



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Development Review Committee

Thursday, April 24, 2025

10:00 AM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 10:00 A.M.

Roll Call

Absent 4 - Ms. Ignoffo, Mr. Ramsingh, Mr. Smith, and Mr. Turner

Present 7 - Mr. Anderson, Ms. Fraley, Mr. McDowell, Ms. Salume, Mr. Stachurski, Mr. Willman, and Ms. Halloran

Pledge of Allegiance to the Flag

Approval of Agenda

The agenda was unanimously approved as presented.

Approval of Minutes

1 March 27, 2025

Attachments: [Minutes](#)

A motion was made by Mr. Wilman, seconded by Mr. Anderson, to approve the Minutes. The motion passed unanimously.

Discussion Items

2 **Easement - 724 Olivia Street (RE# 00020350-000000) -**
Applicant seeks an easement to maintain existing encroachments for a contributing historic single-family

residence which encroaches twenty-six (26) square feet on the City-owned right-of-way adjacent to Olivia Street for a property located within the Historic High Density Residential (HHDR), pursuant to Section 2-938 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Planning Package](#)

Discussed

- 3 **Conditional Use - 601 Fleming Street (RE# 00006350-000000)** - Applicant seeks conditional use approval for restaurant use to allow for a coffee shop at property located in the Historic Neighborhood Commercial (HNC-1) zoning district, pursuant to Section 122-62 and Section 122-808 of the Land Development Regulations of the City of Key West.

Attachments: [Planning Package](#)

Discussed

- 4 **Conditional Use - 1023 & 1025 White Street (RE# 00033820-000100 & 00033820-000100)** - Applicant requests conditional use approval for an educational institution at property located in the Historic Neighborhood Commercial - 1 zoning district to allow for use of the property as an annex to a charter school located approximately three blocks away, pursuant to Section 122-62 and Section 122-808 of the Land Development Regulations of the City of Key West.

Attachments: [Planning Package](#)

Discussed

- 5 **Request for Postponement by Staff - Major Development Plan & Conditional Use - 1620 Truesdale Ct (RE# 00064740-000000)** - A request for a Major Development Plan and Conditional Use to allow for the construction of an approximately 8,600 square-foot structure to accommodate assisted living at property located at 1620 Truesdale Court in the Medium Density Residential - 1 zoning district,

pursuant to Sections 108-91, 122-62, and 122-278 of the Land Development Regulations of the City of Key West.

Attachments: [Planning Package](#)

Postponed upon Agenda Approval to the May 22, 2025 Development Review Committee meeting.

Reports

Adjournment - 10:23 A.M.