The purpose of this checklist is to serve as a reminder of major items to be addressed in submitting a bid and is not intended to be all inclusive. It does not alleviate the Bidder from the responsibility of becoming familiar with all aspects of the Contract Documents and Proper completion and submission of his bid.)

	The sum of the state of the sta	,
1.	All Contract Documents thoroughly read and understood	U
2.	All blank spaces in Proposal filled in black ink.	
3.	Total and unit Prices added correctly.	
4.	Addenda acknowledged.	
5.	Subcontractors are named as indicated in the Proposal.	
6.	Experience record included.	U
7.	Proposal signed by authorized officer.	<u>r</u>
8.	Bid Bond completed and executed, including power-of-attorney dated the same day.	
9.	Bidder familiar with federal, state, and local laws, ordinances, rules and regulations affecting performance of the work.	ty
10.	Bidder, if successful, able to obtain and/or demonstrate possession of required licenses and certificates within 10 days after receiving a Notice of Award.	
11.	Proposal submitted intact with the volume containing the Bidding Requirements, Contract Forms and Conditions of the Contract.	
12.	Bid Documents submitted in sealed envelope and addressed and labeled in conformance with the instructions in the Request for Proposal.	图
13.	Anti-kickback Affidavit, Public Entity Crime Forms, City of Key West Indemnification Form.	
14.	Required Licenses and Certificates as stated in the Request for Proposal.	П

# REQUEST FOR PROPOSAL RFP Sidewalk Enhancements Phase VII

# STATEMENT OF NO PROPOSAL

Note: If you do not intend to submit a Proposal, please return this form ONLY.

TO: RFP 09-015 SIDEWALK ENEHANCEMENT PHASE VII Office of the City Clerk City of Key West P.O. Box 1409 Key West, FL. 33041-1409 We, the undersigned, have declined to submit a Proposal on the above-noted Request for Proposal for the following reasons: \_\_\_Insufficient time to respond to the Request for Proposal Do not offer this Product Our schedule will not permit us to perform \_\_\_\_Unable to meet specifications Specifications unclear (Please explain below) \_\_\_\_Remove us from the City of Key West's, "Bidder's Mailing List" \_\_\_Other (Please specify below) REMARKS: We understand that if a "no Proposal" statement is not returned, our name may be removed from the bidder's list of the City of Key West. COMPANY NAME: SIGNATURE:

DATE: \_\_\_\_\_\_ TELEPHONE: \_\_\_\_\_

To:

The City of Key West

Address:

525 Angela Street, P.O. Box 1409

Key West, Florida 33041

Project Title:

Sidewalk Enhancements Phase VII

Project No.:

RFP - 09-015

Design / Build Firm's (bidder) person to contact for additional information on this Proposal:

Name:

Telephone:

201

296 5600

# **BIDDER'S DECLARATION AND UNDERSTANDING**

The undersigned, hereinafter called the Bidder, declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official of the Owner, and that the Proposal is made without any connection or collusion with any person submitting another Proposal on this Contract.

The Bidder further declares that he has carefully examined the Contract Documents, that he has personally inspected the Project, that he has satisfied himself as to the quantities involved, including materials and equipment, and conditions of work involved, including the fact that the description of the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the Contract Documents, and that this Proposal is made according to the provisions and under the terms of the Contract Documents, which Documents are hereby made a part of this Proposal.

The Bidder further agrees that he has exercised his own judgment regarding the interpretation of subsurface information and has utilized all data which he believes pertinent from the Engineer, Owner, and other sources in arriving at his conclusions.

The Bidder further agrees, as evidenced by signing the Proposal, which if awarded a Contract, the Florida Trench Safety Act and applicable trench safety standards will be complied with.

The Bidder understands and agrees that if a Contract is awarded, the Owner may elect to award all schedules under one Contract, separately, or in any combination that best serves the interests of the Owner.

### **CONTRACT EXECUTION AND BONDS**

The Bidder agrees that if this Proposal is accepted, he will, within 10 days, not including Sundays and legal holidays, after Notice of Award, sign the Contract in the form annexed hereto, and will at that time, deliver to the Owner examples of the Performance Bond and Payment Bond required herein, and evidence of holding required licenses and certificates, and will, to the extent of his Proposal, furnish all machinery, tools, apparatus, and other means of construction and do the work and furnish all the materials necessary to complete all work as specified or indicated in the Contract Documents.

### CERTIFICATES OF INSURANCE

Bidder agrees to furnish the Owner, before commencing the work under this Contract, the certificates of insurance as specified in these Documents.

### START OF CONSTRUCTION AND CONTRACT COMPLETION TIME

The Bidder further agrees to begin work within 14 calendar days of the Notice to Proceed (NTP) and to complete the construction in all respects within 400 calendar days from the date of the NTP.

### LIQUIDATED DAMAGES

In the event the Bidder is awarded the Contract and fails to complete the work within the time limit or extended time limit agreed upon, as more particularly set forth in the Contract Documents, liquidated damages shall be paid to the Owner based on the FDOT Standard Specifications (2007) Section 8-10 until the work has been satisfactorily completed as provided by the Contract Documents. Sundays and legal holidays shall be included in determining days in default. FDOT 8-10 Code requirements govern, and herewith made a part of the Contract.

Original Contract Amount	Daily Charge Per Calendar Day
\$50,000 and Under	\$313
Over \$50,000 but less then \$250,000	\$580
\$250,000 but less than \$500,000	\$715
\$500,000 but less than \$2,500,000	\$1,423
\$2,500,000 but less than \$5,000,000	\$2,121
\$5,000,000 but less than \$10,000,000	\$3,057

### ADDENDA

### SALES AND USE TAXES

The Bidder agrees that all federal, state, and local sales and use taxes are included in the stated bid prices for the work.

# **BID SCHEDULE**

The Bidder further Proposes to accept as full payment for the work Proposed herein the amounts computed under the Provisions of the Contract Documents and based on the following Lump Sum amounts are independent if the exact quantities involved. The Bidder agrees that the Lump Sum prices represent a true measure of the labor and materials required to perform the work, including all allowances for overhead and Profit for each type and unit of work called for in these Contract Documents. The amounts shall be shown in both words and figures. In case of a discrepancy, the amount shown in words shall govern. Lump SUM price line items may be deleted, reduced or increased as required by the Owner.

<u>Item</u> <u>LS</u>	LS (Words)	LS (Fig)
Design/Build		
1 Leon St. si	dewalks (Catherine St. to Flagler Ave.)	
Alternate A	TWO HUNDRED & TWENTY THREE THOUSAND, ONE HUNDRED  DOLLARS & ZERO CENTS  \$	223,100.00
Alternate A	A - Performance and Payment Bonds THREE THOUSAND DOLLARS & ZERO CENTS  \$	3,000.00
Alternate B	ONE HUNDRED & NINETY NINE THOUSAND, FIVE HUNDRED  DOLLARS & ZERO CENTS  \$	199,500.00 _\$
Alternate B	3 - Performance and Payment Bonds TWO THOUSAND, EIGHT HUNDRED DOLLARS & ZERO CENTS  \$	
1A Contingenc	y Allowance – Leon St. (include in extended lump sum total for e	each alternate)
LS	\$Nine Thousand Dollars/ no cents	\$ 9,000.00
FOTAL OF AI Performance a	eon St. sidewalks (Catherine St. to Flagler Ave.)  LL EXTENDED LUMP SUM PRICE ITEMS LISTED ABOV  nd Payment Bonds, Allowance Items  HUNDRED & THIRTY FIVE THOUSAND, ONE HUNDRED DOLLARS &	_

(Numbers) 235,100.00 S
Alternate B- Leon St. sidewalks (Catherine St. to Flagler Ave.)
TOTAL OF ALL EXTENDED LUMP SUM PRICE ITEMS LISTED ABOVE including Performance and Payment Bonds, Allowance Items
(Words) Two hundred & eleven thousand, three hundred dollars & zero cents
\$
(Numbers)
<u>\$ 211,300.00</u>
Number of days to complete project:  THREE HUNDRED AND SIXTY DAYS  Words:
Numbers:
For this Contract, the City has established alternate scopes of work, shown as the list of bid items under each of the Scope Alternates listed in the Request for Proposal. These alternates have been established in consideration of budget constraints. The City has assigned Contract award priority for the Scope Alternates as follows:
First Priority
The City intends to award the Contract to the responsible bidder with the lowest bid for the highest priority Scope Alternate for which the City determines funds are available. For the purpose of bidding, the City has established a maximum budget as follows:

\$212,160.00

Leon Street Sidewalk

List items to be performed by Contractor's own forces and the estimated total cost of these items.

(Use additional sheets if necessary.)

Allwork Except	95%
Allwork Except Ashalt Restoration	5%

# **SUBCONTRACTORS**

The Bidder further proposes that the follow				
awarded subcontracts for the following porti	ions of the work in	n the event that	the Bidder is	
awarded the Contract:	A (	110	11	
Bee Bros	Aspho	it Kes	Toration	_
Portion of Work	' (		•	
Bee Bros				
Name	1			
8362 Pines Blud Pen	mbroket	ines 12	33024 Zip	
Street	City	State	Zip	
Portion of Work				
Name			Andrew Control of the	
Street	City	State	Zip	
	•		•	
Portion of Work				
Official work				
Name				
vane	*			
Street	City	State	Zip	
nect	City	State	Zip	
	,			
Portion of Work				
Name				
Talia C				
treet	, City	State	Zip	

SURETY
The Honover Ins Co. whose  address is  440 Lincoln St Worcester, MA, 0/653  Street City State Zip
BIDDER
The name of the Bidder submitting this Proposal is
CHARLEY TOPPINO & SONS, INC. doing
business at
P.O. Box 1987 Key West FL 33041
Street City State Zip
which is the address to which all communications concerned with this Proposal and with the Contract shall be sent.
The names of the principal officers of the corporation submitting this Proposal, or of the partnership, or of all persons interested in this Proposal as principals are as follows:
Frank P. Toppino President
trank P. Toppino tresident Edward Toppino, Sr Secretary
aniel P. Toppino Assistant Secretary

# If Sole Proprietor or Partnership IN WITNESS hereto the undersigned has set his (its) hand this \_\_\_\_\_\_ day of 2009. Signature of Bidder Title If Corporation IN WITNESS WHEREOF the undersigned corporation has caused this instrument to be executed and its seal affixed by its duly authorized officers this \_\_\_\_\_ 19 \_\_\_\_ day of 2009. (SEAL) CHARLEY TOPPING & SONS, INC.

Name of Corporation

no Out Sony

# **EXPERIENCE OF BIDDER**

The Bidder states that he is an experienced Contractor and has completed similar projects within the last 5 years.

(List similar projects, with types, names of owners, construction costs, Engineers, and references with phone numbers. Use additional sheets if necessary.)

See Attached

CHARLEY TOPPINO & SONS, INC.
P.O. BOX 787
KEY WEST, FL 33041 305 296-5606

# PAST PROJECTS

Please note: Frank P. Toppino and Edward Toppino, Sr., president and Secretary/Treasurer for CHARLEY TOPPINO & SONS, INC. has been involved, supervised, estimated and overseen the following projects. Paul E. Toppino and Edward Toppino, Jr. have also estimated and been involved in many of the following projects. Mr. Frank P. Toppino and Mr. Edward Toppino have been in the construction business for over 60 years each. Toppino's Inc., incorporated for 21 years, had its name change to CHARLEY TOPPINO & SONS, INC. 3 years ago.

# 1.) CITY OF KEY WEST

P.O. BOX 1409 KEY WEST, FL 33040 305 292-8195

SCOPE OF WORK: STORM DRAINAGE, INJECTIONS WELLS, SIDEWALKS, CURBS, FOUNDATIONS, PIER REPAIR, LANDSCAPING & MAINTENANCE, ROADWORK, ASPHALT.

# PROJECTS:

\$2,352,000 \$2,400,000	BOND YES
•	BOND YES
•	BOND YES
\$ 50,000	BOND YES
\$1,656,000	BOND YES
\$ 73,000	BOND YES
\$4,000,000	BOND YES
\$2,000,000	BOND YES
\$2,000,000	BOND YES
\$4,800,000	BOND YES
\$2,236,000	BOND YES
\$ 90,000	BOND NO
\$ 100,000	BOND YES
\$ 61,000	BOND NO
\$ 431,000	BOND NO
\$2,100,000	BOND YES
\$3,040,000	BOND YES
	BOND YES
\$1,391,000	BOND YES
	\$2,400,000 \$ 88,000 \$ 81,000 \$ 50,000 \$1,656,000 \$ 73,000 \$4,000,000 \$2,000,000 \$2,000,000 \$4,800,000 \$ 90,000 \$ 100,000 \$ 61,000 \$ 431,000 \$2,100,000 \$ 3,040,000 \$ 104,000

# 2.) MONROE COUNTY

1100 SIMONTON STREET KEY WEST, FL 33040 305 292-4426 **SCOPE OF WORK:** SITE WORK, STORM DRAINAGE, INJECTIONS WELLS, SIDEWALKS, CURBS, LANDSCAPING, ROADWORK, ASPHALT, PLAYGROUNDS.

# PROJECTS:

PALM AVE ROADWAY	\$ 931,000	BOND YES
WILHELMINA PARK	\$ 145,000	<b>BOND YES</b>
MARATHON AIRPORT TAXILANES, T HANGER DEV.	\$2,366,000	<b>BOND YES</b>
MARATHON AIRPORT SERVICE ROAD	\$ 688,000	<b>BOND YES</b>
KW INTN AIRPORT: EXOTIC VEGETATION REMOVE	\$ 192,000	BOND YES
KW INTN AIRPORT: PARKING LOTS	\$ 531,000	<b>BOND YES</b>
BIG COPPITT PARK	\$ 860, 242	BOND YES
BIG PINE BASIN FILL IN AND DEMO	\$ 904,943	<b>BOND YES</b>
MARATHON AIRPORT APRONS	\$ 376,344	<b>BOND YES</b>
PRADO CIRCLE	\$ 339,00	BOND YES

# 3.) FLORIDA DEPT OF TRANSPORTATION

605 Suwannee Street Tallahassee, FL 32399-0450

**SCOPE OF WORK:** SITE WORK, DEMOLITION, STORM DRAINAGE, SANITARY SEWER, INJECTIONS WELLS, SIDEWALKS, CURBS, ROADWORK, ASPHALT, HURRICANE CLEANUP, RIP-RAP INSTALL,

TRUMAN AVE PROJECT:	\$1	0,500,000	BOND	YES
BIG COPPITT BIKE PATH:	\$	480,000	BOND	YES
EMERGENCY ROAD REPAIRS, HURR WILMA:	\$	185,000	BOND	NO
HURRICANE GEORGES ROAD REPAIRS:	\$	52,000	BOND	NO
KNIGHTS KEY	\$	373,000	BOND	YES
BIG COPPITT BOAT RAMP & SPANISH HARBOR:	\$	500,000	BOND	NO
BIKE PATH SADDLE BUNCH KEYS	\$	450,000	BOND	YES
BOCA CHICA SEAGRASS MITIGATION	\$ 1	1,352,930	BOND	YES

# 3.) SAUER INC.

11223 PHILLIPS PARKWAY DR EAST JACKSONVILLE, FL 32256-15274 KEY WEST PHONE: 305 295-8819

**SCOPE OF WORK:** SITE WORK, DEMOLITION, STORM DRAINAGE, SANITARY SEWER, INJECTIONS WELLS, SIDEWALKS, CURBS, ROADWORK, ASPHALT.

# **PROJECTS:**

CONTROL TOWER, BOCA CHICA NAS	\$832,000	BOND YES
WEATHER STATION, KEY WEST	\$366,000	BOND YES
NAVAL RESEARCH LAB	\$100,000	BOND NO
REPAIR MARINE OPS, COAST GUARD	\$337,000	BOND NO

# FLORIDA KEY AQUADUCT AUTHORITY

1100 KENNEDY DRIVE KEY WEST, FL 33040 305 296-2454

SCOPE OF WORK: SITE WORK, STORM DRAINAGE, SIDEWALKS, CURBS, ROADWORK, ASPHALT, STEEL BUILDING, WATER MAINS, DEMOLITION.

# PROJECTS:

FKAA CONSTRUCTION YARD BUILDING	\$ 682,000	BOND YES
PUMP STATION	\$ 377,555	BOND YES
BIG COPPITT WASTE WATER SYSTEM	\$9,917,000	BOND YES
DEMO WATER TANKS, BIG COPPITT	\$ 55,000	BOND YES
FLAGLER AVE WATERMAIN	\$ 306,861	BOND YES

# 5.1 GULF BUILDERS

P.O. BOX 668307 POMPANO BEACH, FL 33066 954 583-5115

SCOPE OF WORK: SITE WORK, STORM DRAINAGE, SANITARY SEWER, WATER MAINS, INJECTIONS WELLS, SIDEWALKS, CURBS, ROADWORK, PARKING LOTS, ASPHALT.

# PROJECTS:

ROOSEVELT GARDENS HOUSING PROJECT \$1,256,000 BOND YES

# 6.) BJ&K CONSTRUCTION

970 WEST MCNAB ROAD FORT LAUDERDALE, FL 33309 954 974-7744

**SCOPE OF WORK:** SITE WORK, DEMOLITION, STORM DRAINAGE, SANITARY SEWER, WATER MAINS, INJECTIONS WELLS, SIDEWALKS, CURBS, ROADWORK, PARKING LOTS, ASPHALT.

# PROJECTS:

MERIDIAN WEST APARTMENTS \$1,700,000 BOND YES

# 7.) HEERY INTERNATIONAL

1625 DENNIS STREET KEY WEST, FL 33040 305 293-3008 **SCOPE OF WORK:** SITE WORK, DEMOLITION, STORM DRAINAGE, SANITARY SEWER, WATER MAINS, INJECTIONS WELLS, GAS LINES, SIDEWALKS, CURBS, ROADWORK, PARKING LOTS, ASPHALT.

# PROJECTS:

KEY WEST HIGH SCHOOL REPLACEMENT: PHASES 1, 2, 3 \$633,000 BOND YES POINCIANA ELEMENTARY SCHOOL: \$2,240,000 BOND YES

# 8 COASTAL CONSTRUCTION

5959 BLUE LAGOON DR STE 200 MIAMI, FL 33126

**SCOPE OF WORK**: SITE WORK, DEMOLITION, FILL, CONCRETE FLATWORK, COLUMNS, RETAINING WALLS, CURBS, ROADWORK, PARKING LOTS, ASPHALT.

# **PROJECTS:**

SUGARLOAF ELEMENTARY SCHOOL: \$2,300,000 BOND YES BEACHSIDE CONDOS \$2,665,000 BOND YES

# 9.) HISTORIC TOURS OF AMERICA

201 FRONT STREET Key West, Florida 33040

**SCOPE OF WORK:** SITE WORK, DEMOLITION, STORM DRAINAGE, SANITARY SEWER, WATER MAINS, INJECTIONS WELLS, GAS LINES, SIDEWALKS, CURBS, ROADWORK, PARKING LOTS, ASPHALT.

# **PROJECTS:**

PARK VILLAGE \$ 317,000 BOND NO MARQUESA COURT \$ 405,000 BOND NO KEY COVE LANDINGS \$ 675,000 BOND NO

# 10.) DEMOYA GROUP

12209 S. DIXIE HWY MIAMI, FL 33156 305 255-5713

**SCOPE OF WORK:** STORM DRAINAGE, INJECTIONS WELLS, ROAD BASE, CONCRETE WORK.

# PROJECTS:

SOUTH ROOSEVELT BLVD. REHAB \$1

\$1,507,000.00

BOND NO

# 11.) DL PORTER

6574 PALMER CIRCLE SARASOTA, FL 34238

**SCOPE OF WORK:** SITE WORK, DEMOLITION, STORM DRAINAGE, SANITARY SEWER, WATER MAINS, INJECTIONS WELLS, GAS LINES, SIDEWALKS, CURBS, ROADWORK, PARKING LOTS, ASPHALT.

# PROJECTS:

HOMELAND SECURITY, KEY WEST	\$ 231,600.00	BOND NO
KEY WEST INTERNATIONAL AIRPORT	\$ 724,000.00	BOND NO
SANTA MARIA HOTEL	\$ 225,000.00	BOND NO
COUCH HARBOR	\$ 210,000.00	BOND NO
ATLANTIC SHORES DEMO & SITEWORK	\$1,011,000.00	BOND NO
TRUMAN HOTEL SITEWORK	\$ 55,000.00	BOND NO

# 12. HARRY PEPPER & ASSOCIATES

215 CENTURY 21 DRIVE JACKSONVILLE, FL 32216

**SCOPE OF WORK:** SITE WORK, DEMOLITION, STORM DRAINAGE, SANITARY SEWER, WATER MAINS, INJECTIONS WELLS, GAS LINES, SIDEWALKS, CURBS, ROADWORK, PARKING LOTS, ASPHALT.

# **PROJECTS:**

REPAIR BASE OPERATIONS, BOCA CHICA	\$601,000	BOND NO
ELLISON DRIVE, TRUMBO POINT	\$ 116,000	BOND NO
BEQ, TRUMAN ANNEX	\$ 70,000	BOND NO
JIAFT EAST WAREHOUSE	\$462,000	BOND NO

# 13. BRPH

3275 SUNTREE BLVD MELBOURNE, FL 32940

**SCOPE OF WORK:** SITE WORK, DEMOLITION, STORM DRAINAGE, SANITARY SEWER, WATER MAINS, INJECTIONS WELLS, GAS LINES, SIDEWALKS, CURBS, ROADWORK, PARKING LOTS, ASPHALT.

### PROJECTS:

ECO DISCOVERY CENTER	\$ 50,000	BOND NO
BOCA CHICA FITTNESS CENTER	\$ 36,000	BOND NO
MARINA BY PASS ROAD, BOCA	\$348,000	BOND NO
TACTS BUILDING, BOCA CHICA	\$ 32,000	BOND NO
NANCY FOSTER ENVIRONMENTAL CTR	\$541,000	BOND NO

# 14. DOOLEY MACK CONTRUCTORS 5800 LAKEWOOD RANCH BLVD. SARASOTA, FL 34240

**SCOPE OF WORK:** SITE WORK, DEMOLITION, STORM DRAINAGE, SANITARY SEWER, WATER MAINS, INJECTIONS WELLS, GAS LINES, SIDEWALKS, CURBS, ROADWORK, PARKING LOTS, ASPHALT.

STEAMPLANT CONDOS

\$1,332,000.00

BOND YES

THE MEADOWS, KEY WEST

\$ 145,000.00

BOND NO

# 15. BOTANICAL GARDENS 5210 COLLEGE ROAD KEY WEST, FL 33040 305 296-1504

SCOPE OF WORK: DEMOLITION, , SIDEWALKS, CURBS, ROADWORK, PARKING LOTS, BOARDWALK / PILE CONSTRUCTION, BOULDER CUTTING & PLACEMENT, LAKE / POND CONSTRUCTION.

**BOTANICAL GARDENS PHASE 1 POND** 

\$329,896.50

BOND YES

**BOTANICAL GARDENS PHASE III** 

\$167,000.00

BOND YES

# 16. BALFOUR BEATTY MILITARY HOUSING MANAGEMENT LLC 10 CAMPUS BLVD. NEWTOWN SQUARE, PA 19073 610 355-8051

**SCOPE OF WORK:** DEMOLITION, , SIDEWALKS, CURBS, ROADWORK, PARKING LOTS, BOARDWALK / PILE CONSTRUCTION, BOULDER CUTTING & PLACEMENT, LAKE / POND CONSTRUCTION.

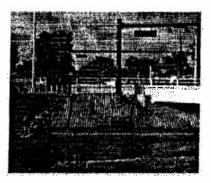
RENOVATIONS FAMILY HOUSING MEDICAL CTR \$141,350.00 RENOVATIONS TO QUARTERS LB, MEDICAL CTR \$ 39,800.00

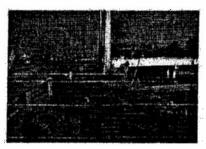
BOND NO

BOND NO

### PREVIOUS EXPERIENCE: ROADWAY & STORMWATER







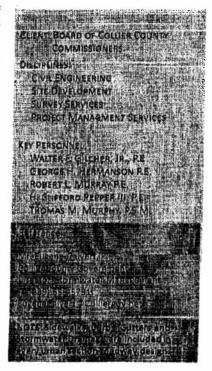
Naples, Collier County, Florida

# **Immokalee Road 6-Lane Widening:**

Collier County safacted Hole Montes, inc., to provide design, surveying and project management services for the existing four-lane immokalee Road. This project was separated into to two phases:

Phase I is the six lane design from U.S 41 to just west of the I 75 interchange. The Phase I project corridor is essentially a fully developed corridor with a mix of commercial and residential properties adjacent to the roadway. To reduce the cost of storm water treatment for the Phase I project by eliminating the need to purchase significant land area outside of the immediate roadway right of way, the use of storm-ceptor type treatment structures to remove suspended solids and exfitration trenches for water quality has been proposed in the design. This concept has been accepted in principal by the South Florida Water Menagement District. The design of this phase was completed in the Fall of 2004, with construction beginning in the early Spring of 2005.

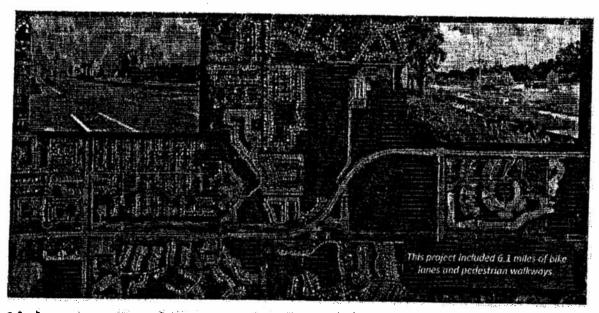
Phase II is the continuation of Phase I through the I-75 interchange and includes significant lengthening of the westbound turn lane from immokalee Road to I-75 south and the creation of long eastbound, dual left turn lanes from immokalee Road to I-75 north. Phase II of this project also includes the widening of the northbound and southbound on-ramps and the south bound off-ramp to I-75. The design of Phase II was completed in the Summer of 2002 and the construction element of Phase II was completed in early 2003. Storm water treatment for the Phase II project is obtained by conventional means using treatment swales and outlet control structures.







# PREVIOUS EXPERIENCE: ROADWAY & STORMWATER



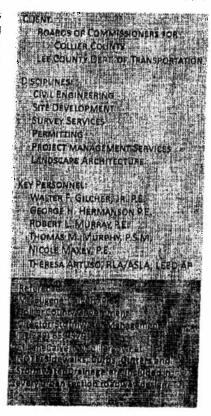
# Livingston Road & Imperial Street Corridor: Collier and Lee Countles, Florida

Hole Montes was selected by the Collier County officials to provide design, engineering, surveying, permitting and project management services for the portion of Livingston Road from the Lee County line south to immokalee Road. The Hole Montes team conducted design and alternate location studies to arrive at an alignment that would reduce environmental and right-of-way impacts to existing wetlands and adjacent parcels. These studies required extensive vegetative mapping to determine the location and quality of wetland resources. Design plans were then prepared for 6.1 miles of 16-inch and 12-inch water mains, treffic signalization, signs and pavement marking, lighting and right-of-way plans for two lanes of an ultimate four-lane roadway including a bridge structure over the Cocchatchee Canali.

A major and complex element of the engineering services was the preparation of permit applications required by the Florida Department of Environmental Protection, the U.S. Army Corps of Engineers (COE), the South Florida Water Management District (SFWMD) and the Big Cypress Basin. Extensive agency coordination along with the planning and preliminary design of mitigation features was undertaken to offset the loss of jurisdictional wetlands.

Lee County selected Hole Montes, Inc. to design the four-laining of Imperial Street in Sonita Springs, Florida, from Bonita Beach Road to East Terry Street. These two segments of Imperial Street both dead-end at the Imperial River. A new four-lane bridge spans 325' across the Imperial River and its floodplain to complete the Livingston Road/Imperial Street/Three Oaks Parkway connection from Collier to Lee Counties. The roadway design incorporates an urban cross-section with concrete walks, bicycle tanes, and landscape buffer areas.

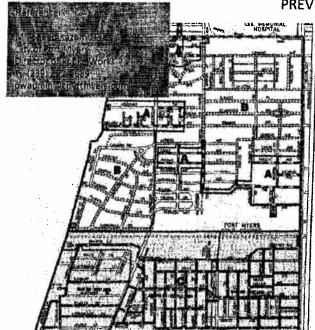
Additional services with this project include corridor planning, development and evaluation a new floodplain model for the imperial River, and cooperative corridor drainage planning.















# **Carrell Road/Winkler Avenue Utility & Drainage Improvements**

Older sections of the City of Fort Myers exhibited an aging utility system which required extensive annual maintenance and taxed the wastewater treatment facility during peak rainfall events due to widespread infiltration of the underground wastewater system. Hole Montes, Inc. completed the design to revamp the utility system to provide an updated water system for service and fire protection, and a more economical and efficient wastewater system. During this project the City also renovated the roadway drainage system and provided additional sidewalks and traffic calming measures. The final scope of the project was for the design of approximately 108,000 linear feet of sanitary sewer, 81,000 linear feet of water mains, 24,000 linear feet of force main, 12 lift stations, and an extensive drainage analysis and design for the one-square mile community. The project was designed in multiple phases to afford the flexibility to the City to bid portions as funding was in place, and renovation needs dictated.

Hole Montes also provided a vital role in coordinating with the affected City residents — providing updates as to the progress of the design, neighborhood meetings during construction, a website for public information, continuing field communication with the residents on nearly a daily basis, and coordination with emergency services. We also provided cost and time savings for the project by utilizing HM inspection force for material testing.

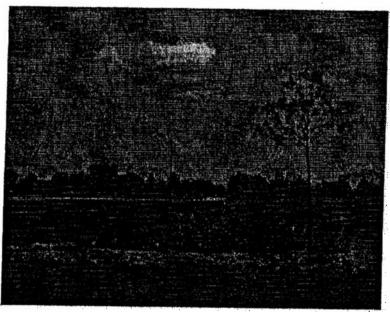
As a sub-product of the Carrell-Winkler Utility project, the City had obtained HMGP (Hazard Mitigation Grant Program) funding eligibility to review recurrent flooding within a section of the project. HM provided a detailed ICPR analysis of the sub-watershed, and predicted flooding extents. HM also provided concepts for abating flooding and benefit/cost data for City review. The project is still under review and evaluation.

CUENT CITY OF FORT MYERS, FLORIDA DISCIPLINES WATER/WASTEWATER ENGINEERING CIVIL/ROADWAY ENGINEERING. OTHER SERVICES PROVIDED CONTRACT ADMINISTRATION FULLTIME INSPECTION START UP ASSISTANCE PREPARATION OF OR M MANUAL STAFF TRAINING Y PERSONNELS COBERT MURRAY P. CLIFFORD PEPERA III. P.E RICHARD BRYLANSHI, R JERBY TARICSKA, PH.D., P.E. E. JOSEPH GOETZ, P.E. NICOLE MAXEY, RE. COMPLETION DATE WHASE C - 2008 HMGP GRANTIN REVIEW ISTRUCTION COST HASE C - 524 EMILLION





### PREVIOUS EXPERIENCE: ROADWAY & STORMWATER







Sarasota County, Florida

### **Dearborn Street Widening:**

Dearborn Street is an arterial connector roadway which is the gateway for the downtown Englewood retail-tourism center in Sarasota County. It also provides a essential route for evacuation. Pressod with those two vital needs to the economy and citizens. Hole Montes was tasked with the design, permitting and construction administration for the revitalization of rural two-lane road into a scenic four-lane divided roadway with sidewalks, bikeways and streetscape accents. All of these elements were needed, but additional right-of-way was not available, and therefore these elements were required within the extents of only the existing 100 foot wide right-of-way, in addition to the roadway improvements – the project required a new bridge crossing of Gottfried Creek, and an extensive drainage system analysis to abate recurring flooding within the adjacent residential neighborhood.

The project utilized ICPR storm system modeling to predict existing flooding and used also to evaluate the proposed improvements. The Dearborn Street drainage improvements were then linked with the existing FDOT SR 776 system, and supplemented with on-site surface water treatment areas proposed within the project. The final project provided a drainage system to alleviate neighborhood flooding, provide for roadway excess runoff storm water treatment, and provide environmental mitigation vegetated areas. The project required environmental resource permitting through Southwest Florida Water Management District and Army Corp of Engineers, as well as bridge review by the US Coast Guard.

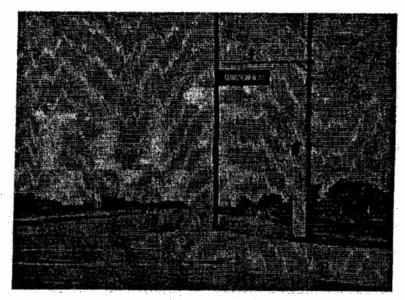
Project funding was made available by Sarasota County and supplemented through a tAP grant by FDOT. Additionally, decorative lighting costs was subsidized by the Englewood CRA. As such, the project required close coordination with all of the team mambers, as well as the many utilities affected by the development, such as COMCAST, TECO, FPL, Sprint and Englewood Water District. The project was completed in August 2008, and was completed within budget.



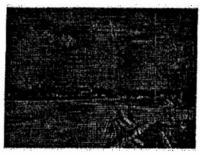




### PREVIOUS EXPERIENCE: ROADWAY & STORMWATER







### Via Coconut Point - Sandy Lane Extension: Fort Myers, Lee County, Florida

This project is a new four-lane road that is a total of 3.8 miles in length and connects existing Sandy Lane at Corkscrew Road to Pelican Colony Boulevard at U.S. 41 to provide a segment of the north-south corridor from the City of Bonita Springs to Alice Road. It was designed within a 100 foot right of way corridor and required a "fast track" approach due to a new regional shopping mall which accelerated the need for the new roadway corridor.

Some of the elements of the project included establishing multiple turn lane locations for present and future usage, defining right of way, buffering with landscape elements, designing water and sewer needs, conveying drainage to joint use ponds, incorporating roundabouts at two intersections, and working with the Seminole Gulf Railway for Roadway crossing and drainage improvements. The roadway characteristics of these phases include new sidewalk, lighting, a sound wall, three new signals; one at US41 at Village Shops Way and two on Sandy Lane for Coconut Road and for Corkscraw Road. A new railroad crossing and an open out installation of storm drains under Seminole Gulf Railway (SGRW) required critical coordination with the Dispatcher, Engineers and Construction managers at SGRW.

The permits obtaining included SFWMD ERP permits and development orders for each of the three phases, ACOE permits, and FDOT drainage and roadway connection permits. The project added significant surface water treatment areas; these lakes, swales and detention areas were constructed during high ground water levels and posed an unusual challenge to the Contractor. Both temporary and permanent storm water collection systems gathered surface water during construction and discharged into a sensitive watland area causing rigorous attention by Lee County and the Department of Environmental Protection. Hole Montes monitored the runoff and assisted the contractor to attain special dewatering permits and the services of a local environmental firm to keep construction on schedule.







FORM 575-060-13 RIGHT OF WAY - 05/01

### NON-COLLUSION DECLARATION AND COMPLIANCE WITH 49 CFR §29.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

FRANK P. TOPPINO

### I further declare that:

- 1. The prices(s) and amount of this bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition with any other contractor, bidder or potential bidder.
- Neither the price(s) nor the amount of this bid have been disclosed to any other firm or person who is a bidder or potential bidder on this project, and will not be so disclosed prior to the bid opening.
- 3. No attempt has been made or will be made to solicit, cause or induce any other firm or person to refrain from bidding on this project, or to submit a bid higher than the bid of this firm, or any intentionally high or non-competitive bid or other form of complementary bid.
- 4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary bid.
- 5. My firm has not offered or entered into a subcontract or agreement regarding the purchase of materials or services from any firm or person, or offered, promised or paid cash or anything of value to any firm or person, whether in connection with this or any other project, in consideration for an agreement or promise by any firm or person to refrain from bidding or to submit a complementary bid on this project.
- 6. My firm has not accepted or been promised any subcontract or agreement regarding the sale of materials or services to any firm or person, and has not been promised or paid cash or anything of value by any firm or person, whether in connection with this or any other project, in consideration for my firm's submitting a complementary bid, or agreeing to do so, on this project.

ATTACHMENT: I
FAILURE TO FULLY COMPLETE AND EXECUTE THIS DOCUMENT
MAY RESULT IN THE BID BEING DECLARED NONRESPONSIVE

- 7. I have made a diligent inquiry of all members, officers, employees, and agents of my firm with responsibilities relating to the preparation, approval or submission of my firm's bid on this project and have been advised by each of them that he or she has not participated in any communication, consultation, discussion, agreement, collusion, act or other conduct inconsistent with any of the statements and representations made in this Declaration.
- 8. As required by Section 337.165, Florida Statutes, the firm has fully informed the Department of Transportation in writing of all convictions of the firm, its affiliates (as defined in Section 337.165(I)(a), Florida Statutes), and all directors, officers, and employees of the firm and its affiliates for violation of state or federal antitrust laws with respect to a public contract or for violation of any state or federal law involving fraud, bribery, collusion, conspiracy or material misrepresentation with respect to a public contract. This includes disclosure of the names of current employees of the firm or affiliates who were convicted of contract crimes while in the employ of another company.
- 9. I certify that, except as noted below, neither my firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of Federal funds:
- (a) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 49 CFR §29.110(a), by any Federal department or agency;
- (b) has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against him or her for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, State or local government transaction or public contract; violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- (c) is presently indicted for or otherwise criminally or civilly charged by a Federal, State or local governmental entity with commission of any of the offenses enumerated in paragraph 9(b) of this certification; and
- (d) has within a three-year period preceding this certification had one or more Federal. State or local government public transactions terminated for cause or default.
- 10. I(We), certify that I(We), shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this contract by any Federal Agency unless authorized by the Department.

Where I am unable to declare or certify as to any of the statements contained in the above stated paragraphs numbered (1) through (10), I have provided an explanation in the "Exceptions" portion below or by attached separate sheet.

ATTACHMENT: |
FAILURE TO FULLY COMPLETE AND EXECUTE THIS DOCUMENT
MAY RESULT IN THE BID BEING DECLARED NONRESPONSIVE

### **EXCEPTIONS:**

### None

(Any exception listed above will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted, indicate to whom it applies, initiating agency and dates of agency action.

Providing false information may result in criminal prosecution and/or administrative sanctions.)

I declare under penalty of perjury that the foregoing is true and correct.

CONTRACTOR:	(Seal)
BY: FRANK P. TOPPINO, PRESIDENT	T WITNESS: RONALD J. ARMSTRONG
BY: Front Puffers	witness: Fonald Anstrone
Executed on this 19 day of	Oct 2009

ATTACHMENT: I
FAILURE TO FULLY COMPLETE AND EXECUTE THIS DOCUMENT
MAY RESULT IN THE BID BEING DECLARED NONRESPONSIVE

### ATTACHMENT B: SUSPENSION AND DEBARMENT CERTIFICATION

CERTIFICATION REGARDING DEBARMENTS, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER FEDERALLY FUNDED TRANSACTIONS

- 1. The undersigned hereby certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- 2. The undersigned also certifies that it and its principals:
- (a) Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered
- against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (b) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2.(a) of this Certification; and
- (c) Have not within a three-year period preceding this certification had one or more public transactions (Federal, State or local) terminated for cause or default.
- 3. Where the undersigned is unable to certify to any of the statements in this certification, an explanation shall be attached to this certification.

Dated this day of, 20.	Frank O La premo
Authorized Signature/Co	
Typed Name/Title	CHARLEY TOPPINO & SONS, INC.
Contractor's Firm Name	P.O. BOX 787
Street Address	
Building, Suite Number	KEY WEST, FL 33041
City/State/Zip Code	305 296-5606
Area Code/Telephone Nu	umber

### ATTACHMENT H:

### DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 (See reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of F	ederal Action:	3. Report Type:	
a. contract b. grant c. cooperative agreement	a. bid/offer/application b. initial award c. post-award		a. initial filing b. material change  For Material Change Only:	
d. loan e. loan guarantee f. loan insurance			year quarter date of last report	
4. Name and Address of Reporting Entity:  Prime Subawardee Tier, if known:		5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:		
Congressional District, if know	n:	Congressions	al District, if known:	
6. Federal Department/Agency:			er, if applicable:	
8. Federal Action Number, if kno	wn:	9. Award Amou	int, if known:	

10. a. Name and Address of Lobbying Entity (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):
(attach Continuation Sheet(s)	SF-LLLA, if necessary)
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: Frank P. Josephino  Print Name: Frank P. Toppino  Title: PRESIDENT  Telephone No.: 305 296-5606  Date:
Federal Use Only:	Authorized for Local Reproduction Standard Form – LLL (Rev 7 – 97)

Form DEP 55-221 (01/01)

### INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

- 1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
- 2. Identify the status of the covered Federal action.
- 3. Identify the appropriate classification of this report. If this is a follow up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by the reporting entity for this covered Federal action.
- 4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
- 5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
- 6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.

- 7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
- 8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
- 9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
- 10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
  - (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
- 11. The certifying official shall sign and date the form, print his/her name, title and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

Form DEP 55-221 (01/01)

### STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION ANTICIPATED DBE PARTICIPATION STATEMENT

275-030-11A EQUAL OPPORTUNITY OFFICE 02/08

1. FI	INANCIAL PROJECT NO.	2. FAP NO.	3.	CONTRACT NO.	O. 4. COUNTY(IES)	<u> </u>	5. DISTRICT
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TO:	PPKW@AOL.COM			305	305 296-5606 305 296-5606		
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### STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION CONSTRUCTION CONTRACTORS BID OPPORTUNITY LIST

275-03C-11 EQUAL OPPORTUNITY OFFICE 02/08 Page 8 of 8

Please complete and mail or fax to: Equal Opportunity Office 605 Suwannee St., MS 65 Tallahassee, FL 32399-0450 TELEPHONE: (850) 414-4747 FAX: (850) 414-4879

This information may also be included in your bid or proposal package.

P	rime Contractor/Consultant:	CHARLEY TOPPI	:NO	& SONS, INC.		
	ddress/Telephone Number:	P.O. BOX 787	KEY	WEST, FL 3304	1 305 2	96-5606
	•					
	uote Submitted MM/YR:				***************************************	
lisi pro co co	CFR Part 26.11 requires the Floor tis intended to be a listing of all to must include all firms that bid objects, including both DBEs and intacting you and expressing an	firms that are pa in prime contract non-DBEs. For c interest in teamir on for Nos.1, 2, 3	rticips, or cons ng w 3 an	pating, or attempting the bid or quote subcoulting companies to the bit of the bid of th	ng to partici ontracts ar his list mus ic DOT assovide anv ir	sisted project. Prime contractors and information they have available on
1. 2. 3.	Firm Name:Phone:		3. I	☐ DBE ☐ Non-DBE	8. 	Annual Gross Receipts Less than \$1 million Between \$1 - \$5 million
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5.	Year Firm Established:					
2. 3.	Federal Tax ID Number: Firm Name: Phone:		. [	DBE Non-DBE	8.	Annual Gross Receipts Less than \$1 million Between \$1 - \$5 million
4.	Address:	7.		Subcontractor Subconsultant		Between \$5 - \$10 million Between \$10 - \$15 million More than \$15 million
5.	Year Firm Established:	····				

Attachment P See Attached

From:

Charley Toppino & Sons Inc.

Sent:

October 6, 2009

Subject: Invitation to Bid-Sidewalk Enhancements Phase VII - Key West, FL

### Invitation To Bid

We Encourage Participation of: SBE, MBE, WBE SBRA'S SDVOSB Company's



<u>JOB TITLE</u> -	SIDEWALK ENHANCEMENTS PHASE	VII
DING	October 20 2000	

<u>BIDS</u> - October 20, 2009

Please contact Paul Toppino or Ron Armstrong for any clarification you may need on this ITB and future ones delivered from, Charley Toppino & Son's Inc. (305) 296-5606 Office

From:	Paul Toppino (Estimator) Phone: (305) 296-5606 Fax: (305) 296-5189		Charley Toppino & Sons Inc. MM 8.5 US HWY 1 Rockland Key Key West, FL 33040
Respor	nd "Interested" or "Not Interested" by: Please respond to all ITB to Paul T	ASAI oppin	Bid must be in by: 4 days prior to bid date oby email (pault@toppinocompanies.com)
<u>A</u>	NTERESTED Will review plans & specs t www.demandstar.com_RFP-09-		NOT INTERESTED - Include on future bids
01 St	15SidewalkEnhancement Phase VII-0-2009/ S		NOT INTERESTED - Exclude from future bids
	Projec	t infe	ormation

Project Title: City of Key West Sidewalk Enhancement Phase VII

Type/Sidewalks & Ramps

Location: Key Leon St (Catherine to Flagler)

<u>Scope of Work:</u> THE PROJECT PROPOSES THE DESIGN AND CONSTRUCTION OF SIDEWALKS IMPROVEMENTS WITH CURB, CURB CUTS, CROSSWALKS, AND SIGNAGE AND PAVEMENT REPLACEMENT AND PAY PAVEMENT MARKINGS. THIS WORK SHALL INCLUDE ENGINEERING DESIGN-SURVEY-FIELD ENGINEERING SERVICES, AND FDOT ADMINISTRATIVE GRANT REQUIREMENTS.

Concrete Finishers Asphalt Pavers Signage Pavement Markings

### Cassandra Toppino

From:

Cassandra Toppino [cassandra@charleytoppinoandsons.com]

Sent:

Tuesday, October 06, 2009 8:04 PM

To:

'Denny@ipgnetwork.net'; 'theartisgroup@yahoo.com'; 'mcbayneclive@aol.com'; 'jenkenney@gmail.com'; 'CARLOS@PLATINUMCORP.NET'; 'marquigc@comcast.net'; 'YRHTC@AOL.COM'; 'carterscontracting@hotmail.com'

Subject:

Invitation To Bid - Charley Toppino & Sons Inc - Key West, FL - Sidewalk Enhancements - Phase

Attachments: sidewalk Phase VII Bid Invitation.pdf

Greetings:

Please find attached invitation to Bid on Sidewalk Enhancements Phase VII - Monroe County, Key West,

Cassandra Toppino **Project Administrator** 

CHARLEY TOPPINO & SONS, INC. is soliciting bids from certified MBE, DBE, and WBE subcontractors for this project in Monroe County, City of Key West, FL. SIDEWALK ENHANCEMENTS PHASE VII: THE PROJECT PROPOSES THE DESIGN AND CONSTRUCTION OF SIDEWALKS IMPROVEMENTS WITH CURB, CURB CUTS CROSSWALKS, AND SIGNAGE AND PAVEMENT REPLACEMENT AND PAY PAVEMENT MARKINGS. THIS WORK SHALL INCLUDE FDOT ADMINISTRATIVE GRANT REQUIREMENTS.
Bid date is October 29, 2009. All bids need to be submitted no later than October 16, 2009 Please call Ren Armstrong at: (365) 296-5666 for additional information. Plans are available on www.demandstar.com RFP-09-015SidewalkEnhancement Phase VII-0-2009/55

#7546

10/9,14/09

### The Tampa Tribune

**Published Daily** 

Tampa, Hillsborough County, Florida

State of Florida }
County of Hillsborough } SS.

Before the undersigned authority personally appeared J. Rosenthal, who on oath says that she is the Advertising Accounting Manager of The Tampa Tribune, a daily newspaper published at Tampa in Hillsborough County, Florida; that the attached copy

Legal Ads

IN THE Tampa Tribune

In the matter of

Legal Notices

was published in said newspaper in the issues of

10/09, 10/14/2009

Affiant further says that the said The Tampa Tribune is a newspaper published at Tampa in said Hillsborough County, Florida, and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each day and has been entered as second class mail matter at the post office in Tampa, in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, this advertisement for publication in the said newspaper.

Sworn to and subscribed by me, this 16 day of Oct A.D. 2009

Personally Known \_\_\_\_\_or Produced Identification \_\_\_\_ Type of Identification Produced

Notary Public State of Florida Charlotte A Offner My Commission DD895783 Expires 06/03/2013

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# CITY OF KEY WEST, FLORI

**Business Tax Receipt** 

P.O. Box 1409, Key West, Florida 33040 (305) 809-3955 Holder must meet all City zoning and use provisions. This Document is a business tax receipt

Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third lift | Third This document must

CHARLEY TOPPING & S (FRANK RG)

DOR 787

KEY WEST FL 33041

Frank date: 8/12/89 Time: 9:58:17

## CITY OF KEY WEST, FLORID

Business Tax Receipt

P.O. Box 1409, Key West, Florida 33040 (305) 809-3955 Holder must meet all City zoning and use provisions. This Document is a business tax receipt

August 40. 2009 Expiration Date September 30, 2010 \$308.75 CtlNbr:0010428 10-00017556 CONTRACTOR - REG ENGINEERING I CHARLEY TOPPINO & S. (FRANK ENG MM 8 1/2 ROCKLAND KEY \$0 00 \$0 00 Business Name Lic NBR/Class Location Addr Add. Charges License Fee Issue Date: Penalty

\$309.75

Total

This document must be prominently displayed.

CHARLEY TOPPINO & S (FRANK ENG KEY WEST FL 33041 FRANK TOPPINO P.O. BOX 787

CHARLEY TOPPING & SONS, INC.

Frans date: 8/18/89 Time: 18:27:11

CERTIFICATE OF COMPETENCY CITY OF KEY WEST

# 121 THIS IS TO CERTIFY THAT

Frank Populo

# data registered as a

General Contractor

in conformity with the registrations of the City of Key West

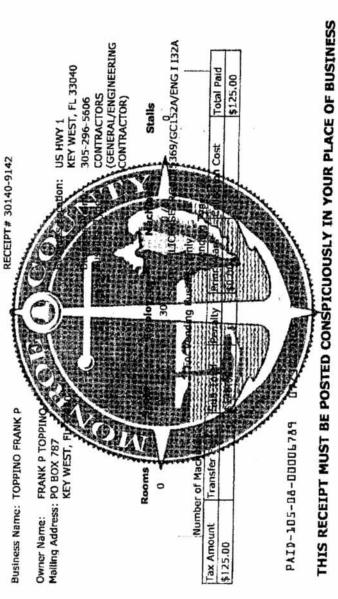
Date Issued

CITY OF KEY WEST CERTIFICATE OF COMPETENCY

is they registered as a

Engineering Contractor
in conformity with the registations of the City of Key West 3064 THIS IS TO CERTIFY THAT

### 2009 / 2010 MONROE COUNTY BUSINESS TAX RECEIPT EXPIRES SEPTEMBER 30, 2010



THE PROPERTY OF THE PROPERTY OF THE OF BUSINE

THIS BECOMES A TAX RECEIPT WHEN VALIDATED

Danise D. Henriquez, CFC, Tax Collector PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX. YOU MUST MEET ALL COUNTY AND/OR MUNICIPALITY PLANNING AND ZONING REQUIREMENTS.

MONDOR FOILMEY RISTNESS TAX DEFETBY

### 2009 / 2010 MONROE COUNTY BUSINESS TAX RECEIPT EXPIRES SEPTEMBER 30, 2010

CONTRACTORS (GEN tion: MM 8-9 LS HWY 1 Total Paid \$250.00 Cost RECEIPT# 30140-89799 Business Name: CHARLEY TOPPING & SONS J FRANK TOPPINO PAID-105-08-00006790 KEY WEST Mailing Address: BOX 787 Number of Mac Transfer Rooms Owner Name: Tax Amount \$250.00

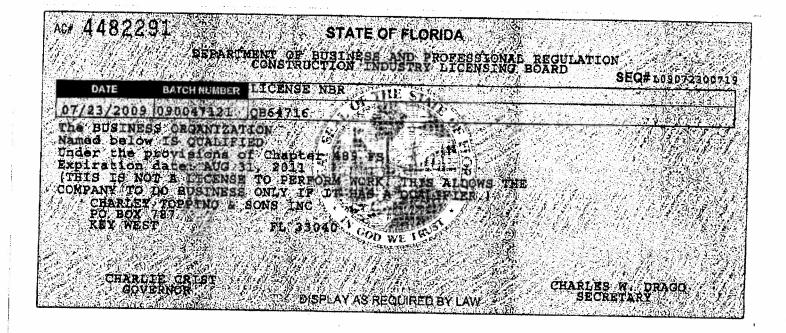
THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

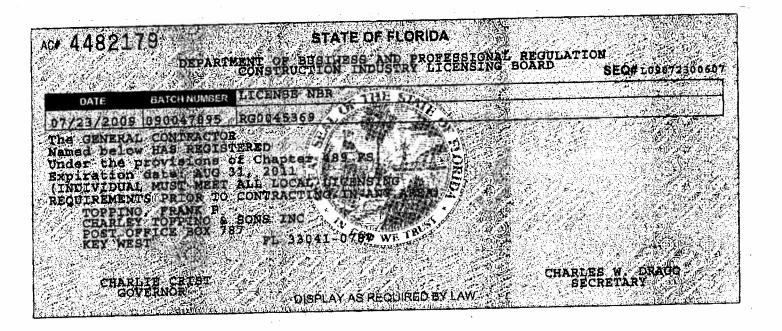
THIS BECOMES A TAX RECEIPT WHEN VALIDATED

Danisa D. Henriquez, CFC, Tax Collector PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX. YOU MUST MEET ALL COUNTY AND/OR MUNICIPALITY PLANNING AND ZONING REQUIREMENTS.

MONBOE FOUNTY RUSTNESS TAY DEFETST





### state of the bridge Board of Professional Engineers

is authorized under the provisions of Section 4.71. We selected Statutes, to offer engineering services to the public through a Professional Engineer, survices and under Chapter 471, Florida Statutes.

Hole Montes, in

Expiration:

28-Feb-11

Certificate of Authorization

Audit No:

22820112103

DISPLAY AS REQUIRED BY LAW

SEQ#108120901015

AC# 4177337

### STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION BOARD OF PROF SURVEYORS & MAPPERS

BATCH NUMBER LICENSE NBR

12/09/2008 080275232

LB1772 The SURVEYING & MAPPING BUSINESS Named below is CERTIFIED

Under the provisions of Chapter 472 FS. Expiration date: FEB 28, 2011

HOLE MONTES INC 950 ENCORE WAY NAPLES

FL 34110

CHARLIE CRIST

DISPLAY AS REQUIRED BY LAW

CHARLES W. DRAGO SECRETARY

### State of Florida Department of State

I certify from the records of this office that HOLE MONTES, INC. is a corporation organized under the laws of the State of Florida, filed on April 3, 1974.

The document number of this corporation is 449782.

I further certify that said corporation has paid all fees due this office through December 31, 2009, that its most recent annual report was filed on March 18, 2009, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

> Given under my hand and the Great Seal of Florida, at Tallahassee, the Capital, this the Eighteenth day of March, 2009

Secretary of State



Authentication ID: 200146150232-031809-449782

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed. https://efile.sunbiz.org/certauthver.html

### State of Florida

Board of Professional Engineers

George Harvey Hermanson ,P.E.

Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 28-FEB-11

P. E. LIC. No. 26708

Audit No: 228201115546

DISPLAY AS REQUIRED BY LAW

state of Florida Board of Professional Engineers

Robert Late Military (P.B.)

ls licensed as a Professional Engineerunder Chapter 471, Florida Statutes Expiration 28 PEB-11

Audh No. 124201116738



ACI 4279762

STATE OF FLORIDA

DESCRIPTION OF THE PROPERTY OF

02/25/2009 0000000000 245620

CHARLIE CRIST

DISPLAY AS REQUIRED BY LAW

CHARLES W. DRAGO





Board

### Florida Department of Transportation

CHARLIE CRIST GOVERNOR

605 Suwannee Street Tallahassee, FL 32399-0450

STEPHANIE C. KOPELOUSOS SECRETARY

June 10, 2009

RECEIVED

JUN + 5 2009

HOLE MONTES, INC.

Walter F. Gilcher, P.E., Director HOLE, MONTES, INC. 6200 Whiskey Creek Drive Fort Myers, Florida 33919

Dear Mr. Gilcher:

The Florida Department of Transportation has reviewed your application for qualification package and determined that the data submitted is adequate to qualify your firm for the following types of work:

Group 3	- Highway Design - Roadway
3.1 3.2	- Minor Highway Design - Major Highway Design
Group 7	- Traffic Operations Design

7.1 - Signing, Pavement Marking and Channelization

Group 8	- Survey and Mapping
8.1	- Control Surveying
8.2	- Design, Right of Way & Construction Surveying
8.4	- Right of Way Mapping

Group 10 - Construction Engineering Inspection

10.1 - Roadway Construction Engineering Inspection
 10.3 - Construction Materials Inspection

Group 13 - Planning

13.5 - Subarea/Corridor Planning13.6 - Land Planning/Engineering

Group 15 - Landscape Architect

Your firm is now qualified to do work for the Department for <u>minor projects only</u>. This level of qualification allows consultants to compete for minor projects with fees estimated at below \$250,000.00.

Your Notice of Qualification shall be valid for one year from the date of this letter. We will automatically notify your firm 45 to 60 days prior to your update deadline.

Should you have any questions, please feel free to contact me at 850/414-4485.

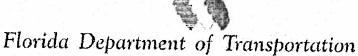
Sincerely,

Lorraine E. Odom Professional Services

Qualification Administrator

Maine & Odom

LEO/smr



CHARLJE CRIST GOVERNOR

605 Suwannee Street Tallahassee, FL 32399-0450 STEPHANIE C. KOPELOUSOS SECRETARY

May 20, 2009

CHARLEY TOPPINO & SONS, INC. PO BOX 787 KEY WEST, FLORIDA 33041

RE: CERTIFICATE OF QUALIFICATION

Dear Sir/Madam:

The Department of Transportation has qualified your company for the amount and the type of work indicated below. Unless your company is notified otherwise, this rating will expire 6/30/2010. However, the new application is due 4/30/2010.

In accordance with S.337.14 (1) F.S. your next application must be filed within (4) months of the ending date of the applicant's audited annual financial statements and, if applicable, the audited interim financial statements. Section 337.14 (4) F.S. provides that your certificate will be valid for 18 months after your financial statement date. This gives a two month period to allow you to bid on jobs as we process your new application for qualification. To remain qualified with the Department, a new application must be submitted subsequent to any significant change in the financial position or the structure of your firm as described in Section 14-22.005(3), Florida Administrative Code.

MAXIMUM CAPACITY RATING: \$336,950,000.00

### FDOT APPROVED WORK CLASSES:

DEBRIS REMOVAL, DRAINAGE, FLEXIBLE PAVING, GRADING, GRASSING, SEEDING AND SODDING, INTERMEDIATE BRIDGES, MINOR BRIDGES, ROADWAY SIGNING

FDOT APPROVED SPECIALITY CLASSES OF WORK: UNDERGROUND UTILITIES, SIDEWALKS CONCRETE CURB.

You may apply, in writing, for a Revised Certificate of Qualification at any time prior to the expiration date of this certificate according to Section 14-22.0041(3), Florida Administrative Code. Please be advised if certification in additional classes of work is desired, documentation is needed to show that your company has done such work with your own forces and equipment or that experience was gained with another contractor and that you have the necessary equipment for each additional class of work requested.

Sincerely,

Quant more

Juanita Moore, Manager Contracts Administration Office

JM:cj

### ADDENDUM NO. 1

For: SIDEWALK ENHANCEMENTS
Phase VII
FM #426524-1

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The following change is herby made part of SIDEWALK ENHANCEMENTS PHASE VII, as fully as completely as if the same were set forth therein:

1. The mandatory pre-bid meeting for the above reference project was held in the City of Key West at the Old City Hall on October 5, 2009. The Agenda for the meeting is provided as an attachment, as is the meeting minutes.

Attached: Mandatory Pre-bid Agenda w/ general Minutes and Notes

Mandatory Pre-bid Sign in sheet Grant Requirements presentation

2. Remove the section titled "Sidewalk Enhancement Proposal Phase VII" in its entirety and replace with the attached. The attached section will clarify the lump sum amounts to include in the **extended lump sum total** for each alternate, specifically the Performance and Payment Bonds amount and the Contingency Allowance amount.

Attached: Sidewalk Enhancement Proposal Phase VII

Direct any request for Information to Carolyn Sheldon: csheldon@keywestcity.com

All Bidders shall acknowledge receipt and acceptance of this Addendum No.1 by acknowledging Addendum in their proposal or by submitting the addendum with the bid package. Bids submitted without the acknowledgement or without this Addendum may be considered non-responsive.

Signature	Name of Business				
RJARM	CHARLEY	TOPPINO	&	SONS,	INC.

### CITY OF KEY WEST SIDEWALK ENHANCEMENTS PHASE VII MANDATORY PRE-BID MEETING AGENDA OCTOBER 5, 2009 2:00 PM

### I. Introduction

- 1. Assistant City Manager City of Key West David Fernandez
- 2. General Services and Engineering Director City of Key West, Gary Bowman
- 3. Special Projects Designer City of Key West, Karen Olson
- 4. Grants Administrator City of Key West, Carolyn Sheldon

### II. Brief Project Description

- a. This project proposes the construction of sidewalk enhancement work (ADA compliant sidewalks and curb ramps):
  - 1. Leon Street (sidewalks)
- b. This work shall include FDOT administrative grant requirements Attachments A-R.
- c. <u>Contract duration not to exceed 400 calendar days.</u> Project shall be complete prior to September 1, 2011.

### III. Site verification

### IV. Testing requirements

- 1. Contractor quality control testing
- 2. CEI firm verification testing

### V. Permits

- 1. Design / Build Firm secures permits as necessary (not acquired by Owner) for proper execution and completion of the work, includes:
- 2. Right of way
- 3. MOT/Plans/Road Closures

### VI. Submittals

- a. Four copies and or PDF's by e-mail
- b. Submittal log required and updated at each submittal

### VII. Low Bid Design / Build

- a. Lump sum
- b. Technical Proposal Requirements

### VIII. Grant information

- 1. Stimulus project
- 2. DBE / EEO
- 3. Davis-Bacon and related acts
- 4. Other grant provisions

### IX. Pay Application

- a. Monthly
- b. The Contractor shall submit with the monthly pay application the "Construction Compliance Certificate with Specifications and Plans"
- c. Contractor to report payments to sub-contractors (including suppliers-vendors) on each pay application starting with the second pay application.

### CITY OF KEY WEST SIDEWALK ENHANCEMENTS PHASE VII MANDATORY PRE-BID MEETING AGENDA OCTOBER 5, 2009 2:00 PM

### X. Questions

<u>Plant requires certification?</u> **YES, SEE SECTION 344 CONCRETE FOR LOCAL AGENCIES 344-3.1 Concrete Production Requirements:** Use concrete production facilities certified by the National Ready-Mixed Concrete Association (NRMCA), approved by the FDOT.

Both contractor and designer on Design / Build Team need to be FDOT prequalified? NO, IF THE CONTRACT AMOUNT IS \$250,000 OR LESS THE CONTRACTOR DOES NOT HAVE TO BE FDOT PREQUALIFIED. The Contractor must be FDOT prequalified for contracts over \$250,000. The Contractor does not need to be FDOT prequalified for contracts \$250,000 or less.

The designer must be FDOT qualified in accordance with Florida Administrative Code (F.A.C.) Chapter 14-75, regardless of the contract amount.

12 CD's are required with a PDF of the Bid on each CD? YES.

<u>Can the technical proposal be put on the same CD as the 12 that are required for the Bid?</u> **YES.** 

<u>Can there be 2 PDF files on each of the 12 CD's?</u> **YES.** Bidders are allowed to have 1 PDF of the Bid and 1 PDF of the technical proposal (total of 2 PDF files) on each of the 12 CD's.

### Notes:

- Technical proposal required Bidders are required to submit a technical proposal with their bid. See bid documents for technical proposal requirements.
- Bidders shall meet the following requirements for the grant; All prime contractor contracts with subcontractor(s) must be in writing and must physically contain form FHWA 1273 and minimum wage rates; just referring to them is not acceptable. Additionally all subcontracts \$10,000 and over are required to comply with Title VI programs, and must contain the statement:

"The sub recipient or contractor, in accordance with Title VI of the civil Tight Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-7 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non discrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure

that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, disability in consideration for an award".

D

### CITY OF KEY WEST

### SIDEWALK ENHANCEMENTS PHASE VII

### MANDATORY PRE-BID MEETING SIGN-IN SHEET

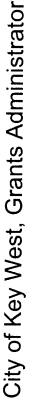
### **OCTOBER 5, 2009**

### 2:00 PM

	NAME	COMPANY	PHONE NO.	E-MAIL
1	KAPEN DLSON	CKW	305-309-3963	KOLSONDKEYNESTCITY COM
_2			305-809-3741	Kolsonpkernestcity Com csheidon@peynxotcitycom
3	PAIL TOPPINO	C+69.	266560	Post to tresino como on inst
4	Michael GRIZZLE	Semper Fi Services	941845-0128	Magricule @ Yahas com
1	JESIEL SCOTT	HOMESTERD PAVING	305 986 0547	Iscotto honestead poveny.
6	DAVE KIRCHOFF	BAT GNST.	1	
1	personder Toppin	o UTS	3052965606	Cassarder a charly Too
8	Eduardo M Svarez	P(3)SM	305-463-0912	Cassarder a charly Top assarez e pularis 3 surveyers com
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## City of Key West

Pre-Bid Grant Information FDOT LAP Projects Presented by: Carolyn Sheldon



# **Economic Stimulus Project**

- project funded through the American o This project is an economic stimulus Recovery and Reinvestment Act of 2009 (ARRA).
- o The grant is being administered as a Local Agency Program (LAP) grant.
- o Adhere to FDOT LAP requirements

# Grant compliance sources

FDOT LAP Manual

(525-010-300-d)

FHWA 1273

o ARRA (American Recovery and Reinvestment Act of 2009)

# **ARRA Monthly Reporting**

- For prime contractor and subcontractors working on ARRA projects (FDOT Form 700-011-20) see sample 0
- 1. Total # of employees active on job
  - 2. Total # of hours worked
    - 3. Total project payroll
- Primes & subs will need a Dun & Bradstreet number # SNOO 0
- 1. http://www.dnb.com
- 2. minimum of 30 business days to process
  - . No charge for D&B DUNS #

STATE OF HURBAN BETWEENENE OF TRANSPORTATIONS
MONTHLY EMPLOYMENT REPORT

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## DBE / EEO

## Bid Opportunity List (FDOT Form 275-030-10) 0

Submit with Bid package or directly to FDOT Equal Opportunity Office within 3 days of bid opening (see sample form)

### o 8.1% DBE goal

Statewide and voluntary; voluntary due to State's ability to consistently DBEs obtained through the normal competitive procurement process meet goal; will remain voluntary as long as contractors use certified

## Reach out to DBEs

- Use FDOTs BizNet system to search for DBE firms:
- https://www3.dot.state.fl.us/EqualOpportunityOffice/biznet/mainmenu.asp
  - uniform certification program (UCP) in which certification as a 2. Must be a certified DBE to truly be a DBE; Florida has a DBE can be obtained

SOLAL CONTROL PATP CONTROL

### CONSTRUCTION CONTRACTORS BID OPPORTUNITY LIST

Please complete and mail or fax to: Equal Opportunity Office 505 Suwannee St., MS 65 Talishassee, FL 32359-0450 TELEPHONE: (850) 414-4747 FAX. (850) 414-4579 This information may also be included in your bid or proposal package.

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# DBE / EEO (contd.)

FDOT has made available the services of a DBE Supportive Services Provider to help with locating DBEs: က်

Blackmon Roberts Group

http://www.blackmonroberts.com/

4. DBE must actually do the work; only work performed by certified DBE contractors will count towards the DBE goal

# Selected contractor for award of bid:

- 1. Anticipated DBE Participation Statement (FDOT Form 275-030-11A)
  - see sample form
- received by FDOT prior to award of contract; approved plans are 2. DBE/AA Plan approved by FDOT either included with your bid or good for 3 years
- 3. Report DBE Utilization monthly to FDOT

### ANTICIPATED DBE PARTICIPATION STATEMENT

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# DBE / EEO (contd.)

Equal Employment Opportunity (EEO) – FHWA 1273, the contractor will accept the following as his operating policy –

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without regard to their race, religion, sex, color, national origin, age or disability. Such action shall include: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or selection for training, including apprenticeship, preapprenticeship, and/or on-the-job training." employed, and that employees are treated during employment, termination; rates of pay or other forms of compensation; and "It is the policy of this Company to assure that applicants are

July Report (FDOT Form 272-010-08) due annually (see sample Certification of Compliance with EEO Provisions (FDOT Form 700-011-13) due monthly (see sample form)

Other EEO reports due at the beginning of construction / every 6

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## SIATE OF A CHERT FIRST OF THE COMPLIANCE WITH EQUAL EMPLOYMENT OPPORTUNITY (EEO) PROVISIONS ON FEDERAL AID CONTRACTS

FIN PROJECT I.D.	DATE CONTRACT VD
for the acove references contract hereby certifies that this some compay with the EEO provisions of FHVA Form - 173 (Section contract).	prime ocntracourtas; hereby certires that this company and all of its succontractors have made every Good Faith Effort to compay with the EEO proofs ons of FHNA Form-173 (Section it Nondiscrimonation and Section it Nonsegregated facilities) on this contract
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# Davis-Bacon & Related Acts

### Prevailing wages

Paid according to wage determinations included in bid documents; and a minimum of time and a half for hours worked greater than 40 (overtime)

### Certified Payrolls

- certified payrolls are complete and checked for accuracy. Payroll 1. Certified payrolls are required and shall be completed and turned in 10% if contractor is consistently tardy or turns in incomplete or not approved by the grant administrator and returned shall be returned in 3 days. The owner shall increase retention above to the city grants administrator. Contractor shall ensure that incorrect payrolls
- 2. Certified payrolls must be submitted within 7 days after the contractor's regular payment date of the payroll period

# Davis-Bacon & Related Acts (contd.)

- note that FDOT requires gender and ethnicity be included as well be used provided that all required information is included; please FDOT Form 700-010-69 may be used or an alternate form may
  - number for each employee like the last 4 digits of his/her social Change to Davis-Bacon – prepare certified payrolls the same should not be included; instead use an individually identifying EXCEPT full social security numbers and home addresses security number 4.
- Employee interviews and wage audits will be conducted by the grants administrator at a minimum of 2 times monthly 5

## Job site bulletin board

- Required to be installed on or before workers first appear at the project; removed when workers are no longer at the project
- Located in a prominent and accessible site within the limits of the
- FMLA, OSHA and other information on rights, protections and Includes information on EEO, Discrimination, Wage Rates,

# Other grant provisions

### Buy America

Use only steel and iron produced in the United States for products permanently incorporated into the project

Access to records / work sites

Retain records pertinent to the project for five (5) years and give access to such records to those associated with the grant as well as access to the work site at any reasonable time

### Fraud

ARRA funds are to be used for authorized purposes and every measure will be taken to prevent instances of fraud, waste, error and abuse

Suspension and debarment

The owner shall not award this contract to any party that is debarred or suspended or is otherwise excluded from, or ineligible for participation in, Federal assistance programs

## Reminder:

responsibility to thoroughly examine and become familiar with all of The information contained in this presentation is not all-inclusive. It is meant to be a summary of the major grant requirements that the Contractor will be held accountable for. It is the Contractor's requirements. Failure to do so shall not release the Contractor the various parts of the contract documents, including grant from the obligations of the Contract.

### Contact:

Carolyn Sheldon

(305)809-3741

csheldon@keywestcity.com

For any grant-related questions

To:	The City of Key West
Address:	525 Angela Street, P.O. Box 1409 Key West, Florida 33041
Project Title:	Sidewalk Enhancements Phase VII
Project No.:	RFP – 09-015
Design / Build Firn	n's (bidder) person to contact for additional information on this Proposal:
Name:	
Talanhana	

### **BIDDER'S DECLARATION AND UNDERSTANDING**

The undersigned, hereinafter called the Bidder, declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official of the Owner, and that the Proposal is made without any connection or collusion with any person submitting another Proposal on this Contract.

The Bidder further declares that he has carefully examined the Contract Documents, that he has personally inspected the Project, that he has satisfied himself as to the quantities involved, including materials and equipment, and conditions of work involved, including the fact that the description of the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the Contract Documents, and that this Proposal is made according to the provisions and under the terms of the Contract Documents, which Documents are hereby made a part of this Proposal.

The Bidder further agrees that he has exercised his own judgment regarding the interpretation of subsurface information and has utilized all data which he believes pertinent from the Engineer, Owner, and other sources in arriving at his conclusions.

The Bidder further agrees, as evidenced by signing the Proposal, which if awarded a Contract, the Florida Trench Safety Act and applicable trench safety standards will be complied with.

The Bidder understands and agrees that if a Contract is awarded, the Owner may elect to award all schedules under one Contract, separately, or in any combination that best serves the interests of the Owner.

### **CONTRACT EXECUTION AND BONDS**

The Bidder agrees that if this Proposal is accepted, he will, within 10 days, not including Sundays and legal holidays, after Notice of Award, sign the Contract in the form annexed hereto, and will at that time, deliver to the Owner examples of the Performance Bond and Payment Bond required herein, and evidence of holding required licenses and certificates, and will, to the extent of his Proposal, furnish all machinery, tools, apparatus, and other means of construction and do the work and furnish all the materials necessary to complete all work as specified or indicated in the Contract Documents.

### **CERTIFICATES OF INSURANCE**

Bidder agrees to furnish the Owner, before commencing the work under this Contract, the certificates of insurance as specified in these Documents.

### START OF CONSTRUCTION AND CONTRACT COMPLETION TIME

The Bidder further agrees to begin work within 14 calendar days of the Notice to Proceed (NTP) and to complete the construction in all respects within 400 calendar days from the date of the NTP.

### LIQUIDATED DAMAGES

In the event the Bidder is awarded the Contract and fails to complete the work within the time limit or extended time limit agreed upon, as more particularly set forth in the Contract Documents, liquidated damages shall be paid to the Owner based on the FDOT Standard Specifications (2007) Section 8-10 until the work has been satisfactorily completed as provided by the Contract Documents. Sundays and legal holidays shall be included in determining days in default. FDOT 8-10 Code requirements govern, and herewith made a part of the Contract.

Original Contract Amount	Daily Charge Per Calendar Day
\$50,000 and Under	\$313
Over \$50,000 but less then \$250,000	\$580
\$250,000 but less than \$500,000	\$715
\$500,000 but less than \$2,500,000	\$1,423
\$2,500,000 but less than \$5,000,000	\$2,121
\$5,000,000 but less than \$10,000,000	\$3,057

### **ADDENDA**

### SALES AND USE TAXES

The Bidder agrees that all federal, state, and local sales and use taxes are included in the stated bid prices for the work.

### **BID SCHEDULE**

The Bidder further Proposes to accept as full payment for the work Proposed herein the amounts computed under the Provisions of the Contract Documents and based on the following Lump Sum amounts are independent if the exact quantities involved. The Bidder agrees that the Lump Sum prices represent a true measure of the labor and materials required to perform the work, including all allowances for overhead and Profit for each type and unit of work called for in these Contract Documents. The amounts shall be shown in both words and figures. In case of a discrepancy, the amount shown in words shall govern. Lump SUM price line items may be deleted, reduced or increased as required by the Owner.

ItemLSLS (Words)	LS (Fig)
Design/Build	
1 Leon St. sidewalks (Catherine St. to Flagler Ave.)	
Alternate A TWO HUNDRED & TWENTY THREE THOUSAND, ONE HUNDRED	
DOLLARS & ZERO CENTS LS \$	223,100.00 <b>\$</b>
Alternate A - Performance and Payment Bonds  THREE THOUSAND DOLLARS & ZERO CENTS	3,000.00
LS \$	\$
Alternate B ONE HUNDRED & NINETY NINE THOUSAND, FIVE HUNDRED  DOLLARS & ZERO CENTS  LS \$	199,500.00 <b>\$</b>
Alternate B - Performance and Payment Bonds  TWO THOUSAND, EIGHT HUNDRED DOLLARS & ZERO CENTS	2,800.00
LS \$	\$
1A Contingency Allowance – Leon St. (include in extended lump sum total for	·
LS <u>\$Nine Thousand Dollars/ no cents</u>	\$_9,000.00
Alternate A- Leon St. sidewalks (Catherine St. to Flagler Ave.)	
TOTAL OF ALL EXTENDED LUMP SUM PRICE ITEMS LISTED ABOV Performance and Payment Bonds, Allowance Items	VE including
(Words) Two hundred & thirty five thousand, one hundred dollars &	ZERO CENTS
\$	

(Numbers) 235,100.00	
\$	
Alternate B- Leon St. sidewalks (Catherine St. to	Flagler Ave.)
TOTAL OF ALL EXTENDED LUMP SUM PRI Performance and Payment Bonds, Allowance Ite	<del>-</del>
(Words) TWO HUNDRED & ELEVEN THOUSAND, THR	EE HUNDRED DOLLARS & ZERO CENTS
\$	
(Numbers)	
s211,300.00	
Number of days to complete project:	
THREE HUNDRED AND SIXTY DAYS Words:	
words.	
Numbers:	
For this Contract, the City has established alternate under each of the Scope Alternates listed in the Requestablished in consideration of budget constraints. To the Scope Alternates as follows:	uest for Proposal. These alternates have been
First PrioritySecond Priority	
The City intends to award the Contract to the responhighest priority Scope Alternate for which the City depurpose of bidding, the City has established a maxim	etermines funds are available. For the
Leon Street Sidewalk	\$212,160.00

This amount is not the City's official cost estimate for the work but is the budgetary constraint established for this contract. Submission of a bid under the maximum budget is not a guarantee of contract award and cannot be interpreted as an appropriate or awardable bid amount.

Submit bid lump sum prices for all bid items. Bids submitted without bid lump sum prices for all bid items will be rejected as irregular.

List items to be performed by Contractor's own fore (Use additional sheets if necessary.)	ces and the estimated total cost of these items.

### **SUBCONTRACTORS**

The Bidder further proposes that the following subcontracting firms or businesses will be awarded subcontracts for the following portions of the work in the event that the Bidder is awarded the Contract: Portion of Work

Name		Annual Control of the	317/1/20/34/
Street	City	State	,
Portion of Work			
Name			
Street	City	State	,
Portion of Work			
Name			
Street	City	State	,
Portion of Work			- Constitution of the Cons
Name			
Street	City	State	, Zip

Zip

<u>SURETY</u>			
		whose	<b>.</b>
address is		Whose	
Street	City	State Zi	p
BIDDER			
The name of the Bidder submitting the	nis Proposal is		
		doing	
business at			
Street	City	,, State	Zip
which is the address to which all con Contract shall be sent.	nmunications concerned wit	h this Proposal and	with the
The names of the principal officers partnership, or of all persons interested	of the corporation submitted in this Proposal as princip	ing this Proposal, coals are as follows:	or of the
Name		Title	
		ways and the same	

### If Sole Proprietor or Partnership

IN WITNESS 2009.	hereto the	undersigned	l has se	t his (it	s) hand	this		day of
	Signature of	Bidder						
	Title			- , , , , , , , , , , , , , , , , , , ,	**************************************			
					If Cor	poration	1	
IN WITNESS executed and i 2009.	WHEREOF ts seal affix	the undersi ed by its du	gned co ly autho	rporation prized of	n has c	aused th	nis instrum	ent to be day of
(SEAL)								
Name of Corpo	ration							
				Ву	W	·		
				Title				
				Attest	Secretar	У		

### **EXPERIENCE OF BIDDER**

The Bidder states that he is an experienced Contractor and has completed similar projects within the last 5 years.

ces with phone	e numbers. Us	se additional	milar projects, with types, names of owners, construction costs, Engineers, are with phone numbers. Use additional sheets if necessary.)							
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			a december of the leader of th							
			M-2011							