



MEMORANDUM

Date: November 5, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Rogelio Hernandez
Director of Transportation

Subject: 25-4635 Authorize the procurement of a web-based public transit fixed-route planning and scheduling software subscription, including the On-Demand Planning platform from Remix Software, Inc.

Introduction

Authorize the procurement of a web-based public transit fixed-route planning and scheduling software subscription, including the On-Demand Planning platform from Remix Software, Inc., with a one-year commitment term, in an amount not to exceed \$60,000, pursuant to Key West Code of Ordinances Sec. 2-797(4)(b) — best interest — and Sec. 2-797(1) — sole source; and authorizing the City Manager to execute any necessary documents and budget transfers, with the consent of the City Attorney

Background

In May 2019, the Commission passed a resolution 19-157, approving the purchase of Public Transit Web-Based Planning Software Services from 2019 to 2021. This transit planning software was invaluable during the development of route modifications in preparation for the Cow Key Bridge construction as well as COVID-19 pandemic service modification.

The Remix Public Transit web-based planning software will allow the City of Key West to efficiently design, modify, and analyze current transit routes and On-demand service, test new routes, evaluate their impacts, and iterate accordingly. The software allows the following:

- The integration of data layers on the service area map to properly design a route with respect to demographics
 - income, age, proximity to major employers, and past passenger counts.
- User input such as
 - Desired frequency
 - Stops
 - Speed of vehicle
 - Scheduling information
 - Prepares cost estimates based on routes created to attain proper headway and meet financial goals

After conducting a good faith review, the Director of Transportation has determined that there is only one source for this software and the features it provides. Additionally, the purchase is in the best interest of the department, as we already utilize Via, an on-demand software that integrates with Remix, and no other technology is compatible. Therefore, this proprietary commodity can only be obtained from Remix.

Procurement

The purchase is budgeted in the Transportation Alternative Fund (111-4903-549-3100) at \$60,000.00 for FY2026.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve the procurement of the Web-Based Public Transit Planning and Scheduling Software Services from Remix Software, Inc., with a one-year commitment term, in an amount not to exceed \$60,000.

Exhibits:

Exhibit A – Quote

Exhibit B – Sole Source Letter

Exhibit C – Resolution 19-157