



Monthly CS Department Report

To: Albert P. Childress
City Manager

A handwritten signature in blue ink, appearing to be "APC", enclosed in a blue circle.

Date: April 11, 2024

From: Marcus Davila
Director of Community Services

Subject: March 2024 Community Services

Key West Cemetery

- Met with 15 different families all for different inquiries – construction permits, ownership claims, burial request, gravesite search, make payments.
- 2 full burials, 7 burials of cremations
- \$1,723.36 received for two plaques and one flower vase.
- \$2,452.20 received for perpetual care and tent and chair rental.
- \$770 was paid for Public Works staff to dig two underground vaults by the family plot owner.
- \$200 paid towards a financed vault.
- 7 construction permits pulled by families for opening and closing of vaults and construction, 1 to remove a vault structure in family plot.
- One plaque and flower vase installed by city staff.
- Met with Public Works superintendent and FMT supervisor to discuss upcoming repairs on Palm Memorial Mausoleums near Francis St.
- City Tree Crew came in to continue trimming trees.
- The toilet in Sexton office was repaired by City FMT staff due to a reported leak.

Claw Truck

- Dumped 27 times for 37.19 Tons.

Tree Trimming

- Trimmed 28 Coconut Palms, trimmed 15 Sable Palm, trimmed all the trees in the cemetery and N Roosevelt, and 15 tree removals.

Events

- 9 Events including ZZ Top, Foreigner, Crooks 2nd Line, Temptations & Four Tops, Marshall Tucker Band, 3 Old Dominion Shows, and Taste of Key West.

March- See Click Fix Report

Request Category	Created	Acknowledged	Closed	Avg Days to Acknowledge	Avg Days to Close
Abandoned Bicycle	1	1	1	7.7	14
Abandoned Property	1	0	1		0
Bicycle Rack Request	2	1	1	1.9	9.1
Bulk Waste Pick Up Request for Waste Management	3	3	3	0	0.5
City Building Maintenance (Community Services)	121	117	101	0.2	2.3
Code Compliance Concern	1	0	1		0
Corner Visibility	1	0	1		0
Curb Issue	8	6	8	4.3	5.9
FMT Category for maintenance	13	11	7	1.1	4.5
Graffiti	10	8	9	2.4	3.1
Homeless Encampment	2	2	2	3.6	6.4
Illegal Dumping on Public Property	4	3	4	1	2.5
Litter	5	5	4	0	2.7
Missed Curbside Collection	1	1	1	0	0.3
Parking Concerns	10	0	9		2.8
Pavement Marking	2	2	1	0.2	0
Pickup on ROW	13	12	11	1.7	3.9
Pothole	7	6	7	1.7	4.1
Public Beach	1	0	0		
Public Park	5	5	2	1.4	2
Right of Way Concern	1	0	1		6.5
Sidewalks	10	6	6	2.9	5
Signage	6	2	3	0.3	0.6
Storm Drain	3	2	3	0	0.3
Street Gutter	2	2	2	0.1	5.5
Streetlights	4	2	4	0.1	0.5
Streets	11	9	10	0.8	3.3
Suggestion Box	1	0	0		
Tree Concerns	3	2	3	7.1	10.5
Trim Trees on Public Property	7	6	4	3.9	3.8