



Request for Proposal

Re-Bid Water Quality Monitoring Program

RFP 25-020

Ethics, Sunshine Law, and Conflict of Interest

Individuals participating as an evaluator or serving as a subject matter expert in a competitive solicitation must review and be familiar with the following instructions, which are grounded in, but not limited to, §§ 286.011 and 286.0113, Florida Statutes (Sunshine Law), Chapter 119, Florida Statutes (Public Records), Part III, Chapter 112, Florida Statutes (Code of Ethics), and City of Key West Code §§ 2-289 (Conflict of Interest) and 2-773 (Cone of Silence).

Summary of Ethical Obligations

I. Generally

Contracts for commodities and contractual services must be awarded in a fair and open manner. Evaluators must act impartially, avoid impropriety and the appearance of impropriety, and comply with the City's Cone of Silence.

II. Ethics

As an individual participating in the solicitation specified above, I agree to adhere to the following ethical obligations:

1. I understand that, during the solicitation, a vendor may contact only the Procurement Manager in writing or as provided in the solicitation documents and City Code 2-773. If a vendor contacts me about this solicitation, I will advise the vendor to contact the Procurement Manager (sole point of contact), and I will promptly notify the Procurement Manager and the City Clerk of the Communication and memorialize it in writing.
2. I will not correspond (verbally, electronically, or in writing) with a vendor concerning a competitive solicitation outside the permitted channel. I will not discuss this solicitation

with other evaluators outside of a properly noticed public meeting. All discussions, deliberations, and scoring must take place only during the official meeting.

3. I will not use this public position or disclose nonpublic information learned from my position to gain a benefit for myself or others.
4. I will not, directly or indirectly purchase, rent, or lease any realty, goods, or services for any agency from any business entity in which my spouse, my child, or I is an officer, partner, director, or proprietor, or in which my spouse, my child, or I has a material interest.
5. I will avoid impropriety and the appearance of impropriety with regard to fulfilling my duties related to this solicitation.
6. I will not solicit or accept any gift or anything of value based on an understanding that it would influence a decision or if it could be inferred that the benefit was intended to influence a decision.
7. I understand that bid tampering and other corrupt acts affecting the competitive process are prohibited.
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Summary of Sunshine Law.

I. Generally

- A. Agency records and meetings of boards, commissions, and other governing bodies of state and local government agencies must be accessible to the public.
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- A. The Sunshine law apply to evaluators and negotiators in a competitive solicitation.
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 4. For competitive solicitation, vendor oral presentations and Q&A sessions, negotiation strategy meetings, and negotiation sessions may be conducted in closed session under § 286.0113(2), Florida Statutes. Any such session must be audio-recorded in its entirety, and the recording together with any materials presented will remain confidential until the City posts its notice of intended decision or until 30 days after the opening of proposals or final replies, whichever occurs first, subject to limited statutory extensions.

III. Records

- A. Records produced in the course of a competitive solicitation process are subject to disclosure under the public records laws, unless a statutory exemption applies.
- B. "Public records" include the following: all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material (regardless of physical form, characteristics, or means of transmission) made or received pursuant to law or in connection with the transaction of official business by any agency. The only exceptions to production are records identified as confidential or exempt by the Florida Constitution and or state statute.
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4. My spouse, my children, and I do not have any financial or ownership interests in any vendor(s) that may perform the services being procured in this solicitation, and we do not have any contractual or business relationship, including serving on the board of directors, with any vendor(s) that may perform the services being procured in this solicitation.
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SIGNATURE:

RODRIGO G. DEJOSTREINOS JR.
SIGNED BY (Print Name):

22 SEP 21
DATE:



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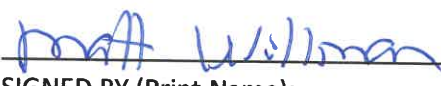
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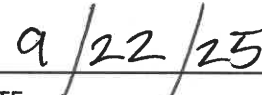
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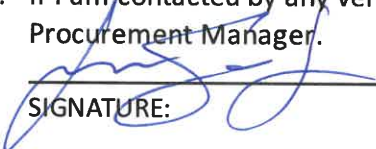
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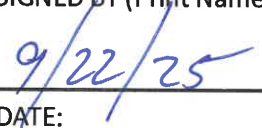
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Minutes

RFP Evaluation Committee Meeting

Re-Bid Water Quality Monitoring Program RFP #25-020

Location: City Commission Conference Room, 1300 White Street, Key West, Florida 33040

1. Call to Order

The meeting was called to order at 2:07 by Lucas Torres-Bull

2. Roll Call/Attendance

The following members were present:

[Alexandra Quinn], Committee Member

[James Singelyn], Committee Member

[Rod Delostrinos], Committee Member

[Matt Willman], Committee Member

[Lucas Torres-Bull], Procurement Representative (non-voting)

3. Purpose of Meeting

The purpose of the meeting is to evaluate the responses received in response to Request for Proposal (RFP) No. [RFP 25-020], for a Water Quality Monitoring Program, and to rank the firms based on their overall proposals in accordance with the evaluation criteria outlined in the RFP.

This meeting is being conducted as part of the City of Key West's formal Request for Proposals process. Please note that this meeting is open to the public in accordance with Florida's Sunshine Law. Members of the public are welcome to observe the evaluation process.

However, under Florida Statute 119.071(1)(b), all submitted proposals are exempt from public inspection until the City issues its notice of intended decision, or until 30 days after the opening of proposals, whichever occurs first.

This means that while the public may observe today's proceedings, the actual proposals and supporting documents are not available for public review or copying at this time. Once the statutory exemption has expired, all proposals will become public records and will be available for inspection upon request."

4. Overview of Evaluation Criteria

Evaluation Representative reviewed the evaluation process and criteria, which included the following:

Category	Points
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30
2. References and Quality of Past Performance on Similar Projects	5
3. Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring	20

	▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5
5.	Cost Effectiveness	35
6.	Project Schedule and Deliverables	5
Total Points		100

5. Review of Submittals

The committee reviewed and are currently going to discuss the submittals received from the following proposer:

1. Ecological Associates, Inc.
2. Hydrologic Associates USA, Inc.
3. Mote Marine Laboratory & Aquarium.
4. RES Florida Consulting, LLC.
5. Stantec Consulting Services, Inc.
6. UES Professional Solutions, LLC.

Note: Each firm's submission was evaluated individually.

6. Total Scoring and Ranking

After discussion, each committee member independently completed a scoring sheet. The scores were then compiled, and firms were ranked as follows

	Ecological Associate s, Inc.	Hydrologic Associate s USA, Inc.	Mote Marine Laboratory & Aquarium.	RES Florida Consultin g, LLC.	Stantec Consultin g Services, Inc.	UES Profession al Solutions, LLC.
Evaluator #1	70	64	70	73	66	66
Evaluator #2	69	72	76	75	90	76
Evaluator #3	57	45	56	51	64	49
Evaluator #4	80	79	89	89	91	66
Total:	276/400 69% ₁₀	260/400 65% ₁₀	291/400 72.75% ₁₀	288/400 72% ₁₀	311/400 77.75	257/400 64.25

7. Recommendation

Based on the following scoring outcome, the evaluation committee recommendation that the award for RFP #25-020 to Stantec Consulting.

8. Adjournment

There being no further business or discussions, the meeting was adjourned at
3:09 PM.

Minutes prepared by:

Lucas Torres-Bull
Procurement Manager
09/22/2025

Notes Provided at the on next Page:

Notes: - ELO uses Drones to review work-sites

- Non timidity w/ Hwy must (3) ELO.

- Fee based on scope.

- Pricing suggestion lead to cost.

- RES Florida consulting alot of experience as it puts in the RFR.

- RES based on Time spent providing service cost in not extensive.

+ Talk w/ CM - about legal responsibility

Review
w/ legal { - could be an apparent conflict w/ Stattee
- relationship w/ City;

- Stattee can resolve in Environmental situation

- Stattee ability to offer many services

+ Stattee is under contract w/ The City.

- James works w/ the City

- Stattee broke down other bid items as affordable

- VES did not provide information about test costs.

- Selection Committee Rec

$$ELO = 70 + 69 + 57 + 80 = 69$$

$$Hypetro = 64 + 72 + 45 + 79 = 65$$

$$Mote = 89 + 70 + 76 + 56 = 72.75 -$$

$$RES = 51 + 89 + 73 + 75 = 72.00$$

$$Statn = 66 + 90 + 64 + 81 = 72.50$$

$$VES = 66 + 76 + 49 + 66 = 67.25$$

RFP Evaluation Sign-In Sheet

Project: Re-Bid: Water Quality Monitoring Program

RFP Number: RFP #25-020

Date: 09/22/2025

Location: 1300 White Street, Key West, FL 33040

#	Name	Organization	Email	Signature	Time In	Time Out
1	Lucas Torres	The City	lucio.torres@cityofkeywest.fl.gov		1:49	
2	Abby Bruner	WSP USA	abby.gruner@wsp.com		1:46	
3	Jessie Siegel	Profect	jessie.siegel@profect.com		1:48	
4	ROD DELGADO	CITY OF KEY WEST	rod@cityofkeywest.fl.gov		1:50	
5	Jim Singelyn	CORAL	James.Singelyn@cityofkeywest.fl.gov		1:50	
6	Chris Mossia	KEYS LEAD STAND	cmossia@keysleadstand.org		1:53	
7	Mr. Williams	CORAL	williams@coral.com		2:00	
8	B. Quinn	CORAL	alexander.quinn@coral.com		2:00	
9	SAM KAFMAN	CITY	SKafman@cityofkeywest.fl.gov		2:03 PM	

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Jim Singelyn
 Proposers Company Name: Ecological Assoc
 Date & Time: 9/22/25

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	20

2.	References and Quality of Past Performance on Similar Projects	5	4/
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	15
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	5

5.	Cost Effectiveness	35	20
6.	Project Schedule and Deliverables	5	5
Total Points		100	69

Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Code of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) E-Verify Affidavit ☐

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Tim Singel

Proposers Company Name: Hydrex

Date & Time: 9/22/25

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	25

2.	References and Quality of Past Performance on Similar Projects	5	3
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	12
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	2

5.	Cost Effectiveness	35	22
6.	Project Schedule and Deliverables	5	3
Total Points		100	67

Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Code of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) E-Verify Affidavit ☐

12	References and Quality of Past Performance of Applicant	15	
13	Project Approach - Ability to meet requirements	30	
	Proposed Operations Plan, including: - Staffing assignment		

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Tim Singler

Proposer's Company Name: MAL

Date & Time: 9/22/25

Category	Points	Points Assigned
1. Qualifications and Relevant Experience	30	24
Experience in managing water quality and QA/QC data - Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures - Experience deploying and collecting data - Experience in conducting surface water sampling - Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity - Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: - Vendor Certification Regarding Permitted Cows a Top 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed - Methods Used		

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	20
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	3

5.	Cost Effectiveness	35	20
6.	Project Schedule and Deliverables	5	4
Total Points		100	76

Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Code of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) E-Verify Affidavit ☐

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Tim Sugley

Proposers Company Name: FL Consulting LLC

Date & Time: 9/22/25

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	18

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	20
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	3

5.	Cost Effectiveness	35	24
6.	Project Schedule and Deliverables	5	5
Total Points		100	

Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Code of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) E-Verify Affidavit ☐

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Jim Singdyu

Proposers Company Name: Starbec

Date & Time: 9/22

Category	Points	Points Assigned
1. Qualifications and Relevant Experience - Experience in managing water quality and QA/QC data - Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures - Experience deploying and collecting data - Experience in conducting surface water sampling - Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity - Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed - Methods Used <i>TRAIN Derailment in OHIO</i>	30	28

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment <i>I've worked with them</i>	20	20
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points) <i>Working with them</i>	5	5

5.	Cost Effectiveness	35	30
6.	Project Schedule and Deliverables	5	5
Total Points		100	

Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Code of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) E-Verify Affidavit ☐

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Jim Sargent

Proposer's Company Name: URS

Date & Time: 9/22

Category	Points	Points Assigned
1. Qualifications and Relevant Experience	30	22
1) ☒ Experience in managing water quality and QA/QC data 2) ☒ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures 3) ☒ Experience deploying and collecting data 4) ☒ Experience in conducting surface water sampling 5) ☒ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity 6) ☒ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications 7) ☒ Also included: 8) ☒ Staff Qualifications 9) ☒ Safety/Hazardous Waste Plan 10) ☒ Quality Assurance Program 11) ☒ Number of Similar Water Quality Analyses Previously Performed 12) ☒ Methods Used		

Total Points

2.	References and Quality of Past Performance on Similar Projects	5	4
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	17
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	4

5.	Cost Effectiveness	35	24
6.	Project Schedule and Deliverables	5	5
Total Points		100	

Required Forms

- 1) Anti-kickback Affidavit ☐
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☐
- 5) Code of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☐
- 9) E-Verify Affidavit ☐

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn

Proposers Company Name: Ecological Assoc.

Date & Time: 9/22 @ 2pm

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	27

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	18
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	5

5.	Cost Effectiveness	35	26
6.	Project Schedule and Deliverables	5	5
Total Points		100	86

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn
 Proposers Company Name: Hydrologic Assoc.
 Date & Time: 9/22 @ 2pm

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	26

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	16
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	4

5.	Cost Effectiveness	35	24
6.	Project Schedule and Deliverables	5	4
Total Points		100	79

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn

Proposers Company Name: Mote Marine

Date & Time: 9/22 @ 2pm

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	27

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	17
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	5

5.	Cost Effectiveness	35	30
6.	Project Schedule and Deliverables	5	5
Total Points		100	89

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn

Proposers Company Name: R.E.S

Date & Time: 9/22 @ 2pm

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	28

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	19
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	4

5.	Cost Effectiveness	35	29
6.	Project Schedule and Deliverables	5	4
Total Points		100	89

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn

Proposers Company Name: Stantec

Date & Time: 9/22 @ 2pm

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	30

2.	References and Quality of Past Performance on Similar Projects	5	3
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	18
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	3

5.	Cost Effectiveness	35	28
6.	Project Schedule and Deliverables	5	5
Total Points		100	91

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Alexandra Quinn

Proposers Company Name: VES.

Date & Time: 9/22 @ 2pm

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	21

2.	References and Quality of Past Performance on Similar Projects	5	4
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	17
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	5

5.	Cost Effectiveness	35	14
6.	Project Schedule and Deliverables	5	5
Total Points		100	66

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: M. Williams
 Proposers Company Name: EAT
 Date & Time: 9/21

Category		Points	Points Assigned
1.	Qualifications and Relevant Experience	30	
Also included: (1) Staff Qualifications (2) Safety/Hazardous Waste Plan (3) Quality Assurance Program (5) Number of Similar Water Quality Analyses Previously Performed Methods Used Respondent or subcontractor), including laboratory certifications Experience in performing laboratory analysis (either by and salinity measure dissolved oxygen, pH, temperature, specific conductance, Experience in maintaining and calibrating field meters that Experience in conducting surface water sampling Experience deploying and collecting data accordance with FDEP Standard operating procedures Experience and ability to collect environmental samples in Experience in managing water quality and QA/QC data			
2.	References and Quality of Past Performance on Similar Projects	5	17
3.	Project Approach – Ability to Meet Requirements	20	5
Proposed Operations Plan, including: Staffing assignment Scheduling Plan for unfavorable sampling conditions			

4.	Other Information	5	- Field data entry, QA, & correction - Project Management - Management and communication methods - QA/QC Methods - Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring - Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. - Equipment – availability and suitability of sampling equipment	11	✓
5.	Cost Effectiveness	35	- Value added option(s) - Familiarity with the City of Key West - Clients in USA, FL, SE FL, and City of Key West - Proposed contract deviations (potential negative points)	4	✓
6.	Project Schedule and Deliverables	5	19th, 13	5	✓
Total Points		100		57	

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☐
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☐
- 6) Noncoercive Conduct for Labor or Services ☐
- 7) Vendor Certification Regarding Scrutinized Companies ☐
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☐

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: Dr. M. J. J. J.
 Proposers Company Name: Hydro JSSR.
 Date & Time: 9-21

Category	Points	Points Assigned
1. Qualifications and Relevant Experience	30	5
- Experience in managing water quality and QA/QC data - Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures - Experience deploying and collecting data - Experience in conducting surface water sampling - Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity - Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed - Methods Used	5	5
2. References and Quality of Past Performance on Similar Projects	5	5
3. Project Approach – Ability to Meet Requirements	20	
Proposed Operations Plan, including: - Staffing assignment - Scheduling - Plan for unfavorable sampling conditions		

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Total Points			
6.	Project Schedule and Deliverables	5	3
5.	Cost Effectiveness	35	2
4.	Other Information	5	9
- Field data entry, QA, & correction - Project Management - Management and communication methods - QA/QC Methods - Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring - Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. - Equipment – availability and suitability of sampling equipment			
- Value added option(s) - Familiarity with the City of Key West - Clients in USA, FL, SE FL, and City of Key West - Proposed contract deviations (potential negative points)			
		100	45

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: M. Williams
 Proposers Company Name: MSK
 Date & Time: 9-21-25

Category		Points	Points Assigned
1.	Qualifications and Relevant Experience	30	15
Also included: (1) Staff Qualifications (2) Safety/Hazardous Waste Plan (3) Quality Assurance Program (5) Number of Similar Water Quality Analyses Previously Performed Methods Used Respondent or subcontractor), including laboratory certifications Experience in performing laboratory analysis (either by and salinity measure dissolved oxygen, pH, temperature, specific conductance, Experience in maintaining and calibrating field meters that Experience in conducting surface water sampling Experience deploying and collecting data accordance with FDEP Standard operating procedures Experience and ability to collect environmental samples in Experience in managing water quality and QA/QC data		5	5
2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	
Proposed Operations Plan, including: Staffing assignment Scheduling Plan for unfavorable sampling conditions			

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Total Points		
6.	Project Schedule and Deliverables	5
5.	Cost Effectiveness	35
4.	Other Information	5
- Field data entry, QA, & correction - Project Management - Management and communication methods - QA/QC Methods - Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring - Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. - Equipment – availability and suitability of sampling equipment		5
- Value added option(s) - Familiarity with the City of Key West - Clients in USA, FL, SE FL, and City of Key West - Proposed contract deviations (potential negative points)		3
		5
		100
		56

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: M. W. J. [Signature]
 Proposers Company Name: RCS
 Date & Time: 6-21-2021

Category		Points	Points Assigned
1.	Qualifications and Relevant Experience	30	15
2.	References and Quality of Past Performance on Similar Projects	5	3
3.	Project Approach – Ability to Meet Requirements	20	
	Proposed Operations Plan, including: - Staffing assignment - Scheduling - Plan for unfavorable sampling conditions		

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Total Points		
6.	Project Schedule and Deliverables	5
5.	Cost Effectiveness	35
4.	Other Information	5
- Field data entry, QA, & correction - Project Management - Management and communication methods - QA/QC Methods - Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring - Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. - Equipment – availability and suitability of sampling equipment		5
- Value added option(s) - Familiarity with the City of Key West - Clients in USA, FL, SE FL, and City of Key West - Proposed contract deviations (potential negative points)		35
126,461		5
		100
		51

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: W. Williams
 Proposers Company Name: Starke
 Date & Time: 4-21-2025

Category	Points	Points Assigned
1. Qualifications and Relevant Experience	30	30
▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	5	5
2. References and Quality of Past Performance on Similar Projects	5	5
3. Project Approach – Ability to Meet Requirements	20	20
▪ Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions		

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Cone of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Total Points		
6.	Project Schedule and Deliverables	5
5.	Cost Effectiveness	35
4.	Other Information	5
	- Field data entry, QA, & correction - Project Management - Management and communication methods - QA/QC Methods - Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring - Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. - Equipment – availability and suitability of sampling equipment	125,811
	- Value added option(s) - Familiarity with the City of Key West - Clients in USA, FL, SE FL, and City of Key West - Proposed contract deviations (potential negative points)	5
		100
		65

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: M. Williams
 Proposers Company Name: UES
 Date & Time: 9/1-2025

Category		Points	Points Assigned
1.	Qualifications and Relevant Experience	30	15
2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements	20	
	Proposed Operations Plan, including: - Staffing assignment - Scheduling - Plan for unfavorable sampling conditions		

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Total Points		
6.	Project Schedule and Deliverables	5
5.	Cost Effectiveness	35
4.	Other Information	5
- Field data entry, QA, & correction - Project Management - Management and communication methods - QA/QC Methods - Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring - Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. - Equipment – availability and suitability of sampling equipment		10
- Value added option(s) - Familiarity with the City of Key West - Clients in USA, FL, SE FL, and City of Key West - Proposed contract deviations (potential negative points)		2
Rate only		19
		3
		40
		100

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DELOSTRINOS

Proposers Company Name: STANTEC CONSULTING SERVICE, INC.

Date & Time: _____

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications ✓ 2) Safety/Hazardous Waste Plan ✓ 3) Quality Assurance Program ✓ 5) Number of Similar Water Quality Analyses Previously Performed ✓ ▪ Methods Used	30	20

2.	References and Quality of Past Performance on Similar Projects	5	3
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	15
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	3

5.	Cost Effectiveness	35	20
6.	Project Schedule and Deliverables	5	5
Total Points		100	66

SIX 4 - SIX

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

SUBEND APPENDUM 142

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DELOSTRINHO

Proposers Company Name: RES FLORIDA CONSULTING, LLC

Date & Time: _____

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	20

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	20
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	3

5.	Cost Effectiveness	35	20
6.	Project Schedule and Deliverables	5	5
Total Points		100	73

SEVENTY-THREE

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☐
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☐

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DELOSIRINOS

Proposers Company Name: MOTE MARINE LABORATORY + AQUARIUM

Date & Time: _____

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications ✓ 2) Safety/Hazardous Waste Plan ✓ 3) Quality Assurance Program ✓ 5) Number of Similar Water Quality Analyses Previously Performed ✓ ▪ Methods Used	30	20

2.	References and Quality of Past Performance on Similar Projects	5	5
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	17
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	3

5.	Cost Effectiveness	35	20
6.	Project Schedule and Deliverables	5	5
Total Points		100	70

SEVENTY

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

LOCAL VENDOR
CERTIFICATION

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DELOSTRINOS

Proposers Company Name: ECOLOGICAL ASSOCIATES, INC

Date & Time: _____

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ✓ ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ✓ ▪ Experience deploying and collecting data ✓ ▪ Experience in conducting surface water sampling ✓ ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ✓ ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications ✓ Also included: 1) Staff Qualifications ✓ 2) Safety/Hazardous Waste Plan ✓ 3) Quality Assurance Program ✓ 5) Number of Similar Water Quality Analyses Previously Performed ✓ ▪ Methods Used	DESIGNED 17 WQ SAMP ✓ 30	20

2.	References and Quality of Past Performance on Similar Projects ✓	5	5
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	15
4.	Other Information HAVE DRONES (SPECIAL PERMITS) UNDER 30ft FL KEYS ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	5

DOES BREAKDOWN COSTS
WITH THE TASKS.
YR 1 TOTAL

5.	Cost Effectiveness	35	20
6.	Project Schedule and Deliverables	5	5
Total Points		100	70

NO LITIGATION DEMAND

SEVENTY

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

NOT LOCAL

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DELOSTRINOS

Proposers Company Name: HYDROLOGIC ASSOCIATES USA, INC

Date & Time: _____

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: <i>HISTORIC DATA</i> → 1) Staff Qualifications ✓ 2) Safety/Hazardous Waste Plan ✓ 3) Quality Assurance Program ✓ 5) Number of Similar Water Quality Analyses Previously Performed ✓ ▪ Methods Used	30	20

DECISION - NEARLY SUMMARIZED

2.	References and Quality of Past Performance on Similar Projects	5	3
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	15
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	PUBLIC DASHING — FLORIDA LET'S NOT SPEAK ANY KEY WEST	3

DIFFICULT TO INTEGRATE THE PLE= SCHEDULE

5.	Cost Effectiveness	35	20
6.	Project Schedule and Deliverables	5	3
Total Points		100	64

SIXTY-FOUR

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒ SIGNATURE (MIXED) PAGE AFTER ANTI-KICKBACK
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☒
- 9) E-Verify Affidavit ☒

Evaluation Matrix – RFP 25-020 Re-Bid Water Quality Monitoring Program

Evaluators' Name: ROD DELOSTRINOS

Proposers Company Name: UES PROFESSIONAL SOLUTIONS, LLC

Date & Time: _____

Category	Points	Points Assigned
1. Qualifications and Relevant Experience ▪ Experience in managing water quality and QA/QC data ▪ Experience and ability to collect environmental samples in accordance with FDEP Standard operating procedures ▪ Experience deploying and collecting data ▪ Experience in conducting surface water sampling ▪ Experience in maintaining and calibrating field meters that measure dissolved oxygen, pH, temperature, specific conductance, and salinity ▪ Experience in performing laboratory analysis (either by Respondent or subcontractor), including laboratory certifications Also included: 1) Staff Qualifications 2) Safety/Hazardous Waste Plan 3) Quality Assurance Program 5) Number of Similar Water Quality Analyses Previously Performed ▪ Methods Used	30	20

2.	References and Quality of Past Performance on Similar Projects	5	3
3.	Project Approach – Ability to Meet Requirements Proposed Operations Plan, including: ▪ Staffing assignment ▪ Scheduling ▪ Plan for unfavorable sampling conditions ▪ Field data entry, QA, & correction Project Management ▪ Management and communication methods ▪ QA/QC Methods ▪ Valid Quality Plan/sampling protocols for sampling organization(s) covering types of sampling and monitoring ▪ Subcontractor Documentation: Failure to submit subcontractor documentation may result in the disqualification of that particular subcontractor's qualification from consideration in the response package. ▪ Equipment – availability and suitability of sampling equipment	20	15
4.	Other Information ▪ Value added option(s) ▪ Familiarity with the City of Key West ▪ Clients in USA, FL, SE FL, and City of Key West ▪ Proposed contract deviations (potential negative points)	5	3

5.	Cost Effectiveness		35	
6.	Project Schedule and Deliverables	sample / unit	5	
Total Points			100	20

51x74-51x

Required Forms

- 1) Anti-kickback Affidavit ☒
- 2) Non-collusion Affidavit ☒
- 3) Public Entity Crimes Form ☒
- 4) Equal Benefits for Domestic Partners Affidavit ☒
- 5) Code of Silence Affidavit ☒
- 6) Noncoercive Conduct for Labor or Services ☒
- 7) Vendor Certification Regarding Scrutinized Companies ☒
- 8) Indemnification Form ☐
- 9) E-Verify Affidavit ☒

unit LOCAL (LP)
 BOTH ADDENDUMS SIGNED



Key West Citizen - Florida Free Press - Paradise

Date: September 11, 2025

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Address: PO BOX 1409
KEY WEST FL 33041-1409
Telephone: (305) 809-3818
Email: kobrien@cityofkeywest-fl.gov

AD INFORMATION

Ad ID: 3969968
Run Dates: 09/13/25 to 09/18/25
of Inserts: 3
of Lines: 20
Ad Class: 14
Total Cost: \$48.00
Ordered By: RFP #25-020
Description: Key West Citizen
Florida Keys Free Press
KeyNews.com

Start Date	End Date	# of Insertions
09/13/25	09/13/25	1
09/18/25	09/18/25	1
09/13/25	09/13/25	1

The Selection Committee for RFP #25-020 Re-Bid Water Quality Monitoring Program for City of Key West will meet for scoring and ranking of proposals at 02:00 P.M. on September 22, 2025, City Manager's Conference Room 1300 White St Key West, FL 33040. It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 1-800-955-8771 or the ADA Coordinator at 305-809-3867, at least three business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

NOTICE OF MEETING

Ad Proof