



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Development Review Committee

Thursday, January 23, 2025

10:00 AM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 10:00 A.M.

Roll Call

Absent 3 - Mr. McDowell, Mr. Ramsingh, and Mr. Smith

Present 7 - Mr. Anderson, Ms. Halloran, Ms. Ignoffo, Mr. Stachurski, Ms. Torregrosa, Mr. Turner, and Mr. Willman

Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was unanimously approved as presented.

Approval of Minutes

1 December 19, 2024

Attachments: [Minutes](#)

A motion was made by Matt Willman, seconded by Enid Torregrosa, to approve the Minutes. The motion passed unanimously.

Discussion Items

2 **Easement - 425 Catherine Street (RE# 00027990-000000)** - Applicant seeks an easement to maintain a portion of a fence for a contributing historic single-family residence which encroaches seventy-seven (77) square feet on the City-owned right-of-way adjacent to

Catherine Street for a property located within the Historic Medium Density Residential (HMDR), pursuant to Section 2-938 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Planning Package](#)

Discussed

3

Easement -1904-1908 Flagler Avenue (RE# 00063480-000000 & RE# 00063450-000000) - Applicant seeks an easement to redevelop a portion of an existing public charter school with the new roof overhang encroaching approximately fourteen (14.68) square feet on the City owned right-of-way adjacent to Flagler Avenue in the Limited Commercial (CL) zoning district, pursuant to Section 2-938 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Planning Package](#)

Discussed

4

Transfer of Transient Unit & License - 1004 Eaton Street (RE# 00005290-000000) to 512 Amelia Street (RE# 00027810-000000) - A request for a transfer of one transient unit and license from a property located at 1004 Eaton Street in the Historic Medium Density Residential (HMDR) zoning district to property located at 512 Amelia Street in the Historic Residential Commercial Core - 3 (HRCC-3) zoning district, pursuant to Section 122-1338 of the Land Development Regulations of the City of Key West, Florida.

Attachments: [Planning Package](#)

Discussed

Reports

Adjournment - 10:41 A.M.