



Florida Boating Improvement Program Grant Application for Economic Development Initiatives and Other Local Boating-related Projects

FOR OFFICE USE ONLY	
Grant Application Number :	Date Received:

Fill in all sections that apply – Leave all other sections blank

I – APPLICANT INFORMATION		
a. Applicant: City of Key West Key West Bight Marina (Municipality)		
b. Federal Employer Id. No.: 59-600346		
c. Project Manager Name: John Paul Castro	Project Manager Title: Operations Manager	
d. Mailing Address: 201 William St	City: Key West	Zip Code: 33040
e. Shipping Address: 201 William St	City: Key West	Zip Code: 33040
f. Telephone: 305-809-3803	Fax:	Email: jcastro@keywestcity.com
g. District Numbers:	State House:	State Senate:

II – PROJECT SUMMARY		
a. Project Title: New transient floating dock with finger piers along Trumbo Rd / expansion of Key West Bight Marina		
b. Type of Application:	<input checked="" type="checkbox"/> New (never considered before)	<input type="checkbox"/> Reconsideration <input type="checkbox"/> Phased Continuation–Phase No.: _____
c. Project Category:	TIER-I	TIER-II
	<input type="checkbox"/> Other Local Boating Related Activity	<input checked="" type="checkbox"/> Economic Development Initiative
d. Project Cost:	Total Cost: \$ 665,000 _____	Amount Requested: \$ <u>480,000</u> _____
e. Project Summary:		
<p>The Key West Bight Marina is the preeminent global boating destination for people from all walks of life hosting up to 1600 transient boaters annually. Key West Bight Marina is nestled in the middle of the City of Key West's Seaport properties located in the Historic District. The Key West Bight is a twenty-acre facility that has become a major destination for those wishing to experience the ways of the old waterfront of Key West. A visitor to the "Bight" can enjoy a blend of the old with the new. You can go sailing on a historic schooner one day and go diving, fishing, parasailing or take a catamaran trip to the reef the next.</p> <p>Key West Bight Marina has quickly become the most sought after marina facility in the City of Key West. The Harbor Walk is lined with restaurants, shops, attractions and other businesses which attract tourists and locals alike. Key West Bight Marina has 33 deep-water transient slips available that can accommodate vessels up to 140 feet, year round. The majority of the transient tenants are repeat business.</p> <p>The purpose of this request is to request grant funding for the new construction of a 204 foot floating dock with 5, 50 foot finger piers that will accommodate transient boats of various sizes. The new construction will include costs associated with the design, engineering and permitting and construction of this floating dock along with all associated fresh water plumbing, electrical and sewer pump-out infrastructure.</p>		

III – PROJECT NEED

- a. List Primary Need for Project:
- | | |
|--|--|
| <input type="checkbox"/> Safety | <input checked="" type="checkbox"/> High Demand by Users |
| <input type="checkbox"/> Age-end of Useful Life | <input type="checkbox"/> Recommended by FWC Staff |
| <input type="checkbox"/> Environmental Needs of the Area | <input type="checkbox"/> Lack of In-house Capability |
| <input type="checkbox"/> Other: | |

b. Need Statement:

Key West Bight Marina is a mixed use marina with fixed docks in the Key West Historic Seaport. The current mix of the marina is approximately 45% commercial and 45% transient with a small 10% of the slips designated to pleasure and live-aboard tenants. Key West Bight Marina is City of Key West owned and operated and is always in high demand for transient boaters because of its location and affordable rates. Because of that demand there are many times every year when the marina is at full capacity and there are no transient slips available for visiting boaters.

In the marina's recent submerged land lease renewal the State of Florida approved the addition of a 9 slip floating dock that will accommodate transient boats of various sizes. Because of the limited geographic space in Key West even including private marinas the addition of this dock will provide additional transient dock slips for transient vessels during the busier times of the year. It will also allow visitors to choose between docking at the current fixed docks in the marina or the new floating dock which many boaters prefer. Key West Bight Marinas rates are the most affordable in downtown Key West and 90 percent of its slips are available to boaters on a first come first serve basis.

IV - PERMITS

- a. Does the project require a permit? Yes No
- b. If Yes, what type: Local State Other, explain: ACOE
- c. Status of Permit Application: Not yet applied for Applied for, pending Approved

V – BUDGET

a. Has a detailed cost estimate been developed for this project? If yes, attach a copy to application.

Yes, Preliminary

Yes, Final

No

b. PROJECT COST: NON-CASH MATCH

Cost Item	Applicant Share	Other Share (List below in Section VI)	Do Not Use This Column	TOTAL
Administration	\$ 10,000	\$		\$ 10,000
In-Kind Engineering/ Construction Management	\$ 15,000	\$		\$ 15,000
In-Kind Labor	\$	\$		\$
In-Kind Materials	\$	\$		\$
In-Kind Equipment	\$	\$		\$
Total Non-Cash Match	\$ 25,000	\$		\$ 25,000

c. PROJECT COST: CASH FUNDS

Cost Item	Applicant Share	Other Share (List below in Section VI)	FBIP Grant Share	TOTAL
Planning / Engineering / Design	\$ 160,000	\$	\$	\$ 160,000
Implementing	\$	\$	\$ 480,000	\$ 480,000
Other:	\$	\$	\$	\$
Total Cash Funds	\$ 160,000	\$	\$ 480,000	\$ 640,000

d. TOTAL COST (Non-cash match + Cash funds) \$ 185,000 \$ 480,000 \$ 665,000

VI – OTHER SOURCE OF FUNDS (Partnerships)

a. Funding source / Agency: _____

b. Type of funding: Federal grant State/Local grant Loan

c. Grant Name: _____ Amount \$ _____

d. Approval Status: Approved Pending Intend to Apply, Date: _____

a. Funding source / Agency: _____

b. Type of funding: Federal grant State/Local grant Loan

c. Grant Name: _____ Amount \$ _____

d. Approval Status: Approved Pending Intend to Apply, Date: _____

a. Funding source / Agency: _____

b. Type of funding: Federal grant State/Local grant Loan

c. Grant Name: _____ Amount \$ _____

d. Approval Status: Approved Pending Intend to Apply, Date: _____

VII – ENVIRONMENTAL ASSESSMENT

	YES	NO
a. Will the project significantly or adversely affect the environment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. If Yes, please explain key issues and describe any mitigation actions proposed. This is a new dock construction which will shade the bay bottom where it was not shaded before. Permits have already been approved by the Florida Department of Environmental Protection and permits are being applied for through the Army Corps of Engineers. The City of Key West will comply with all actions including any mitigation required by the ACOE.		

VIII – BOATER SAFETY

a. Explain how the project may affect boater safety whether positively or negatively. This new dock will provide safe affordable dockage for transient boaters visiting Key West which will include access to fresh water, electric and sewage pump-out.

IX – APPLICATION ATTACHMENTS CHECKLIST	
	Submit one (1) signed original plus two (2) photocopies of the application with attachments and an electronic copy on CD.
Inc.	--- Required Attachments ---
<input type="checkbox"/>	a. Cover Letter: application transmittal cover letter (Identify priority rank with multiple applications).
<input type="checkbox"/>	b. Application: One (1) application with original signature from authorized individual.
<input type="checkbox"/>	c. Project Proposal: a detailed description of project as outlined in the application instructions.
<input type="checkbox"/>	d. Resolution: An adopted resolution, by the Governing Body, authorizing that the Project Manager has the authority to apply for and administer the grant on behalf of the applicant. If the Applicant is applying on behalf of another public entity, then a Memorandum of Understanding between the Applicant and the public entity must also be submitted.
<input type="checkbox"/>	e. Detailed Cost Estimate: Cost estimate in the form of a formal bid, written quote from proposed vendor or an engineer’s cost estimate.
--- Optional Attachments ---	
<input type="checkbox"/>	f. Permits: Photocopies of necessary project permit(s) or permit application(s). If exempt, provide notification of exemption from permitting agency.
<input type="checkbox"/>	g. Plans: preliminary design/engineering plans (if completed).
<input type="checkbox"/>	h. Support/Opposition: Attach letters of known public support or known public opposition.

APPLICANT SIGNATURE

Application is hereby made for the activities described herein. I certify that I am familiar with the information contained in the application, and, to the best of my knowledge and belief, this information is true, complete, and accurate. I further certify that I possess the authority including the necessary requisite property interests to undertake the proposed activities.

I also certify that the Applicant’s governing body is aware of and has authorized the Project Manager as the official representative of the Applicant to act in connection with this application and subsequent project as well as to provide additional information as may be required. By signature below, the Applicant agrees to comply with all applicable federal, state, and local laws in conjunction with this proposal and resulting project so approved.

Print/Type Name

Title

Applicant Signature

Date

WARNING: “Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.” § 837.06, Florida Statutes.

NOTE: Instruction and further information regarding this application and the Florida Boating Improvement Program can be found in the Florida Boating Improvement Program Guidelines or you may contact the Program Administrator at: Florida Fish and Wildlife Conservation Commission, Florida Boating Improvement Program, 620 South Meridian Street, Tallahassee, FL 32399-1600; or call (850) 488-5600; or send an email to fbip@MyFWC.com.

**FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION
FLORIDA BOATING IMPROVEMENT PROGRAM**

**Instructions for Completing the Grant Application for Economic
Development Initiatives and Other Local Boating-Related Projects**

General Instructions:

- Submit one (1) original and two (2) copies.
- Submit an electronic copy of application on CD or floppy disk.
- Staple application in upper left-hand corner, or clip with one binder clip. **DO NOT SPIRAL BIND OR PLACE IN A THREE-RING BINDER OR REPORT COVER.**
- Please place a tabbed divider between each attachment.
- Please make all photocopies of attachments on paper no larger than 11” x 17”.

I – APPLICANT INFORMATION	
a. Applicant:	Enter the name of the county, municipality, or other governmental entity applying for the grant.
b. Federal Employer Id. No.:	Enter the applicant’s Federal Employer Identification (FEID) Number. Payment will be sent to the address associated with this FEID number.
c. Project Manager Name: Title:	Enter the name and title of the person in charge of the project. All correspondence will be sent to this person.
d. Mailing Address:	Enter the mailing address for the Project Manager. All correspondence will be sent to this address.
e. Shipping Address: Zip Code:	Enter the physical address for the Project Manager (no post office boxes) for delivery of overnight packages.
f. Telephone No.: Fax No.: E-mail:	Enter the telephone number, fax number, and email address where the Project Manager may be contacted during regular business hours.
g. District Numbers:	Enter the numbers for the State House district and State Senate district where the project is located.

II – PROJECT SUMMARY	
a. Project Title:	Provide a brief title for the project.
b. Type of Application:	Check “New” if you have never applied for FBIP funding for this project. Check “Reconsideration” if you have applied before but did not receive funding. Check “Phased Continuation” if the project has previously received FBIP funding.
c. Project Category:	Check only one project category. Refer to the guidelines for project category descriptions. Application will be ranked only against other applications within the same project category. The Commission reserves the right to re-assign an application to another project category to maximize funding.
d. Project Cost:	Enter total amount of project cost, including only the eligible project elements where grant funds will be used. Enter the amount of funds requested from FBIP.
e. Project Summary:	Provide a brief description of the goal of the project, the work to be done and the expected outcome or final product.

III - PROJECT NEED	
a. List Primary Need for Project:	Check the category that is most applicable.
b. Need Statement:	Briefly describe why this project is needed. Explain any existing problems and how this project will correct the problem, or describe how this project will enhance recreational boating in the local community.

IV – PERMITS
Check status of all permit applications. If project type does not require permits, or project is exempt from permitting requirements, check “No”. If available, attach a photocopy of all permits or permit applications. If project is exempt, attach a copy of exemption notification.

V – BUDGET	
a. Has a detailed cost estimate been developed for this project?	Indicate whether a preliminary or final cost estimate has been developed. If yes, attach a copy of the estimate to the application.
b. PROJECT COST - NON-CASH MATCH*	Enter amount of in-kind match for each cost item. Amounts in “Other” column should include in-kind match from any third-party agreements (provided by someone other than the applicant). *Please note: All applications must include some form of non-cash match.
c. PROJECT COST - CASH FUNDS	Enter amount of funding to be provided by the applicant and other sources. Enter the amount of funding requested in the column labeled “FBIP Grant Share.”
d. TOTAL COST	Sum of non-cash match and cash funds for each column.

VI - OTHER SOURCE OF FUNDS (STATUS)	
Include information on funding from sources other than FBIP or applicant. Enter information for each funding source.	
a. Funding Source:	Check source of funds: Federal grant, State/Local grant, or loan.
b. Grant Name:	Enter name of grant program.
c. Approval Status:	Enter status of grant/loan application. If “Intending to Apply”, enter date of application deadline.

VII - ENVIRONMENTAL ASSESSMENT	
a. Will the project significantly or adversely affect the environment?	Explain how the project will have a significant or adverse affect on the environment and include information on the impacts to water quality, wetlands, seagrasses, imperiled species, etc.
b. If Yes, please explain key issues and describe any mitigation actions proposed.	

VIII – BOATER SAFETY	
a. Explain how the project may affect boater safety whether positively or negatively.	Provide explanation of how the project may improve boater safety (i.e. increased education, increased law enforcement, etc.) or, explain any potential boater safety hazards and how they will be corrected. Also, please indicate if the project will have no effect on boater safety.

IX – APPLICATION ATTACHMENTS CHECKLIST

Indicate which attachments have been included with the application. Required attachments must be included or application will be deemed incomplete. Optional attachments may be omitted.

Please place a tabbed divider between each attachment. Submit one (1) original (with original signature) and two (2) photocopies of the entire application with attachments.

Completed applications should be in the following order: cover letter, application form, project proposal, resolution, detailed cost estimate, permits/permit applications (if included), plans (if included), letters of support/opposition (if included).

PROJECT PROPOSAL

The Project Proposal should be a detailed description of the project and should include the following elements:

Project Description	A detailed description of the project including what the project will produce or accomplish and how the project will serve the needs of recreational boaters and boating-related activities in your area.
Specific Tasks	Describe the work that will be done in order to complete the project. (For example: Task 1 – Conduct Boater Survey, Task 2 – Feasibility Study, Task 3 – Develop Economic Impact Statement)
Timetable	Include a proposed schedule for when tasks are to begin and when they will be completed by quarter.