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MEMORANDUM

TO: Jim Scholl, City Manager

FROM: Doug Bradshaw, Director Port and Marine Services

CC: Greg Veliz, Asst. City Manager
Shawn Smith, City Attorney
Todd Stoughton, Risk Manager/Safety Office

DATE: February 22, 2019

SUBJECT: Emergency Procurement: Mallory Square Breasting Dolphin Construction

On November 24, 2018 the Cruise Ship Silver Spirit damaged beyond repair the southernmost breasting dolphin at Mallory Square Pier. In order to minimize the financial impact from either having to cancel or relocate cruise ships and to construct a new breasting dolphin, City staff has moved forward the repairs as quickly as possible.

The main phase of the work is the actual construction of the new breasting dolphin. The City sent the bid documents directly to four (4) contractors which included a very aggressive schedule for completion:

- Request for Quotes: 2/11/19
- Quotes Due: 2/19/19
- Notice of Award: 2/21/19
- Notice to Proceed: 3/4/19
- Project Completion: 4/17/19

The City received two (2) quotes:

- Ebsary Foundation: \$548,500
- Kearns Construction: \$1,028,00

Per Section 2-797(2) the city manager may make emergency procurement of commodities or contractual services where the cost exceeds \$20,000.00 when there exists a clear and present threat to public health, property, welfare, safety or other substantial loss to the city.

This emergency procurements will be ratified by the city commission.

W.S. D. 00
City Manager Approval

25 FEB 2019
Date

Key to the Caribbean - Average yearly temperature 77° F.