



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: Patti McLauchlin, City Manager
Todd Stoughton, Asst. City Manager

FROM: Michael Turner, Community Services Deputy Director

DATE: September 22, 2021

SUBJECT: Authorize the purchase of a 2022 Ford F-250 ¾ Ton Pickup for \$43,416, a 2022 Ford F-250 ¾ Ton Pickup for \$43,416, a 2022 Ford Explorer for \$32,306, a 2022 Ford Transit Connect Cargo Mini-Van for \$24,087, a 2022 Ford F-250 ¾ Ton Pickup for \$46,741, a 2022 Ford F-250 ¾ Ton Pickup Truck for \$46,201, a 2022 Ford F250 ¾ Ton Pickup for \$39,906, a 2022 Ford F-550 Bucket Truck for \$199,506, and a 2022 Ford F-150 for \$27,546 from Duval Ford, LLC for a total of \$503,125.

ACTION STATEMENT: Authorize the purchase of a 2022 Ford F-250 ¾ Ton Pickup for \$43,416, a 2022 Ford F-250 ¾ Ton Pickup for \$43,416, a 2022 Ford Explorer for \$32,306, a 2022 Ford Transit Connect Cargo Mini-Van for \$24,087, a 2022 Ford F-250 ¾ Ton Pickup for \$46,741, a 2022 Ford F-250 ¾ Ton Pickup Truck for \$46,201, a 2022 Ford F250 ¾ Ton Pickup for \$39,906, a 2022 Ford F-550 Bucket Truck for \$199,506, and a 2022 Ford F-150 for \$27,546 from Duval Ford, LLC for a total of \$503,125 via the Florida Sheriffs Association and Florida Association of Counties, Cab & Chassis Trucks & Other Fleet Equipment without formal competitive procurement under Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

BACKGROUND:

The Community Services Department request for these vehicles was approved by the City Commission for Fiscal Year 21-22.

The terms and conditions of the original contract are extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida.

The vehicles are all listed in the Florida Sheriffs Association and Florida Association of Counties. There are options listed as add/delete in the bid that allow the end user to configure the equipment according to his/her requirements.

Key to the Caribbean – Average yearly temperature 77° F.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

PURPOSE AND JUSTIFICATION: The vehicles are used by community services to maintain the City parks, buildings, right of ways, streets, sidewalks, and other miscellaneous parts of the City.

OPTIONS:

1. Approve the purchase of a 2022 Ford F-250 ¾ Ton Pickup for \$43,416, a 2022 Ford F-250 ¾ Ton Pickup for \$43,416, a 2022 Ford Explorer for \$32,306, a 2022 Ford Transit Connect Cargo Mini-Van for \$24,087, a 2022 Ford F-250 ¾ Ton Pickup for \$46,741, a 2022 Ford F-250 ¾ Ton Pickup Truck for \$46,201, a 2022 Ford F250 ¾ Ton Pickup for \$39,906, a 2022 Ford F-550 Bucket Truck for \$199,506, and a 2022 Ford F-150 for \$27,546 for a total of \$503,125.
2. Disapprove the purchase of a 2022 Ford F-250 ¾ Ton Pickup for \$43,416, a 2022 Ford F-250 ¾ Ton Pickup for \$43,416, a 2022 Ford Explorer for \$32,306, a 2022 Ford Transit Connect Cargo Mini-Van for \$24,087, a 2022 Ford F-250 ¾ Ton Pickup for \$46,741, a 2022 Ford F-250 ¾ Ton Pickup Truck for \$46,201, a 2022 Ford F250 ¾ Ton Pickup for \$39,906, a 2022 Ford F-550 Bucket Truck for \$199,506, and a 2022 Ford F-150 for \$27,546 for a total of \$503,125.

FINANCIAL IMPACT:

Purchase of two (2) 2022 Ford F250 ¾ Ton Pickups, one (1) 2022 Ford Explorer, and one (1) 2022 Ford Transit Mini Van are funded under Infrastructure Surtax/Public Works/Machinery and Equipment 101-1905-519-64 for \$141,000. Purchase of one (1) 2022 Ford F250 ¾ Ton Pickup is funded under Infrastructure Surtax/Facilities Maintenance/Machinery and Equipment 101-1909-519-64 for \$45,000. Purchase of two (2) 2022 Ford F-250 ¾ Ton Pickups, one(1) 2022 Ford F-550 Bucket Truck, and one (1) 2022 Ford F-150 Pickup are funded under Infrastructure Surtax/Parks and Recreation/Machinery and Equipment 101-7201-572-64. A total of 476K was budgeted in Fiscal Year 2021-2022 in Community Services Departments for Machinery and Equipment. The total cost of the equipment equals \$503,125 which is \$27,125 over budget. The overage of \$27,125 will be transferred from Infrastructure operating reserves 101-1900-519-9803 as follows \$2,225 to 101-1905-519-6400, \$1,741 to 101-1909-519-6400, and \$23,159 to 101-7201-572-6400.

RECOMMENDATION:

Staff recommends approval Option 1; Approve the purchase of a 2022 Ford F-250 ¾ Ton Pickup for \$43,416, a 2022 Ford F-250 ¾ Ton Pickup for \$43,416, a 2022 Ford Explorer for \$32,306, a 2022 Ford Transit Connect Cargo Mini-Van for \$24,087, a 2022 Ford F-250 ¾ Ton Pickup for \$46,741, a 2022 Ford F-250 ¾ Ton Pickup Truck for \$46,201, a 2022 Ford F250 ¾ Ton Pickup for \$39,906, a 2022 Ford F-550 Bucket Truck for \$199,506, and a 2022 Ford F-150 for \$27,546 for a total of \$503,125.