




MEMORANDUM

Date: September 14, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Gary Volenec, P.E.
Engineering Director

Subject: **K2M Design Amendment 4 - Frederick Douglass Community Center**

Introduction

This resolution will approve a fourth amendment to the K2M Design, Inc. (K2M) main contract, in the amount of \$49,062.50, for fire sprinkler design and construction administration services for the Frederick Douglass Community Center, and any necessary budget transfers.

Background

K2M was awarded a contract in the amount of \$236,093 (Res 19-224) to design the Frederick Douglass Community Center through the Construction Document phase. Amendment 1 (Res 20-028) addressed additional public meetings and design scope. Amendment 2 (Res 20-160) addressed kitchen improvements and relocation. Amendment 3 (Res 22-123) funds completion of the revised Design Development phase and authorized K2M to create Construction Documents, perform permitting and bid-phase services, coordinate solar design, and perform limited Construction Administration and Project Management.

Resolution 19-224: Commission Approved K2M's contract and fee proposal.

Resolution 20-028: K2M Amendment 1

Resolution 20-160: K2M Amendment 2

Resolution 22-123: K2M Amendment 3

During final routing of the bid documents the Key West Fire Department determined that the addition of fire sprinklers would enhance public safety at the facility. While not required specifically by Code, staff agreed to make this change to the project after the award to not delay the project bid. This amendment provides for the design for the fire sprinklers to be added, as well as value engineering activities and related Construction Administration that are provided under a not to exceed basis.

Procurement

The Contract amount for Amendment 4 will be funded from account number 601-5502-555-6200 (BV55021701; Bahama Village CRA fund 601 (Capital Improvements)).

Recommendation

The City Manager's Office recommends the Mayor and Commission approve the fourth amendment to the K2M Design, Inc. (K2M) main contract, in the amount of \$49,062.50, and authorize the City Manager to execute necessary documents upon consent of the City Attorney and any necessary budget transfers.