



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Historic Architectural Review Commission

Tuesday, June 25, 2024

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 5:00 P.M.

Roll Call

Present 5 - Commissioner Nations, Commissioner Oropeza, Osborn, Commissioner Thompson, and Chairman Burkee

Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was unanimously approved as amended.

Administering the Oath by the Clerk of the Commission

Approval of Minutes

1 May 28, 2024

Attachments: [Minutes](#)

A motion was made by Commissioner Oropeza, seconded by Commissioner Osborn, to approve the Minutes. The motion passed unanimously.

HARC Planner's Report

2 Declaration of Unsafe Structure by the CBO for historic but non-contributing building located at 430 Greene Street

Attachments: [430 Greene Street](#)

Received and Filed

- 3 Declaration of Unsafe Structure by the CBO for historic but non-contributing building located at 1125 Duval Street

Attachments: [1125 Duval Street](#)

Received and Filed

City Attorney's Report

Action Items

- 4 New accessory building at rear of property. New porch, pool and pool deck at rear. New sliding doors at rear of main house - **813 Thomas Street - Serge Mashtakov (H2024-0020)**

Attachments: [813 Thomas Street](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Oropeza, to approve the Action Item. The motion carried by the following vote:

Absent: 1 - Powell

Yes: 5 - Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, Commissioner Thompson, and Chairman Burkee

- 5 New side addition - **1212 Angela Street - Ray Pritchett (H2024-0022)**

Attachments: [1212 Angela Street](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Osborn, to approve the Action Item. The motion carried by the following vote:

Absent: 1 - Powell

Yes: 5 - Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, Commissioner Thompson, and Chairman Burkee

- 6 Addition to existing carport - **103 Front Street Common Area - Alexander Fernandez (H2024-0023)**

Attachments: [103 Front Street](#)

A motion was made by Commissioner Osborn, seconded by Commissioner Oropeza, to approve the Action Item. The motion carried by the following vote:

Absent: 1 - Powell

Yes: 5 - Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, Commissioner Thompson, and Chairman Burkee

7

New gable roof over existing roof of a historic but non-contributing building - **1318 William Street - King Heller Construction (H2024-0024)**

Attachments: [*Large File* 1318 William Street](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Oropeza, to approve the Action Item. The motion carried by the following vote:

No: 1 - Commissioner Osborn

Absent: 1 - Powell

Yes: 4 - Commissioner Nations, Commissioner Oropeza, Commissioner Thompson, and Chairman Burkee

8

Replace metal shingles with 5 V-crimp on an existing roof of a contributing building - **402 South Street - Bone Island Roofing (H2024-0025)**

Attachments: [402 South Street](#)

A motion was made by Commissioner Osborn, seconded by Commissioner Thompson, to Postpone the Action Item to the July 23, 2024 HARC meeting. The motion carried by the following vote:

Absent: 1 - Powell

Yes: 5 - Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, Commissioner Thompson, and Chairman Burkee

9

Renovations and addition to existing house. Raise the house 7" for crawl space. New accessory structure at rear. New pool, pool deck and site improvements - **724 Olivia Street- Seth Neal (H2024-0026)**

Attachments: [*Large File* 724 Olivia Street - Design](#)

A motion was made by Commissioner Osborn, seconded by Commissioner Thompson, to approve the Action Item. The motion carried by the following vote:

Absent: 1 - Powell

Yes: 5 - Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, Commissioner Thompson, and Chairman Burkee

10 Demolition of rear one-story addition and back staircase -
724 Olivia Street- Seth Neal (H2024-0026)

Attachments: [*Large File* 724 Olivia Street - Demolition](#)

A motion was made by Commissioner Oropeza, seconded by Commissioner Osborn, to approve the Action Item. The motion carried by the following vote:

Absent: 1 - Powell

Yes: 5 - Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, Commissioner Thompson, and Chairman Burkee

11 STAFF REQUEST TO POSTPONE: Replacement of
existing wood shutters with aluminum shutters - **925
Fleming Street - Richard McChesney (H2024-0028)**

Attachments: [Request to Postpone](#)

Postponed

Discussion Items

12 Review requirements for elevation of buildings due to FEMA
and other site constraints

Discussed

Action Items (Continued)

13 Selection of Chair and Vice-Chair

A motion was made by Commissioner Osborn, seconded by Commissioner Oropeza, to re-appoint Chairman Burkee as Chairman. The motion carried by the following vote:

Yes: Commissioner Nations, Commissioner Oropeza, Commissioner Osborn, Commissioner Thompson, and Chairman Burkee

Absent: Commissioner Powell

A motion was made by Commissioner Osborn, seconded by Chairman Burkee to appoint Commissioner Oropeza as Vice-Chair. The motion carried by the following vote:

Absent: 1 - Powell

Yes: 5 - Commissioner Nations, Commissioner Oropeza, Commissioner Osborn,
Commissioner Thompson, and Chairman Burkee

Public Comments

Comments from Commissioners

Adjournment - 6:33 P.M.