

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE STAFF RANKING FOR GENERAL TRAFFIC ENGINEERING SERVICES IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-003; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACTS ON A TASK ORDER BASIS WITH THE FOUR TOP-RANKED FIRMS UPON CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the City issued RFQ 23-003 for firms capable of providing professional General Traffic Engineering Services on March 1, 2023, and on March 29, 2023 the City Clerk opened four submittals which were deemed responsive; and

WHEREAS, on April 14, 2023 a selection/ranking committee comprised of city staff convened at a publicly advertised meeting, to rank the four responses to the RFQ for general traffic engineering services, and determined that all four firms are particularly qualified, and recommended that the City engage each one on a Task Order basis.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the four submittals in response to RFQ 23-003 for professional general traffic engineering services are hereby ranked by the committee, and approved by the City Commission as follows:

- (1) Caltran Engineering Group, Inc.
- (2) Choice Engineering Consultants, Inc.
- (3) Calvin Giordano & Associates, Inc.
- (4) GHD Services, Inc.

Section 2: That the City Manager is hereby authorized to negotiate and execute contracts in substantial conformance with the RFQ for projects on a task-order basis with each of the four top-ranked companies, upon advice and consent of the City Attorney.

Section 3: Specific task orders issued pursuant to the contracts shall comply with the City's procurement guidelines.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Authenticated by the Presiding Officer and Clerk of the Commission on \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Filed with the Clerk on \_\_\_\_\_, 2023.

Mayor Teri Johnston	_____
Vice Mayor Sam Kaufman	_____
Commissioner Lissette Carey	_____
Commissioner Mary Lou Hoover	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

\_\_\_\_\_  
TERI JOHNSTON, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL SMITH, CITY CLERK