



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

To: Mark Finigan

From: John Paul Castro

Date: 6/21/2016

Reference: Brand Determination for Wilo Pumps from Kaman Industrial

Pursuant to purchasing Code 2-844 relating to Brand Name Specifications, "Since use of a brand name specification is restrictive of product competition, it may be used only when the purchasing agent makes a written determination that only the identified brand name item will satisfy the City's needs."

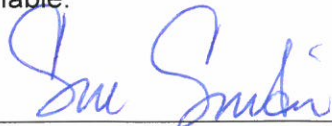
Additionally, "The Purchasing Agent shall seek to identify sources from which the designated brand name item can be obtained and shall solicit such sources to achieve whatever degree of price competition is practicable. If only one source can supply the requirement, the procurement shall be made under the sole source procurement provisions of section 2-797".

In this case Wilo pump manufacturer was chosen due to reliability proven through use of other Wilo pumps within the City's wastewater conveyance system. Wilo pumps replaced two of the eight backwash pumps for testing last year. They have worked flawlessly within the application. Using the same brand across the sewer system allows OMI staff to make repairs while having less parts on hand. Wilo is sold exclusively through Kaman Industrial, formally known as Florida Bearing, which the City has maintained an excellent relationship with for many years through purchasing and timely repairs.

Kaman Industrial Technologies is the exclusive sales representative for Wilo USA, LLC within the state of Florida.

Purchasing Code 2-797 (1) b. states, "A contract may be awarded without competition when the department head makes a written determination and the purchasing agent verifies that, after conducting a good faith review of available sources, there is only one source for the required commodity or contractual service."

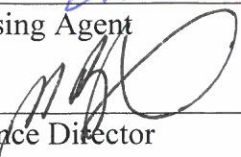
After a good faith review, this confirms that Kaman Industrial Technologies is the only authorized vendor for Wilo USA pumps. The price received has been determined to be fair and reasonable.



Sue Snider, Purchasing Agent

Date

6/21/16



Mark Finigan, Finance Director

Date

6/21/16

MEMORANDUM