



THE CITY OF KEY WEST
3140 Flagler Ave Key West, FL 33040 (305) 809-3700

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
FROM: Devon Steckly, Senior Project Manager
DATE: November 4, 2014
RE: Approving Design and Construction Engineering/Inspection Master Agreement for 20 Lower Florida Keys Bus Aprons.

ACTION STATEMENT:

Resolution authorizing the City Manager to enter into a Master Agreement with SRS Engineering Inc. for Design and Construction Phase Services of 20 Lower Keys Bus Aprons for a not to exceed amount of \$165,000.

BACKGROUND:

The City received two responses to RFQ 14-001 for Design of Bus Aprons for the Lower Florida Keys bus routes. An evaluation committee consisting of City Staff considered respondent qualifications at a public session on March 17, 2014. Staff subsequently recommended to City Commission that SRS Engineering, Inc. be the first ranked for the negotiation of an Agreement with the City Manager as passed with Resolution 14-121.

PURPOSE AND JUSTIFICATION:

On May 7, 2014 the City Commission passed Resolution 14-121 which approved the staff's RFQ 14-001 Respondents ranking and authorized negotiations with the top ranked Respondent to enter into an Agreement with the City of Key West. The final negotiated SRS Engineering, Inc. fee breakdown for the 20 Lower Florida Keys Bus Aprons Project (Project Code TS1102) including design, engineering and construction phase services is:

Surveying	\$ 25,000
Design	\$ 73,142
Bidding	\$ 5,202
Construction Engineering/Inspection (CEI)	\$ 61,656
	Total \$ 165,000

RESOLUTION SUMMARY

OPTIONS:

There are two (2) options:

1. City Commission can approve the proposed Master Agreement and negotiated fee of \$165,000, and authorize the City Manager to execute the Agreement with SRS Engineering, Inc. for design, engineering, and construction engineering and inspection services of the *20 Lower Florida Keys Bus Aprons Project*.
2. City Commission can reject proposed Master Agreement with SRS Engineering, Inc. for design, engineering, and construction engineering and inspection services of 20 Lower Keys bus aprons and direct Staff to negotiate with the next top ranked firm as listed in the provisions of Resolution 14-121.

FINANCIAL IMPACT

Funding for this project is available in account 411-4404-544.65-00 under project code TS1102 for \$ 165,000. The negotiated total design, engineering, and construction phase services fee shall not exceed \$ 165,000.

RECOMMENDATION

Staff recommends approval of Option 1.