

CITY OF KEY WEST

APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) Denise Truax / Blake Feldman

Address of Applicant(s) 501 Greene St Key West

Phone Number of Applicant(s) and emergency number
Denise Truax 305.684.4649
Blake Feldman 561.373.9724

Name of Non-Profit(s) Rising High Reggae on the Rock, Bahamas Relief Fund

Address of Non-Profit(s) 5030 5th Ave Unit 60 Key West - FL 33040

Phone Number of Non-Profit(s) 305.684.4649

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 10K+

Date(s) of Event 3/8/20

Hours of Operation 2:30 - 10pm

Estimated/anticipated number of persons per day 1K+

Location of Event Stage set up between Duval & Ann on Greene St

Street Closed Greene

Detailed Description of Event: Rising High! Reggae on the block
concert and neighborhood block party

List of Businesses that will participate in Alcohol Exemption: Green Room Sand Bar Paradise Pizzeria
Tattoos: Scars

Noise exemption required: Yes No

Alcoholic beverages sold/served at event: Yes No

Recycle Deposit \$1000.00 Yes No see notes

Cooking oil recycled Yes No

Recycled containers Yes No

Accounting of items recycled

* Measures

see notes

The applicant does ac knowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permitee agrees to assume full responsibility and liability for and indemnify, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, their agents or employees.



Applicant(s) Signature

09/1/18

Date

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT
NOISE CONTROL EXEMPTION

\$50.00

Date 9/1/19

Applicant Name Denise Truax
Applicant Address 5030 SW Ave #60 Key West FL
Applicant Phone Number 305-684-4649
Event Name Rising High! Reggae on the Rock, Bahamas Relief Fund
Event Address/Location 501 Greene St Street closure between Duval & Ann
Date of Event 3/3/20
Nature of Event Neighborhood block party, concert, vendors
Profit Non Profit
Time(s) Request for Exemption 2:30pm - 10pm
Number of Exemptions at this location this calendar year 0
Date of last exemption n/a

✓ # 985500

Tender Amount: \$50.00

Receipt Header:

Cashier Id: KEYWEST1\ntabon
Receipt Date: 9/27/2019 10:02:49 AM
Receipt Number: 50097

Receipt Details:

Reference ID:
71444
Fee Code Version:
SPECIAL EVENTS PAYMENTS - SS
Originator Receipt Number:
0
Originator Payment Date:

Payment Type:
CASH RECEIPT FAVORITES
Transaction Amount:
\$50.00
Additional Comments: NOISEEX-RISINGHIGH CO
NOISE-57 CLOSURE

\$50.00

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's~~ Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~Have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

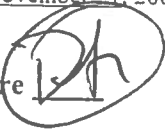
Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature



RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

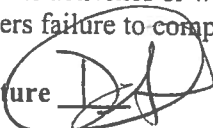
1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. The Permittee will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000.000
Business Automobile Liability with minimum limits of 1,000.000
Statutory Worker's Compensation Coverage
Employers Liability with minimum limits of \$1,000.000 injury by Accident
\$1,000.000 injury by Disease
Policy Limits and \$1,000.000 injury by Disease - Each Employee

If Alcohol beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the Permittee will be required to maintain Full Liquor Liability coverage with minimum limits to \$1,000.000. Host Liquor Liability coverage will not be acceptable. If the Permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that this requirement is being met.


The City of Key West shall be named as an "Additional Insured" on the Permittees' Commercial General Liability policy.

Sponsor's Signature  B7

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature  B7
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty


police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature

 B7

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature

 B7

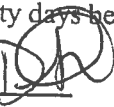
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature

 B7

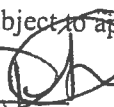
8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature

 B7

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature

 B7

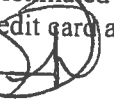
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature

 B7

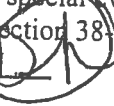
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature

 B7

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature

 B7

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during

the special event.

Sponsor's Signature

 B7

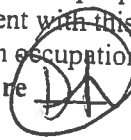
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature

 B7

15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature

 B7

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature

DN BF

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature

DN BF

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature

DN BF

* Community services will provide recycling services

* City

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Denise Truax Phone number: 305.684.4649
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass #1 Plastic #2 Plastic Steel
Corrugated Cardboard Other:
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 20
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: with Dee Dee Green 8/28/19 via telephone
- Capacity of containers on grounds: _____
Contact person for containers: _____ Phone #: _____
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: _____
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: _____
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- c Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____
Actions taken: _____
- o View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____
Actions taken: _____
- o Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____
- o Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- o At the end of the event, remove signs and arrange for their return to owners.
- o Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- o Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____
Contamination: _____
- o Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- o Share the results with event organizers.
- o Security deposit of \$1000.00 must be submitted prior to the event.
- o Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*



THE CITY OF KEY WEST

FOUNDED BY THOMAS B. SPAIN, 1793

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

[Handwritten Signature]
Blake Felder

Greetings Neighbor,

I have an exciting fundraiser event in the works that I would like to include you in! Rising High! Reggae on the Rock, Benefit Relief Fund has partnered with our neighbors to throw a reggae block party fundraiser on 03/08/20. I am currently completing the special event application with the City and the deadline is rapidly approaching. I am asking for your support.

What I am proposing would be a stage built between Sloppy Joe's and Green Room. We would be shutting down Greene St between Duval and Ann and filling up the venues on our block and in the street. We will have Jah People an 8 piece reggae band with a splash of funk from Philadelphia.

<https://www.youtube.com/watch?v=l1YI4STpPRs> <https://www.youtube.com/watch?v=hQr9nMwT9pY&list=PLDBaydqKrv7lySFgjtMrvAZKcADTjCr&index=16&t=0s>

In addition to the live music we will have a few food vendors including a Jamaican food truck, and several local vendors. The focus on this event would be to bring the community together to raise funds for the Bahamas in the wake of Hurricane Dorian, while trying to increase the capture ratio on the island during this event. The timing is perfect as this is the day before the start of the Merkin Fishing Tournament, the day after the 10,000 maniacs concert, and Florida State spring break begins. My goal is to enhance the revenue for the entire island but specifically driving the capture ratio for this block while contributing to a greater cause! My employer Blake Feldman at the Green Room has been very supportive in my efforts towards this cause. We have expand these charity efforts to include Wesley House Family services and The Bahama Village Music Program. Partnerships across the island have been made in the means to assist our sister islands in need.

Let's be the force that brings the community together. Our tiny island has a chance to make global changes while increasing revenue for the entire city!

Thank you in advance for your consideration.

Kind Regards,

Denise Truax

Denise Truax
305.684.4649

Our business fully supports this event,

Flower Girl

Hanni Andersen

Alan Andersen

John Jones

John Jones

DAMIAN DeAngelis

EH

Mark

Mark

- Jr Rental
- Island Silver
- Island Cigar

- PARADISE PIZZA

- SANDBAR SPORTS GRILL

- BROTHERLY Key West

- Ben Hennington

- Key West Key Lime Pie Co.

- Sean vandenBroeck
Marker Key West

Event Name: Rising High! Reggae on the Rock

Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	See attached
✓	Noise Exemption (If applicable)	See attached
✓	\$50.00 for Noise	
✓	Ordinance initialed	see attached
✓	Recycling checklist completed	see below
✓	Recycling deposit \$1,000.00	Comments
✓	Recycling Plan	community will provide recycling services
✓	Authorization Letter for continuous cleaning of recycled area	arrangements made w/ Dee Dee Green 3/28/20
✓	Signatures of No Objection of Street closure (If applicable)	See attached
✓	Insurance naming the City as additional insured	
✓	Financial of previous event (If applicable)	Not applicable
✓	Release & Idemnification Form	See attached
✓	Site Map (where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	See attached



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
Rising High! Reggae on the Rock,
Bahamas Relief Fund Inc.
March 8, 2020

I **Denise Truax**, being authorized to act on behalf of and legally bind the **Rising High! Reggae on the Rock, Bahama Relief Fund Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Maria Ratchuk
Signature of Witness

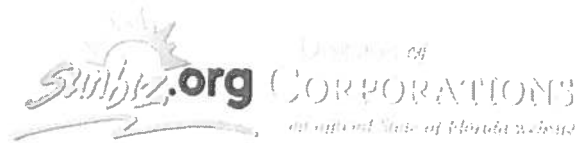
Maria Ratchuk
Print Name

9/19/19
Date

Denise Truax
Signature of Applicant

Denise Truax
Print Name

9/19/20
Date



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Florida Not For Profit Corporation

RISING HIGH! REGGAE ON THE ROCK, BAHAMAS RELIEF FUND INC.

Filing Information

Document Number	N19000009490
FEI/EIN Number	NONE
Date Filed	09/09/2019
Effective Date	09/05/2019
State	FL
Status	ACTIVE

Principal Address

5030 5TH AVENUE
UNIT 60
KEY WEST, FL 33040

Mailing Address

5030 5TH AVENUE
UNIT 60
KEY WEST, FL 33040

Registered Agent Name & Address

TRUAX, DENISE A
5030 5TH AVENUE
UNIT 60
KEY WEST, FL 33040

Officer/Director Detail

Name & Address

Title P

TRUAX, DENISE
5030 5TH AVENUE
KEY WEST, FL 33040

Title VP

VAN DEN BROECK, SEAN
54 GOLF COURSE DRIVE
KEY WEST, FL 33040

Title T

PAXSON, STEPHANIE
2601 S. ROOSEVELT BOULEVARD
KEY WEST, FL 33040

Annual Reports

No Annual Reports Filed

Document Images

09/09/2019 -- Domestic Non Profit

[View image in PDF format](#)

Florida Department of State - Division of Corporations



KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

Food Booths

- Food Booths - Total # 4
- Vendor Booths - Total # 8
- Total Number of Booths - 14

Parade

- Floats - Total # n/a



THE CITY OF KEY WEST

Parking Division

1300 White Street
Key West, FL 33440

Parking Requests or Special Events

Please indicate the Special Event Parking requests below:

Mallory Square Rates: \$4.00 per hour or 32.00 per day per space
On-Street Meter Rates: \$3.00 per hour or 20.00 per day per space

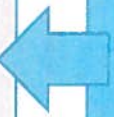
Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

Key West Bight Rates: \$3.50 per hour or \$20.00 per day per space

On-Street Meter Rates: \$3.00 per hour or \$20.00 per day per space.

Modification of rates can only be approved by Commission.

If you have any questions, please contact John Wilkins, Parking Director at (305) 809-3855 or email jwilkins@cityofkeywest-fl.gov



PRELIMINE

GREEN ROOM

GREEN ROOM

SAND BAR

Event Entrance
Off Duty Officer

VENDOR

WESLEY HOUSE

Duval Street

BAHAMAMA VILLAGE

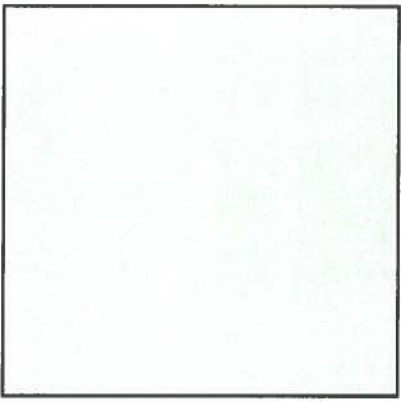
VENDOR

VENDOR

VENDOR

CHAMBER OF

Event EXIT
Off Duty Officer



RISING HIGH! REGGAE ON THE ROCK

BAHAMAS RELIEF FUND

OUR MISSION

To accelerate restoration of the Bahamas through Community Outreach and Participation

OUR VISION

Together we are Rising High!
We seek to bring the locals and tourists together for a calendar of events that will directly proceed the Bahamas and aid in their recovery efforts. We have created partnerships with local businesses and our neighbors to offer a variety of initiatives to make a direct contribution and aid in making our sister island whole again.



Through the strong network of community, we are able to identify ways to pull the Island's tourism based economic and local resources to assist our affected neighbors in the Bahamas directly. We have launched this non profit with the sole purpose of restoring the Bahamas in the wake of Hurricane Dorian.

BAHAMAS RELIEF FUND



RISING HIGH! REGGAE ON THE ROCK

We have partnered
with our neighbors, for our neighbors
Sunday, March 8th 2020



Join the community as we come together, Rising High!
to aid our neighbors in the Bahamas. A neighborhood block
party combining local efforts for a day of art, food, fun, and
music. Come for the cause stay for the concert!

Gates Open At 3PM

tickets available for purchase on [eventbrite.com](https://www.eventbrite.com)
proceeds will go directly to aid in relief efforts in the
Bahamas as well as benefit The Bahama Village
Music Program and Wesley House Family Services
check out our week long list of events on the back

CALENDAR OF EVENTS

RISING HIGH! REGGAE ON THE ROCK

Sunday 3/8/20 Jah People Concert, Neighborhood Block Party in front of The Green Room on Greene St between Duval and Ann 3PM-9PM, with a performane of 3 little birds by The Bahama Village Music Program

VIP After Party located at Tree House 10PM-?

Monday 3/09/20 Jah People at Sunset Pier for Sunset Sessions 6PM

Tuesday 3/10/20 Reggae Rehab at The Marker Resort
12-3 PM

Jah People at Sunset Pier for Sunset Sessions 6-9PM

Wednesday 3/11/20 Jah People at the Green Parrot
5:30 Sound Check 9PM and 11PM

Thursday 3/12/20 Reggae Rehab at The Marker Resort
12-3 PM

Unplugged Rum and Reggae Dinner on the Moon Lounge
at Bagatelle 6-9PM

Friday 3/13/20 MixTape Takeover at General Horseplay
Jah People and Copper and Kings 9PM

Saturday 3/14/20 Key West Super Jam
at Sunset Green Event Lawn

Happy Dog joins Jah People for the ultimate jam
session under the stars 6-9PM

THE MIXT&PE™

A COPPER & KINGS AMERICAN BRANDY COMPANY* SIGNATURE EVENT

DOES YOUR COCKTAIL
BOOGIE?

GOAL

MIXT&PE IS A SIGNATURE COPPER & KINGS EVENT DESIGNED TO HIGHLIGHT AND EMPHASIZE HOW OUR PRODUCTS CAN BE UTILIZED IN COCKTAILS FOR PEOPLE IN THE INDUSTRY AND BAR GUESTS.

CONCEPT

COPPER & KINGS + BAR WORK TOGETHER TO CREATE AN EXCITING EVENING OF BRANDY COCKTAILS & MUSIC. 1-2 BARTENDERS FROM VENUE, AND GUEST BARTENDER (COPPER & KINGS AMBASSADOR OR BARTENDER OF CHOICE).

EACH BARTENDER CREATES 2 DRINKS INSPIRED BY AND NAMED AFTER MUSIC FROM AN ALBUM OF HIS/HER CHOICE. PLAY THE ALBUMS & DRINK THE DRINKS! TYPICALLY SUN, MON, TUES FOR INDUSTRY DRAW W/ ATTENDANCE, HAPPY HOUR PRICING.

BUDGET

BAR SPEND BY
COPPER & KINGS - \$300

FACEBOOK - \$50 POST BOOST
(GEOGRAPHICALLY & USBG TARGETED)

DONATED PRODUCT TO REDUCE
DRINK COST - 3 BOTTLES OF
PRODUCT TO HOST BAR (TBD)

MENU PRINTING - \$25

SWAG - TBD

TIMELINE

6 WEEKS OUT

- VENUE
- VENUE ADDRESS
- CONTACT
- CONTACT EMAIL
- CONTACT PHONE NUMBER
- EVENT DATE
- EVENT TIME



3 WEEKS OUT

- ENSURE SOCIAL MEDIA/PR ARE BEING PUSHED & CROSS-PROMOTED BY BAR AND COPPER & KINGS
 - PR INVITED
 - BAR + GUEST BARTENDE(S) SUBMITS FINAL COCKTAIL RECIPES FOR MENU PRINTING & MEDIA SHARING
- * IF STEPS ABOVE ARE NOT COMPLETED BY 3 WEEKS IN ADVANCE, THE EVENT WILL BE CANCELLED.*

5 WEEKS OUT

- ARTISTS/ALBUM SELECTED
 - COPPER & KINGS GRAPHICS TEAM WILL CREATE GRAPHICS FOR SOCIAL MEDIA & POSTER
 - * CONFIRM WITH BAR AT THE TIME OF AGREEMENT THAT BAR WILL CREATE A FACEBOOK EVENT AS SOON AS THEY HAVE THE GRAPHICS FROM COPPER & KINGS
- * IF STEPS ABOVE ARE NOT COMPLETED BY 4 WEEKS IN ADVANCE, THE EVENT WILL BE CANCELLED/POSTPONED.*

1 WEEK OUT

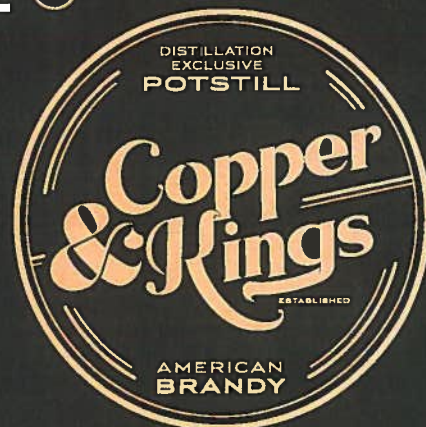
- PRODUCT ORDER COMPLETED BY HOST BAR
- MENUS PRINTED

DAY OF MIXT&PE

COPPER & KINGS WILL BRING:

- DONATED PRODUCT
- MENUS
- POINT OF SALE
- MIXTAPE POP-UP BANNER
- SWAG GIVEAWAYS

PREVIOUS MIXT&PE MENUS
AND PHOTOS CAN BE VIEWED AT
COPPERANDKINGS.COM/MIXTPE



GRAPHICS PROVIDED



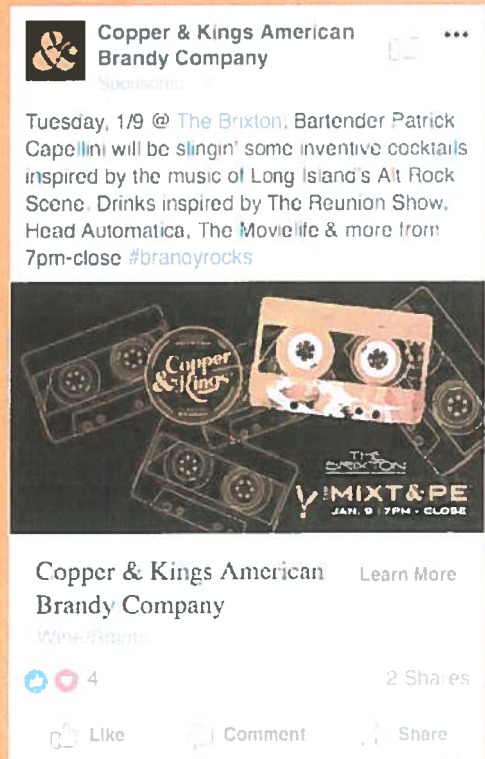
FACEBOOK HEADER



4.25" x 5.5" MENU



11" x 17" POSTER



FACEBOOK AD

Maria Ratcliff

From: Joseph Tripp
Sent: Friday, September 27, 2019 10:50 AM
To: Maria Ratcliff
Subject: RE: Rising High Reggae on the Rock Bahama Fundraier

We can accommodate. May possibly need more than two officers.

From: Maria Ratcliff <mratcliff@cityofkeywest-fl.gov>
Sent: Friday, September 27, 2019 10:17 AM
To: Richard Sarver <rsarver@cityofkeywest-fl.gov>; Marcus A. Davila <madavila@cityofkeywest-fl.gov>; Michael J. Turner <mturner@cityofkeywest-fl.gov>; Ralph Major <rmajor@cityofkeywest-fl.gov>; Oscar Ladino <oladino@cityofkeywest-fl.gov>; Sean Brandenburg <sbrandenburg@cityofkeywest-fl.gov>; Joseph Tripp <jtripp@cityofkeywest-fl.gov>; JR Torres <jrtorres@cityofkeywest-fl.gov>; Michael Davila <mdavila@cityofkeywest-fl.gov>; Alan Averette <aaverett@cityofkeywest-fl.gov>; Danny Blanco <dblanco@cityofkeywest-fl.gov>; Rod Delostrinos <rdelostrinos@cityofkeywest-fl.gov>; Rogelio Hernandez <rhernandez@cityofkeywest-fl.gov>; Regina Scott <rscott@cityofkeywest-fl.gov>; Jim J. Young <jjyoung@cityofkeywest-fl.gov>
Subject: Rising High Reggae on the Rock Bahama Fundraier

Respectfully

*Maria Ratcliff
Executive Administrator to the City Manager
& Special Events Coordinator
City of Key West
1300 White Street
Key West, Florida 33040
(305) 809-3881
mratcliff@cityofkeywest-fl.gov*

Bahamas Fundraiser



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT
APPROVALS

EVENT: Rising High Reggae on the Rock
DATES: _____

DEPARTMENTS	EVENTS (INITIAL SIGNOFF)	COMMENTS
COMMUNITY SERVICES	SIGNATURE: <u>Maria Latu</u> DATE: <u>9/27/19</u>	
POLICE DEPARTMENT	SIGNATURE _____ DATE _____	
FIRE DEPARTMENT	SIGNATURE _____ DATE _____	
KWDOT	SIGNATURE _____ DATE _____	
PORT AND MARINE SERVICES	SIGNATURE _____ DATE _____	
CODE COMPLIANCE	SIGNATURE _____ DATE _____	
ENGINEERING	SIGNATURE: <u>[Signature]</u> DATE: <u>27 Sep 19</u>	
UTILITIES	SIGNATURE _____ DATE _____	

SPECIAL EVENT PERMIT HAS BEEN ___ APPROVED ___ DENIED

Bahamas Fundraiser



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Rising High Reggae on the Rock
DATES: _____

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Rata 9/27/19
SIGNATURE DATE

[Empty comment box]

COMMUNITY SERVICES

SIGNATURE DATE

[Empty comment box]

POLICE DEPARTMENT

SIGNATURE DATE

[Empty comment box]

FIRE DEPARTMENT

SIGNATURE DATE

[Empty comment box]

KWDOT

Rogelio Nunez 9-27-19
SIGNATURE DATE

No Impact

PORT AND MARINE SERVICES

SIGNATURE DATE

[Empty comment box]

CODE COMPLIANCE

SIGNATURE DATE

[Empty comment box]

ENGINEERING

SIGNATURE DATE

[Empty comment box]

UTILITIES

SIGNATURE DATE

[Empty comment box]

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED

Bahamas Fundraiser



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Rising High Reggae on the Rock
 DATES: _____

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Latorre

SIGNATURE

DATE

9/27/19

COMMUNITY SERVICES

[Signature]

SIGNATURE

DATE

POLICE DEPARTMENT

SIGNATURE

DATE

FIRE DEPARTMENT

SIGNATURE

DATE

KWDOT

SIGNATURE

DATE

PORT AND MARINE SERVICES

SIGNATURE

DATE

CODE COMPLIANCE

SIGNATURE

DATE

ENGINEERING

SIGNATURE

DATE

UTILITIES

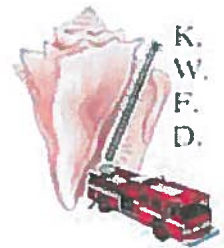
SIGNATURE

DATE

SPECIAL EVENT PERMIT HAS BEEN

APPROVED

DENIED



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Bahamas Fundraiser (Denise Truax / Blake Feldman)

From: Division Chief/Fire Marshal Danny Blanco

Date: October 2, 2019

Reference: Rising High Reggae on the Rock

This office reviewed the special event application for the Bahamas Fundraiser Rising High Reggae on the Rock to be held on the 500 block of Greene St. on 3/8/20

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events.
- The Greene street closure does not allow for emergency vehicle access or passage.
- Based on the map provided this year. Event organizer will be responsible for One Fire Inspector @ \$45.00 an hour. They will be present for the entire event to conduct a Fire Safety Watch.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance, please contact me.

Danny Blanco, Fire Marshal

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3933 Office
dblanco@cityofkeywest-fl.gov

Serving the Southernmost City

Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.

3266 LSN 132

Bahamas Fundraiser



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Rising High Reggae on the Rock
DATES: March 8, 2020

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Ratush 9/27/19
SIGNATURE DATE

[Empty comment box]

✓ COMMUNITY SERVICES

SIGNATURE DATE

[Empty comment box]

✓ POLICE DEPARTMENT

SIGNATURE DATE

[Empty comment box]

✓ FIRE DEPARTMENT

SIGNATURE DATE

[Empty comment box]

✓ KWDOT

SIGNATURE DATE

[Empty comment box]

✓ PORT AND MARINE SERVICES

SIGNATURE DATE

N/A

✓ CODE COMPLIANCE

SIGNATURE DATE

[Empty comment box]

ENGINEERING

SIGNATURE DATE

[Empty comment box]

UTILITIES

SIGNATURE DATE

[Empty comment box]

SPECIAL EVENT PERMIT HAS BEEN ___ APPROVED ___ DENIED