



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager

VIA: Sarah Hannah-Spurlock, Assistant City Manager

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: June 9, 2016

RE: **Approval of a budget amendment to add expenditures related to the 2015 Emergency Solutions Grant (ESG) Contract KPZ40 between the City of Key West and the Florida Department of Children and Families in the amount of \$14,569.87.**

ACTION STATEMENT:

This resolution will approve a budget amendment to add expenditures related to the 2015 Emergency Solutions Grant (ESG) Contract KPZ40 between the City of Key West and the Florida Department of Children and Families (DCF) in the amount of \$14,569.87.

BACKGROUND:

Resolution 16-061 approved the acceptance of a 2015 Emergency Solutions Grant for a portion of expenses to operate the Keys Overnight Temporary Shelter (KOTS). Federal regulations prohibit the supplanting of funds. Supplanting occurs when federal funds replace City funds. When Resolution 16-061 was approved, the financial impact only addressed an increase in revenue. This resolution will address an increase in expenditures. By increasing expenditures, the City is supplementing federal funds. Supplementing is acceptable.

PURPOSE AND JUSTIFICATION:

Adding expenditures to the FY 2016 budget for homeless services will supplement the federal funds received from the ESG grant and comply with federal regulations. The additional funds will assist with the cost of hiring one additional night time security monitor to augment the monitoring effort as law enforcement officers begin to divert individuals to the shelter (anticipated to occur, in most cases, after midnight) rather than taking them to jail for misdemeanors and other offenses less serious than felonies if the individual chooses to be brought to KOTS. Diversion to the shelter is a new program to assist homeless individuals stay out of jail in the hopes of reducing one of the factors that contribute to their homelessness.

Key to the Caribbean – Average yearly temperature 77° F.

FINANCIAL IMPACT:

With the budget amendment approval, expenditures will increase by \$14,569.87, Account 0016901 5693400. The City's commitment to fund the additional night time security monitor is limited to the amount of ESG funding received.

RECOMMENDATION:

Staff recommends that the City Commission approve the budget amendment for expenditures related to ESG grant KPZ40 in the amount of \$14,569.87.