



THE CITY OF KEY WEST
201 William Street Key West, FL 33040 (305) 809-3790

EXECUTIVE SUMMARY

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TO: Community Redevelopment Agency
FROM: Karen Olson, Deputy Port & Marine Services Director
DATE: April 16, 2015
SUBJECT: Purchase of 30 Park Benches for the Ferry Terminal per Key West City Ordinance Section 2-797(3).

ACTION STATEMENT

Resolution approving purchase of 30 park benches from Swartz Associates, Inc. in the amount of \$39,895 per Key West City Ordinance Section 2-797(3).

BACKGROUND

The original exterior benches purchased for the Ferry Terminal are over ten years old and are in need of replacement. The number of useable benches does not meet passenger needs and are in very poor condition.

The Bight Board approved this item during their April 15, 2015 meeting.

PURPOSE AND JUSTIFICATION

In 2007 the City purchased an additional 100 interior seats to accommodate the increase in passenger numbers. Since then the boarding pattern has changed staging the passengers outside around the perimeter of the facility with only 4 existing benches to use. The purchase of the new benches will provide exterior seating for 100+ Ferry Terminal passengers.

The Key West Bight Ferry Terminal is a first class facility. With the increase in passenger numbers and boarding pattern changes the need for exterior benches has increased.

Seaport staff researched a variety of benches and selected the proposed "Avondale" bench based on its corrosion resistance and durability of its materials. Also the bench design will enhance the Ferry Terminals character.

Key to the Caribbean - Average yearly temperature 77° F.

Staff received a proposal from Swartz Associates, Inc. “piggy backing” off the Manatee County School Districts ITB #11-0014-MR. Staff solicited three additional quotes from suppliers and determined that Swartz Associates, Inc. cost was \$143 to \$746 cheaper per bench. Staff feels City of Key West Ordinance Section 2-797(3)(b), which requires an informal solicitation to determine if the contract price is fair and reasonable, has been met.

OPTIONS

Option #1 - Purchase the 30 park benches from Swartz Associates, Inc. under City of Key West Ordinance Section 2-797(3).

Option #2 - Put the purchase of the 30 park benches out for formal bid

FINANCIAL ISSUES

Funds will be used from the Key West Bight Ferry Terminal Project #KB1306 (Walkway Stair Renovation) account #405-7506-575-6200

RECOMMENDATION

City staff recommends approval for the purchase of 30 park benches from Swartz Associates, Inc. for \$39,895 per Key West City Ordinance Section 2-797(3).