

# Memorandum

**To:** Jim Scholl City Manager  
**CC:** Greg Veliz, Steve McAlearney  
**From:** Albiona Balliu - Engineering  
**Date:** 6/11/2019  
**Re:** Approval – College Road Affordable Housing CP19001802

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The College Road Affordable Housing project is being carried out based on an aggressive schedule that aims to begin construction of crucial affordable housing in December 2019. A portion of the site layout includes a roadway through the property which connects to adjacent FKAA facilities. The proposed site layout requires the relocation of two FKAA water lines along the aforementioned roadway. The existing Mosquito Control building partially intersects the proposed roadway and new water line locations and must be removed for FKAA relocation work to commence.

The attached Executive Summary recommends approval of a proposal in the amount of \$147,900 for the demolition of the Mosquito Control building located at 5224 College Road.

I request that the City Manager approve this action procuring exempt contractual services, to be ratified by presentation to the City Commission at the earliest opportunity. The basis for declaring exempt contractual services is detailed as follows:

- There are exceptional circumstances due to the Mosquito Control building stopping FKAA water line relocation. To prevent undue delays in completion of College Road Affordable Housing, the demolition of the Mosquito Control building has become urgent to expedite the development and construction process for affordable housing.
- Direct award of this work provides critical time for the completion of necessary pre-construction site-work.
- It is in the best interest of the City to allow FKAA to proceed with water line relocation work, as FKAA has agreed to complete approximately \$626,102.00 in work. Else, the City would be financially responsible for water line relocation as part of the College Road Affordable Housing project.

This resolution supports Key West Strategic Plan Economy Goal #2: Commercial and residential (re) development that is appropriate to a small city and enhances the sociability of neighborhoods, Economy Goal #4 and Quality of Life Goal #2.

June 11, 2019

By signature of the City Manager, this situation is declared to warrant exempt contractual services as allowed for by Section 2-797 subpart (4)b of the Municipal Code of the City of Key West.



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*Authorized Signature – City Manager*



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*Date*