



Request for Proposal

Re-Bid Water Quality Monitoring Program

RFP 25-020

Ethics, Sunshine Law, and Conflict of Interest

Individuals participating as an evaluator or serving as a subject matter expert in a competitive solicitation must review and be familiar with the following instructions, which are grounded in, but not limited to, §§ 286.011 and 286.0113, Florida Statutes (Sunshine Law), Chapter 119, Florida Statutes (Public Records), Part III, Chapter 112, Florida Statutes (Code of Ethics), and City of Key West Code §§ 2-289 (Conflict of Interest) and 2-773 (Cone of Silence).

Summary of Ethical Obligations

I. Generally

Contracts for commodities and contractual services must be awarded in a fair and open manner. Evaluators must act impartially, avoid impropriety and the appearance of impropriety, and comply with the City's Cone of Silence.

II. Ethics

As an individual participating in the solicitation specified above, I agree to adhere to the following ethical obligations:

1. I understand that, during the solicitation, a vendor may contact only the Procurement Manager in writing or as provided in the solicitation documents and City Code 2-773. If a vendor contacts me about this solicitation, I will advise the vendor to contact the Procurement Manager (sole point of contact), and I will promptly notify the Procurement Manager and the City Clerk of the Communication and memorialize it in writing.
2. I will not correspond (verbally, electronically, or in writing) with a vendor concerning a competitive solicitation outside the permitted channel. I will not discuss this solicitation

with other evaluators outside of a properly noticed public meeting. All discussions, deliberations, and scoring must take place only during the official meeting.

3. I will not use this public position or disclose nonpublic information learned from my position to gain a benefit for myself or others.
4. I will not, directly or indirectly purchase, rent, or lease any realty, goods, or services for any agency from any business entity in which my spouse, my child, or I is an officer, partner, director, or proprietor, or in which my spouse, my child, or I has a material interest.
5. I will avoid impropriety and the appearance of impropriety with regard to fulfilling my duties related to this solicitation.
6. I will not solicit or accept any gift or anything of value based on an understanding that it would influence a decision or if it could be inferred that the benefit was intended to influence a decision.
7. I understand that bid tampering and other corrupt acts affecting the competitive process are prohibited.
8. I understand that I am also subject to the City of Key West's local conflict-of-interest ordinance 2-289. I will not vote on or participate in this solicitation if I have an actual conflict of interest. If I am the applicant or a representative of the applicant/vendor, I must fully recuse myself and may not be present during deliberations. I will not use my position as an evaluator to solicit or obtain business for personal benefit, and I will not use information not available to the public, gained through this process, for my personal gain or for the benefit of any other person or business.

Summary of Sunshine Law.

I. Generally

- A. Agency records and meetings of boards, commissions, and other governing bodies of state and local government agencies must be accessible to the public.
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II. Meetings

- A. The Sunshine law apply to evaluators and negotiators in a competitive solicitation.
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- D. During a solicitation, evaluators and subject matter experts should adhere to the following guidelines in communications:

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4. For competitive solicitation, vendor oral presentations and Q&A sessions, negotiation strategy meetings, and negotiation sessions may be conducted in closed session under § 286.0113(2), Florida Statutes. Any such session must be audio-recorded in its entirety, and the recording together with any materials presented will remain confidential until the City posts its notice of intended decision or until 30 days after the opening of proposals or final replies, whichever occurs first, subject to limited statutory extensions.

III. Records

- A. Records produced in the course of a competitive solicitation process are subject to disclosure under the public records laws, unless a statutory exemption applies.
- B. "Public records" include the following: all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material (regardless of physical form, characteristics, or means of transmission) made or received pursuant to law or in connection with the transaction of official business by any agency. The only exceptions to production are records identified as confidential or exempt by the Florida Constitution and or state statute.
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4. My spouse, my children, and I do not have any financial or ownership interests in any vendor(s) that may perform the services being procured in this solicitation, and we do not have any contractual or business relationship, including serving on the board of directors, with any vendor(s) that may perform the services being procured in this solicitation.
5. I have not had any ownership interest, financial interest, contractual or business relationship with any organizations that may perform the services being procured in this solicitation such that would impede the full and faithful discharge of my public duties or that would create a conflict between my private interests and the performance of my duties as a public employee.
6. I will disclose to the Procurement Manager and City Clerk any past contractual or business interest or business relationship my child, spouse, or I have had with any vendor(s) that may be evaluated, selected, or perform the services being procured in this solicitation.
7. If I become aware of any conduct in violation of these provisions related to me or any other person involved in this solicitation, I will immediately notify the Procurement Manager and, if applicable, document any improper contact in writing and provide it to the Procurement Manager and City Clerk.
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SIGNATURE:

POORIGO G. DELOSREINOS JR.

SIGNED BY (Print Name):

22 SEP 21
DATE:



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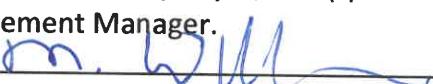
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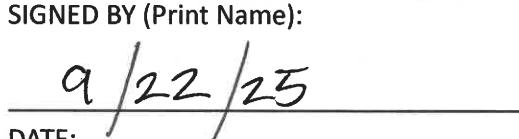
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James Sigelman



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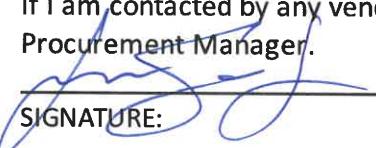
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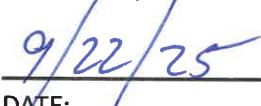
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SIGNED BY (Print Name):


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Minutes

RFP Evaluation Committee Meeting

Re-Bid Water Quality Monitoring Program RFP #25-020

**Location: City Commission Conference Room, 1300 White Street, Key West, Florida
33040**

1. Call to Order

The meeting was called to order at [1:01] by Lucas Torres-Bull

2. Roll Call/Attendance

The following members were present:

[Alexandra Quinn], Committee Member

[James Singelyn], Committee Member

[Rod Delostrinos], Committee Member

[Matt Willman], Committee Member

[Lucas Torres-Bull], Procurement Representative (non-voting)

3. Purpose of Meeting

The purpose of the meeting is to evaluate the responses received in response to Request for Proposal (RFP) No. [RFP 25-020], for a Water Quality Monitoring Program, and to rank the firms based on their overall proposals in accordance with the evaluation criteria outlined in the RFP.

This meeting is being conducted as part of the City of Key West's formal Request for Proposals process. Please note that this meeting is open to the public in accordance with Florida's Sunshine Law. Members of the public are welcome to observe the evaluation process.

However, under Florida Statute 119.071(1)(b), all submitted proposals are exempt from public inspection until the City issues its notice of intended decision, or until 30 days after the opening of proposals, whichever occurs first.

This means that while the public may observe today's proceedings, the actual proposals and supporting documents are not available for public review or copying at this time. Once the statutory exemption has expired, all proposals will become public records and will be available for inspection upon request."

4. Overview of Evaluation Criteria

Evaluation Representative reviewed the evaluation process and criteria, which included the following:

Category	Points
1. Qualifications and Relevant Experience	30
<ul style="list-style-type: none">▪ Experience in managing water quality and QA/QC data▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures▪ Experience deploying and collecting data▪ Experience in conducting surface water sampling▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications <p>Also included:</p> <ul style="list-style-type: none">1) Staff Qualifications2) Safety/Hazardous Waste Plan3) Quality Assurance Program5) Number of Similar Water Quality Analyses Previously Performed<ul style="list-style-type: none">▪ Methods Used	
2. References and Quality of Past Performance on Similar Projects	5
3. Project Approach – Ability to Meet Requirements	20

	<ul style="list-style-type: none"> ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	
4.	Other Information	5
	<ul style="list-style-type: none"> ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points) 	
5.	Cost Effectiveness	35
6.	Project Schedule and Deliverables	5
Total Points		100

5. Review of Submittals

The committee reviewed and are currently going to discuss the submittals received from the following proposer:

1. Ecological Associates, Inc.
2. Hydrologic Associates USA, Inc.
3. Mote Marine Laboratory & Aquarium.
4. RES Florida Consulting, LLC.
5. Stantec Consulting Services, Inc.
6. UES Professional Solutions, LLC.

Note: Each firm's submission was evaluated individually.

6. Total Scoring and Ranking

After discussion, each committee member independently completed a scoring sheet. The scores were then compiled, and firms were ranked as follows

	Ecological Associate s, Inc.	Hydrologic Associate s USA, Inc.	Mote Marine Laboratory & Aquarium.	RES Florida Consultin g, LLC.	Stantec Consultin g Services, Inc.	UES Profession al Solutions, LLC.
Evaluator #1	70	64	70	73	66	66
Evaluator #2	69	72	76	75	90	76
Evaluator #3	57	45	56	51	64	49
Evaluator #4	80	79	89	89	91	66
Total:	276/400 69% 10	260/400 65% 10	291/400 72.75% 10	288/400 72% 10	311/400 77.75	257/400 64.25

7. Recommendation

Based on the following scoring outcome, the evaluation committee recommendation that the award for RFP #25-020 to Stantec Consulting.

8. Adjournment

There being no further business or discussions, the meeting was adjourned at
3:09 PM.

Minutes prepared by:

Lucas Torres-Bull
Procurement Manager
09/22/2025

Notes Provided at the on next Page:

- Notes: - ECO uses Drones to review work-sites
- Non familiar w/ New nest (3) ECO.
 - Fee based on scope.
 - Frequency suggestion lead to cost.
 - RFS Florida consulting a lot of experience as it pertains to the RFR.
 - RES based on Time spent providing service cost in nod extenence
 - + Talk w/ CM about legal responsibility
 - Could be an opportunity conflict w/ Stanfee
 - { Relationship w/ City;
 - Stanfee can respond in Environmental situations
 - Stanfee ability to offer many services
 - + Stanfee is closer contact w/ the city.
 - James works w/ the city
 - Stanfee broke down other bid factors as affordable
 - VES did not provide information about fast costs.

- Selection Committee Rec.

$$\text{ECO} = 70 + 69 + 57 + 80 = 69$$

$$\text{HPCB} = 64 + 72 + 45 + 79 = 65$$

$$\text{MoFE} = 89 + 70 + 76 + 56 = 72.75 -$$

$$\text{RES} = 51 + 89 + 73 + 75 = 72.00$$

$$\text{Stan} = 66 + 90 + 64 + 81 = 72.50$$

$$\text{VES} = 66 + 76 + 49 + 66 = 67.25$$

RFP Evaluation Sign-In Sheet

Project: Re-Bid: Water Quality Monitoring Program

RFP Number: RFP #25-020

Date: 09/22/2025

Location: 1300 White Street, Key West, FL 33040

#	Name	Organization	Email	Signature	Time In	Time Out
1	Lucas Tores	The City City of Key West, FL, USA	lucas.tores@keywest.fl.us		1:49	
2	Abby bruner	WSP USA	abby.bruner@wsp.com		1:46	
3	Jessica Siegel	Project Jefferson & Knowles	jessica.siegel@jeffersonandknowles.com		1:48	
4	ROD DEXTER	ROD DEXTER AND THE CHOCOLATE FUNDATION	rod.dexter@chocolatefund.org		1:52	
5	Tim Singelyn	Co of NW	tim.singelyn@cityofnewyork.us		1:50	
6	Chris Missick	He Has Lost His Massachusetts	chris.missick@keywest.fl.us		1:53	
7	Don Williams	COKH Grand Canyon Reef Foundation	don.williams@cokh.org		2:00	
8	b. conn	CONN CONN	b.conn@keywest.fl.us		2:00	
9	Sankarman city				2:03 PM	
						SK Management of Events 97-00

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Jim Singelyn
Proposers Company Name: Ecolab and Assoc
Date & Time: 9/22/25

Category	Points Assigned	Points
1. Qualifications and Relevant Experience	20	30

▪ Experience in managing water quality and QA/QC data
▪ Experience and ability to collect environmental samples in accordance with FDDEP Standard operating procedures
▪ Experience deploying and collecting data
▪ Experience in conducting surface water sampling
▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications

Also included:

- 1) Staff Qualifications
- 2) Safety/Hazardous Waste Plan
- 3) Quality Assurance Program
- 5) Number of Similar Water Quality Analyses Previously Performed
- Methods Used

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	15
3.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	5	5
4.	Other Information	5	5
	<ul style="list-style-type: none"> ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points) 		

5.	Cost Effectiveness	35	20
6.	Project Schedule and Deliverables	5	5
Total Points		100	69

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Tim Singletary

Proposers Company Name: Hargrave

Date & Time: 9/22/25

Category	Points Assigned	Points	Points Assigned
1. Qualifications and Relevant Experience		30	25

Experience in managing water quality and QA/QC data
 Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures
 Experience deploying and collecting data
 Experience in conducting surface water sampling
 Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
 Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications

Also included:

- 1) Staff Qualifications
- 2) Safety/Hazardous Waste Plan
- 3) Quality Assurance Program
- 5) Number of Similar Water Quality Analyses Previously Performed
- Methods Used

2.	References and Quality of Past Performance on Similar Projects	5	3
3.	Project Approach – Ability to Meet Requirements	20	12
	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ■ Staffing assignment ■ Scheduling ■ Plan for unfavorable sampling conditions ■ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ■ Management and communication methods ■ QA/QC Methods ■ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ■ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ■ Equipment – availability and suitability of sampling equipment 		
4.	Other Information	5	2

5.	Cost Effectiveness	35	22
6.	Project Schedule and Deliverables	5	3
Total Points		100	67

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Rebates and Quality of Care	Project Approach
Documentation	Assessment

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators Name: Tina Singletary

Proposers Company Name: MCL

Date & Time: 9/22/25

Category	Points Assigned	Points Assigned
1. Qualifications and Relevant Experience	30	24

Total 24

1) Experience in managing water quality and QA/QC data

- Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures
- Experience deploying and collecting data
- Experience in conducting surface water sampling
- Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
- Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications
- Cone of Silence

2) Also included: Environmental Monitoring Services

3) Vendor certification regarding following topics:

- 1) Staff Qualifications
- 2) Safety/Hazardous Waste Plan
- 3) Quality Assurance Program
- 4) Number of Similar Water Quality Analyses Previously Performed
- 5) Methods Used

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	20
	Proposed Operations Plan, including:		
	<ul style="list-style-type: none"> ■ Staffing assignment ■ Scheduling ■ Plan for unfavorable sampling conditions ■ Field data entry, QA, & correction 		
	Project Management		
	<ul style="list-style-type: none"> ■ Management and communication methods ■ QA/QC Methods ■ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ■ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ■ Equipment – availability and suitability of sampling equipment 		
4.	Other Information	5	3
	<ul style="list-style-type: none"> ■ Value added option(s) ■ Familiarity with the City of Key West ■ Clients in USA, FL, SE FL, and City of Key West ■ Proposed contract deviations (potential negative points) 		

5.	Cost Effectiveness	35	20
6.	Project Schedule and Deliverables	5	1
Total Points		100	76

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Tina Singly

Proposers Company Name: FL Consultants LLC

Date & Time: 9/22/25

Category	Points Assigned	Points Assigned
1. Qualifications and Relevant Experience	30	18

■ Experience in managing water quality and QA/QC data
■ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures
■ Experience deploying and collecting data
■ Experience in conducting surface water sampling
■ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
■ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications

Also included:

- 1) Staff Qualifications
- 2) Safety/Hazardous Waste Plan
- 3) Quality Assurance Program
- 5) Number of Similar Water Quality Analyses Previously Performed
- Methods Used

	References and Quality of Past Performance on Similar Projects	5	5
2.			
3.	Project Approach – Ability to Meet Requirements	20	20
4.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	5	3

5.	Cost Effectiveness	35	<i>24</i>
6.	Project Schedule and Deliverables	5	<i>5</i>
Total Points		100	

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Tim Singelyn

Proposers Company Name: Stantec

Date & Time: 9/22

Category	Points Assigned	Points
1. Qualifications and Relevant Experience	30	28

Train Demand in Offshore

Also included:

- 1) Staff Qualifications
- 2) Safety/Hazardous Waste Plan
- 3) Quality Assurance Program
- 5) Number of Similar Water Quality Analyses Previously Performed
- Methods Used

	References and Quality of Past Performance on Similar Projects	5	5
2.	Project Approach – Ability to Meet Requirements	20	20
3.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 		
4.	<p>Other Information</p> <ul style="list-style-type: none"> ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points) 	5	5

5.	Cost Effectiveness	35	<i>30</i>
6.	Project Schedule and Deliverables	5	<i>5</i>
Total Points		100	

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators Name: 

Proposers Company Name: VE S

Date & Time: 9/22

Category	Points Assigned	Points	Points Assigned
1. Qualifications and Relevant Experience	30	22	

1) ■ Experience in managing water quality and QA/QC data
 2) ■ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures
 3) ■ Experience deploying and collecting data
 4) ■ Experience in conducting surface water sampling
 5) ■ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
 6) ■ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications

Also included:

- 1) Staff Qualifications
- 2) Safety/Hazardous Waste Plan
- 3) Quality Assurance Program
- 4) Number of Similar Water Quality Analyses Previously Performed
- 5) Methods Used

Total Points

2.	References and Quality of Past Performance on Similar Projects	5	4
3.	Project Approach – Ability to Meet Requirements	20	17

Proposed Operations Plan, including:

- Staffing assignment
- Scheduling
- Plan for unfavorable sampling conditions
- Field data entry, QA, & correction

Project Management

- Management and communication methods
- QA/QC Methods
- Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring
- Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package.
- Equipment – availability and suitability of sampling equipment

Other Information

- Value added option(s)
- Familiarity with the City of Key West
- Clients in USA, FL, SE FL, and City of Key West
- Proposed contract deviations (potential negative points)

5.	Cost Effectiveness	35	<i>24</i>
6.	Project Schedule and Deliverables	5	<i>5</i>
Total Points		100	

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn

Proposers Company Name: Ecological Assoc.

Date & Time: 9/22 @ 2pm

Category	Points	Points Assigned
1. Qualifications and Relevant Experience <ul style="list-style-type: none">▪ Experience in managing water quality and QA/QC data▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures▪ Experience deploying and collecting data▪ Experience in conducting surface water sampling▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications	30	27

	2. References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	18
	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	5	5
4.	Other Information	5	5

- Value added option(s)
- Familiarity with the City of Key West
- Clients in USA, FL, SE FL, and City of Key West
- Proposed contract deviations (potential negative points)

5.	Cost Effectiveness	35	26
6.	Project Schedule and Deliverables	5	5
Total Points		100	86

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn

Proposers Company Name: Hydrologic Assoc.

Date & Time: 9/22 @ 2pm

Category	Points Assigned	Points	Points Assigned
1. Qualifications and Relevant Experience	30	26	

▪ Experience in managing water quality and QA/QC data
▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures
▪ Experience deploying and collecting data
▪ Experience in conducting surface water sampling
▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications

Also included:

- 1) Staff Qualifications
- 2) Safety/Hazardous Waste Plan
- 3) Quality Assurance Program
- 5) Number of Similar Water Quality Analyses Previously Performed
 - Methods Used

	2. References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	16
	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 		
4.	Other Information	5	4

5.	Cost Effectiveness	35	24
6.	Project Schedule and Deliverables	5	4
Total Points		100	79

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn

Proposers Company Name: Mote Marine

Date & Time: 9/22 @ 2pm

Category	Points Assigned	Points
1. Qualifications and Relevant Experience <ul style="list-style-type: none">▪ Experience in managing water quality and QA/QC data▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures▪ Experience deploying and collecting data▪ Experience in conducting surface water sampling▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications	30	27

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	17
4.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	5	5

5.	Cost Effectiveness	35	30
6.	Project Schedule and Deliverables	5	5
Total Points		100	89

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn

Proposers Company Name: R.E.S.

Date & Time: 9/22 @ 2pm

Category	Points Assigned	Points	Points Assigned
1. Qualifications and Relevant Experience		30	28'

- Experience in managing water quality and QA/QC data
- Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures
- Experience deploying and collecting data
- Experience in conducting surface water sampling
- Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
- Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications

Also included:

- 1) Staff Qualifications
- 2) Safety/Hazardous Waste Plan
- 3) Quality Assurance Program
- 5) Number of Similar Water Quality Analyses Previously Performed
 - Methods Used

	2. References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	19
	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 		
4.	Other Information	5	4

5.	Cost Effectiveness	35	29
6.	Project Schedule and Deliverables	5	4
Total Points		100	89

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn

Proposers Company Name: Charter

Date & Time: 9/22 @ 2pm

Category	Points Assigned	Points	Points Assigned
1. Qualifications and Relevant Experience	30	30	

■ Experience in managing water quality and QA/QC data
■ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures
■ Experience deploying and collecting data
■ Experience in conducting surface water sampling
■ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
■ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications

Also included:

- 1) Staff Qualifications
- 2) Safety/Hazardous Waste Plan
- 3) Quality Assurance Program
- 5) Number of Similar Water Quality Analyses Previously Performed
 - Methods Used

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	18
3.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	5	5
4.	Other Information	5	5
	<ul style="list-style-type: none"> ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points) 		

5.	Cost Effectiveness	35	28
6.	Project Schedule and Deliverables	5	5
Total Points		100	91

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quin

Proposers Company Name: V.E.S.

Date & Time: 9/22 @ 2pm

Category	Points Assigned	Points
<p>1. Qualifications and Relevant Experience</p> <ul style="list-style-type: none"> ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications <p>Also included:</p> <ol style="list-style-type: none"> 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used 	30	21

2.	References and Quality of Past Performance on Similar Projects	5	4
3.	Project Approach – Ability to Meet Requirements	20	17
3.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	5	5
4.	Other Information	5	5
	<ul style="list-style-type: none"> ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points) 		

5.	Cost Effectiveness	35	14
6.	Project Schedule and Deliverables	5	5
Total Points		100	66

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Category	Points Assigned	Points	Questions
1. Qualifications and Relevant Experience	30		<ul style="list-style-type: none"> Experience in managing water quality and QA/QC data Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures Experience deploying and collecting data Experience conducting surface water sampling Experience in maintaining field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity Experience in performing laboratory analyses (either by respondent or subcontractor), including laboratory certifications
2. Staff Qualifications	17		<ul style="list-style-type: none"> 1) Safety/Hazardous Waste Plan 2) Quality Assurance Program 3) Number of Similar Water Quality Analyses Previously Performed 4) Methods Used 5) Staff Qualifications
3. Project Approach - Ability to Meet Requirements	20		<p>Also included:</p> <p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> • Staffing assignment • Scheduling • Plan for unfavorable sampling conditions

Date & Time: 9-21

Proposes Company Name: EAT

Evaluators' Name: Mr. Will Ferrell

Program

Evaluation Matrix - RF 25-020 Re-Bid Water Quality Monitoring

Required Forms

Project Management				Total Points
■ Field data entry, QA, & correction		11	5	5
■ Management and communication methods				
■ QA/QC Methods				
■ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring				
■ Subcontractor Documentation: Failure to submit subcontractor documentation – availability and suitability of sampling equipment				
■ Documentation from that particular subcontractor may result in the disqualification of that particular subcontractor's qualification from consideration in the response package.				
■ Project Management – availability and suitability of sampling equipment – availability and suitability of sampling equipment				
■ Value added option(s)				
■ Familiarity with the City of Key West				
■ Clients in USA, FL, SE FL, and City of Key West				
■ Proposed contract deviations (potential negative points)				
5. Cost Effectiveness	4	35	5	5
6. Project Schedule and Deliverables	14/11, 13	35	5	5
7. Vendor Certification Regarding Scrutinized Companies				
8. Indemnification Form				
9. E-Verify Affidavit				

Category	Points Assigned	Points
1. Qualifications and Relevant Experience	30	
<ul style="list-style-type: none"> Experience in managing water quality and QA/QC data Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures Experience and ability to collect laboratory samples in accordance with FDEP Standard operating procedures Experience in conducting surface water sampling Experience deploying and collecting data Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity Experience in performing laboratory analyses (either by respondent or subcontractor), including laboratory certifications 		
Also included:		
<ul style="list-style-type: none"> 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 4) Number of Similar Water Quality Analyses Previously Performed 5) Methods Used 		
2. References and Quality of Past Performance on Similar Projects	5	5
3. Project Approach - Ability to Meet Requirements	20	20
Proposed Operations Plan, including:		
<ul style="list-style-type: none"> • Staffing assignment • Scheduling • Plan for unfavorable sampling conditions 		

Evaluation Matrix - RFP 25-020 Re-Bid Water Quality Monitoring Program

Proposers Company Name: ALMAGA LLC

Evaluators' Name: A. J. Hernandez

Date & Time: 4-21

Required Forms

Project Management		Field data entry, QA, & correction
Management and communication methods		QA/QC Methods
Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring		Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package.
Other Information		Equipment – availability and suitability of sampling equipment
Value added option(s)		• Familiarity with the City of Key West • Clients in USA, FL, SE FL, and City of Key West • Proposed contract deviations (potential negative points)
Cost Effectiveness		6. Project Schedule and Deliverables
Familiarity with the City of Key West		5. Other Information
Clients in USA, FL, SE FL, and City of Key West		4. Other Information
Proposed contract deviations (potential negative points)		3. Value added option(s)
• Familiarity with the City of Key West • Clients in USA, FL, SE FL, and City of Key West • Proposed contract deviations (potential negative points)		2. Non-Collusion Affidavit <input checked="" type="checkbox"/>
• Public Entity Crimes Form <input checked="" type="checkbox"/>		3. Public Entity Crimes Form <input checked="" type="checkbox"/>
• Equal Benefits for Domestic Partners Affidavit <input checked="" type="checkbox"/>		4. Equal Benefits for Domestic Partners Affidavit <input checked="" type="checkbox"/>
• Cone of Silence Affidavit <input checked="" type="checkbox"/>		5. Cone of Silence Affidavit <input checked="" type="checkbox"/>
• Noncoercive Conduct for Labor or Services <input checked="" type="checkbox"/>		6. Noncoercive Conduct for Labor or Services <input checked="" type="checkbox"/>
• Vendor Certification Regarding Scrutinized Companies <input checked="" type="checkbox"/>		7. Vendor Certification Regarding Scrutinized Companies <input checked="" type="checkbox"/>
• Indemnification Form <input checked="" type="checkbox"/>		8. Indemnification Form <input checked="" type="checkbox"/>
• E-Verify Affidavit <input checked="" type="checkbox"/>		9. E-Verify Affidavit <input checked="" type="checkbox"/>
Total Points		100
45		45
35		35
31		31
24		24
14		14
5		5
3		3
1		1

			Proposed Operations Plan, including:
			<ul style="list-style-type: none"> ■ Staffing assignment ■ Scheduling ■ Plan for unfavorable sampling conditions
		20	3. Project Approach - Ability to Meet Requirements
	5	5	2. References and Quality of Past Performance on Similar Projects
	15	5	<ul style="list-style-type: none"> ■ Methods Used 5) Number of Similar Water Quality Analyses Previously Performed 3) Quality Assurance Program 2) Safety/Hazardous Waste Plan 1) Staff Qualifications <p>Also included:</p> <ul style="list-style-type: none"> ■ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications and salinity ■ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ■ Experience in collecting surface water sampling ■ Experience deploying and collecting data ■ Experience with HDEP Standard operating procedures ■ Experience and ability to collect environmental samples in accordance with standard operating procedures ■ Experience in managing water quality and QA/QC data

Date & Time: 4-21-27

Proposers Company Name: WEC

Evaluators' Name: Mr. W.L. Goss

Evaluation Matrix - RFP 25-020 Re-Bid Water Quality Monitoring Program

Required Forms

- 1) Anti-Kickback Affidavit
 - 2) Non-Collusion Affidavit
 - 3) Public Entity Crimes Form
 - 4) Equal Benefits for Domestic Partners Affidavit
 - 5) Cone of Silence Affidavit
 - 6) Noncoercive Conduct for Labor or Services
 - 7) Vendor Certification Regarding Scrutinized Companies
 - 8) Indemnification Form
 - 9) E-Verify Affidavit

			Proposed Operations Plan, including:						
			<ul style="list-style-type: none"> ■ Plan for unfavorable sampling conditions ■ Scheduling ■ Staffing assignment 						
		20	3. Project Approach - Ability to Meet Requirements						
15	15	5	<ul style="list-style-type: none"> ■ Preferences and Quality of Past Performance on Similar Projects 						
			Also included:						
			<p>Responsible or subcontractor), including laboratory certifications</p> <ul style="list-style-type: none"> ■ Experience in performing laboratory analysis (either by and salinity) ■ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, ■ Experience in conducting surface water sampling ■ Experience deploying and collecting data ■ Experience with HDEP Standard operating procedures ■ Experience and ability to collect environmental samples in accordance with HDEP standard operating procedures ■ Experience in managing water quality and QA/QC data 						
		30	1. Qualifications and Relevant Experience						
			<table border="1"> <thead> <tr> <th>Category</th> <th>Points Assigned</th> <th>Points</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Category	Points Assigned	Points			
Category	Points Assigned	Points							

Date & Time: 4-1-2024

Proposers Company Name: RFS

Evaluators' Name: Dr. WDJ

Program

Evaluation Matrix - RFP 25-020 Re-Bid Water Quality Monitoring

Required Forms

- 1) Anti-Kickback Affidavit
 - 2) Non-Collusion Affidavit
 - 3) Public Entity Crimes Form
 - 4) Equal Benefits for Domestic Partners Affidavit
 - 5) Cone of Silence Affidavit
 - 6) Noncoercive Conduct for Labor or Services
 - 7) Vendor Certification Regarding Scrutinized Companies
 - 8) Indemnification Form
 - 9) E-Verify Affidavit

Category	Points Assigned	Points Points	1. Qualifications and Relevant Experience
■ Experience in managing water quality and QA/QC data	30	30	■ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures
■ Experience deploying and collecting data			■ Experience in conducting surface water sampling
■ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity			■ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
■ Experience in performing laboratory analysis (either by responding or subcontractor), including laboratory certifications			■ Experience in performing laboratory analysis (either by responding or subcontractor), including laboratory certifications
■ Also included:			
1) Staff Qualifications	20	20	1) Staff Qualifications
2) Safety/Hazardous Waste Plan	5	5	2) Safety/Hazardous Waste Plan
3) Quality Assurance Program	5	5	3) Quality Assurance Program
4) Number of Similar Water Quality Analyses Previously Performed	20	20	4) Number of Similar Water Quality Analyses Previously Performed
5) References and Quality of Past Performance on Similar Projects	20	20	5) References and Quality of Past Performance on Similar Projects
6) Project Approach - Ability to Meet Requirements	20	20	6) Project Approach - Ability to Meet Requirements
Proposed Operations Plan, including:			Proposed Operations Plan, including:
■ Staffing assignment			■ Staffing assignment
■ Scheduling			■ Scheduling
■ Plan for unfavorable sampling conditions			■ Plan for unfavorable sampling conditions

Date & Time: 4-21-2029

Proposer's Company Name: Sfarsat LLC

Evaluators' Name: Mr. Williams

Program

Evaluation Matrix - RF 25-020 Re-Bid Water Quality Monitoring

Required Forms

- 1) Anti-Kickback Affidavit
 - 2) Non-Collusion Affidavit
 - 3) Public Entity Crimes Form
 - 4) Equal Benefits for Domestic Partners Affidavit
 - 5) Cone of Silence Affidavit
 - 6) Noncoercive Conduct for Labor or Services
 - 7) Vendor Certification Regarding Scrutinized Companies
 - 8) Indemnification Form
 - 9) E-Verity Affidavit

			Proposed Operations Plan, including:
			<ul style="list-style-type: none"> ■ Staffing assignments ■ Scheduling ■ Plan for unfavorable sampling conditions
		20	3. Project Approach - Ability to Meet Requirements
	5	5	2. References and Quality of Past Performance on Similar Projects
15			<p>Also included:</p> <ul style="list-style-type: none"> ■ Methods Used 5) Number of Similar Water Quality Analyses Previously Performed 3) Quality Assurance Program 2) Safety/Hazardous Waste Plan 1) Staff Qualifications

- Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications and salinity
- Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
- Experience in conducting surface water sampling
- Experience deploying and collecting data
- Experience with FDEP Standard operating procedures
- Experience and ability to collect environmental samples in accordance with QA/QC data
- Experience in managing water quality and QA/QC data

1. Qualifications and Relevant Experience

Category	Points Assigned	Points Earned
	30	

Date & Time: 4/1/2024

Proposers Company Name: HES

Evaluators' Name: M. W. Lince

Program

Evaluation Matrix - RFP 25-020 Re-Bid Water Quality Monitoring

Required Forms

		Total Points
1.	Anti-Kickback Affidavit	100
2.	Non-Collusion Affidavit	5
3.	Public Entity Crimes Form	5
4.	Equal Benefits for Domestic Partners Affidavit	5
5.	Cone of Silence Affidavit	5
6.	Noncoercive Conduct for Labor or Services	5
7.	Vendor Certification Regarding Scrutinized Companies	5
8.	Indemnification Form	5
9.	E-Verify Affidavit	5

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DELOSTREINOS

Proposers Company Name: STAUTEC CONSULTING SERVICE, INC.

Date & Time: _____

Category	Points Assigned	Points
1. Qualifications and Relevant Experience <ul style="list-style-type: none">▪ Experience in managing water quality and QA/QC data▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures▪ Experience deploying and collecting data▪ Experience in conducting surface water sampling▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications	30	20

Also included:

- 1) Staff Qualifications ✓
- 2) Safety/Hazardous Waste Plan ✓
- 3) Quality Assurance Program ✓
- 5) Number of Similar Water Quality Analyses Previously Performed
- Methods Used

2.	References and Quality of Past Performance on Similar Projects	5	3
3.	Project Approach – Ability to Meet Requirements	20	15
4.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	5	3

5.	Cost Effectiveness	35	<u>20</u>
6.	Project Schedule and Deliverables	5	<u>5</u>
Total Points		100	<u>66</u>

S/Kit Y - S/H

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Signed A DODNDUM 142

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DELOSTRICHOS

Proposers Company Name: RES FLORIDA CONSULTING, LLC

Date & Time: _____

Category	Points Assigned	Points	Points Assigned
1. Qualifications and Relevant Experience <ul style="list-style-type: none">▪ Experience in managing water quality and QA/QC data▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures▪ Experience deploying and collecting data▪ Experience in conducting surface water sampling▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications	30	20	

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	20
Proposed Operations Plan, including:			
	<ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction 		
Project Management			
	<ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 		
4.	Other Information	5	3
	<ul style="list-style-type: none"> ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points) 		

5.	Cost Effectiveness	35	<u>20</u>
6.	Project Schedule and Deliverables	5	<u>5</u>
Total Points		100	73

Seventy-three

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DEOSTRINOS

Proposers Company Name: MOTTE MARINE LABORATORY & AQUARIUM

Date & Time: _____

Category	Points Assigned	Points Assigned
1. Qualifications and Relevant Experience <ul style="list-style-type: none">▪ Experience in managing water quality and QA/QC data▪ Experience and ability to collect environmental samples in accordance with FDDEP Standard operating procedures▪ Experience deploying and collecting data▪ Experience in conducting surface water sampling▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications	30	20

Also included:

- 1) Staff Qualifications ✓
- 2) Safety/Hazardous Waste Plan ✓
- 3) Quality Assurance Program ✓
- 5) Number of Similar Water Quality Analyses Previously Performed
- Methods Used

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	17
4.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	5	3

5.	Cost Effectiveness	35	20
6.	Project Schedule and Deliverables	5	5
Total Points		100	70

SEVENTY

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

LOCAL VENDOR
CERTIFICATION

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DELOSTRAVOS

Proposers Company Name: ECOLOGICAL ASSOCIATES, INC

Date & Time: _____

Category	Points Assigned	Points	Points Assigned
1. Qualifications and Relevant Experience	DESIGNED IT WQ SAMPLING	20	

■ Experience in managing water quality and QA/QC data ✓

■ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ✓

■ Experience deploying and collecting data ✓

■ Experience in conducting surface water sampling ✓

■ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ✓

■ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications ✓

Also included:

- 1) Staff Qualifications ✓
- 2) Safety/Hazardous Waste Plan ✓
- 3) Quality Assurance Program ✓
- 5) Number of Similar Water Quality Analyses Previously Performed ✓
- Methods Used

2.	References and Quality of Past Performance on Similar Projects ✓	5	5
3.	Project Approach – Ability to Meet Requirements	20	15
4.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package ▪ Equipment – availability and suitability of sampling equipment <p>Other Information HAVE DRONES (SPECIAL REQUIREMENTS) UNDER 30 ft ? → FL COY J</p> <ul style="list-style-type: none"> ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points) 	5	5

DONES BREAKDOWN COSTS
WITHIN THE TASKS.
YEAR 1 TOTAL

5.	Cost Effectiveness	\$144,113.50	35	20
6.	Project Schedule and Deliverables		5	5
Total Points		100	70	

NO LITIGATION DEMAND

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

SEVEN Y

NOT LOCAL

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DESTRIOS

Proposers Company Name: HYDROLOGIC ASSOCIATES USA, INC

Date & Time: _____

Category	Points Assigned	Points	Points Assigned
1. Qualifications and Relevant Experience	<u>20 PAGES</u>	30	<u>20</u>

Experience in managing water quality and QA/QC data
Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures
Experience deploying and collecting data
Experience in conducting surface water sampling
Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity
Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications

DISCUSSION - Review Summary

Also included:

HISTORIC DATA

1) Staff Qualifications ✓
2) Safety/Hazardous Waste Plan ✓
3) Quality Assurance Program
5) Number of Similar Water Quality Analyses Previously Performed ✓
▪ Methods Used

2.	References and Quality of Past Performance on Similar Projects	5	3
3.	Project Approach - Ability to Meet Requirements	20	15
2.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	5	3
3.			
4.	<p>Other Information</p> <ul style="list-style-type: none"> ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points) 	5	3

5.	Cost Effectiveness	20	most important	the place source
6.	Project Schedule and Deliverables	10	most important	the place source
Total Points		100		64

Sixty-four

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit SIGNATURE (MIXED)
- 3) Public Entity Crimes Form PAGE ANTI-KICKBACK BAUT
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DÉLORIERS

Proposers Company Name: UES PROFESSIONAL SOLUTIONS, LLC

Date & Time: _____

Category	Points Assigned	Points
1. Qualifications and Relevant Experience <ul style="list-style-type: none">▪ Experience in managing water quality and QA/QC data▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures▪ Experience deploying and collecting data▪ Experience in conducting surface water sampling▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications	30	20

Also included:

- 1) Staff Qualifications
- 2) Safety/Hazardous Waste Plan
- 3) Quality Assurance Program
- 5) Number of Similar Water Quality Analyses Previously Performed
- Methods Used

2.	References and Quality of Past Performance on Similar Projects	5	3
3.	Project Approach – Ability to Meet Requirements	20	15
4.	<p>Proposed Operations Plan, including:</p> <ul style="list-style-type: none"> ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction <p>Project Management</p> <ul style="list-style-type: none"> ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment 	5	3

5.	Cost Effectiveness	<i>Samples / unit</i>	35	20
6.	Project Schedule and Deliverables		5	5
Total Points			100	100

6/24-5/1

Required Forms

- 1) Anti-kickback Affidavit
- 2) Non-collusion Affidavit
- 3) Public Entity Crimes Form
- 4) Equal Benefits for Domestic Partners Affidavit
- 5) Cone of Silence Affidavit
- 6) Noncoercive Conduct for Labor or Services
- 7) Vendor Certification Regarding Scrutinized Companies
- 8) Indemnification Form
- 9) E-Verify Affidavit

KUT Local (LLP)

NOTES ADDENDUMS signed

Ad ID:	3969968	Run Dates:	09/13/25 to 09/18/25	# of Lines:	3	Ad Class:	20	Account Rep:	KW - Legals - Key West	Emaill:	legals@keysnetworks.com
Total Cost:	\$48.00	Orderd By:	RFP #25-020	Description:							
Publlications	Start Date	End Date	# of Insertions	Key West Citizen	Florida Keys Free Press	09/13/25	09/13/25	09/18/25	09/18/25	KeySNnews.com	
			1			1	1	1	1		

AD INFORMATION

Account #: 419853	Company Name: CITY OF KEY WEST FINANCE DEPT	Address: PO BOX 1409	Telephone: (305) 809-3818	Email: kobrien@cityofkeywest-fl.gov
CUSTOMER INFORMATION				

Thank you for advertising with us! This is the proof of your ad scheduled to run on the dates indicated below. If changes are needed, please contact Melinda Prescott by mailing legals@keysnetworks.com or calling 941-206-1025.

- LEGAL PROOF -

Date: September 11, 2025

Key West Citizen - Florida Free Press - Paradise

Mary Islands One Voice



NOTICE OF MEETING

The Selection Committee for RFP #25-020 Re-Bid Water Quality Monitoring Program will meet at 02:00 P.M. on September 22, 2025, City Manager's Conference Room 1300 for scoring and ranking of proposals. The Selection Committee for RFP #25-020 Re-Bid Water Quality Monitoring Program will meet at 02:00 P.M. on September 22, 2025, City Manager's Conference Room 1300 for scoring and ranking of proposals. The Selection Committee for RFP #25-020 Re-Bid Water Quality Monitoring Program will meet at 02:00 P.M. on September 22, 2025, City Manager's Conference Room 1300 for scoring and ranking of proposals.

Ad Proof