

**Donald J. Lee, Jr.**  
**Chief of Police**



**Key West**  
**POLICE DEPARTMENT**

**TO:** Mr. Jim Scholl, City Manager  
**FROM:** Donald J. Lee Jr., Chief of Police  
**DATE:** October 12, 2011  
**RE:** A resolution authorizing the blanket purchase of standard police duty equipment and supplies.

**Action Statement:**

This resolution authorizes the purchase of approximately \$50,000.00 in police equipment and supplies including, but not limited to American Body Armor Ballistic Vests, officer duty gear, officer uniforms, and other miscellaneous equipment as required, from Special Products Group (SPG), Galls, Law Enforcement Supply, DGG Taser and Tactical Supply, Lou's Police Distributors, Inc. and other current authorized state contract vendors. This purchase is authorized through City Ordinance Sec 7-797 (3).

**Background:** The Key West Police Department has recurring costs associated with the equipping of its officer's per policy and PBA collective bargaining agreement which sets forth certain requirements and standards for this equipment. The list of standard issue equipment for new officer's and replacement items for existing officer's is extensive. The major expenditures are for uniforms, duty gear, (i.e. belts, holsters, cases, pouches, flashlights, raingear, weapons, tasers, etc.), shoes/boots and ballistic body armor (bullet proof vests).

In FY 10/11 the department spent 100% of its operating supplies budget (line item 52) which funds these purchases as well as many others. The department is anticipating a firm financial obligation of approximately \$35,000.00 for this equipment based on our current vacancies, expected officer turnover, known expiration dates of ballistic vests and normal replacement of duty gear due to wear and tear. Unanticipated expenses due to any significant un-foreseen event such as major storms make up the balance.

**Purpose and Justification:** The passage of this resolution will ensure the police department maintains a high degree of competitiveness among its vendors by using authorized state contract vendors when available fulfills the purchasing code requirements and will provide flexibility when pricing products based on quality and availability.



**RESPECT - INTEGRITY - FAIRNESS**

Key West Police Department 1604 N. Roosevelt Blvd. Key West, FL 33040 (305) 809-1111  
www.keywestcity.com



Donald J. Lee, Jr.

Chief of Police



Key West

**POLICE DEPARTMENT**

- Options:**
- Option #1- Approve the resolution to allow for the purchase of anticipated police equipment and supplies streamlining the process while maintaining adherence to city purchasing policy.
  - Option #2 – Do not approve the resolution and require the police department to request commission approval for police equipment and supplies for amounts requiring such approval.

**Financial Impact:** Our anticipated expenditures and unanticipated obligations are included in the FY11/12 Key West Police Department Budget under line item 52, operating supplies.

**Recommendation:** It is the recommendation of the police department to pass the resolution for the blanket purchase of standard police duty gear and equipment.



**RESPECT - INTEGRITY - FAIRNESS**

Key West Police Department 1604 N. Roosevelt Blvd. Key West, FL 33040 (305) 809-1111  
www.keywestcity.com

