



THE CITY OF KEY WEST

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MEMORANDUM

TO: Bob Vitas, City Manager

FROM: Greg Veliz, Community Services Director

VIA: David Fernandez, Assistant City Manager- Operations
Mark Finigan, Assistant City Manager- Administration

DATE: April 4, 2013

SUBJECT: Awarding the Bid of ThyssenKrupp Elevator Corporation for Elevator/ Lift Maintenance, Service, and Inspection

ACTION STATEMENT: Resolution awarding ITB # 13-013 Elevator/Lift Maintenance, Service, and Inspection to ThyssenKrupp Elevator Corporation and authorizing the City Manager to enter into a five (5) year contract as per the provisions of the bid specifications.

BACKGROUND: The City of Key West is committed to providing its citizens and visitors alike with safe reasonable accommodation and access to all public facilities in accordance with the Americans with Disabilities Act (ADA). In City elevator/ lift equipped facilities, it is necessary to retain the services of a qualified firm to inspect, maintain, and repair these elevators and lifts.

PURPOSE & JUSTIFICATION: On April 3, 2013, the City received one (1) bid for ITB # 13-013 Elevator/Lift Maintenance, Service, and Inspection from ThyssenKrupp Elevator Corporation. This bid was considered responsible and responsive. Staff contacted other entities that use ThyssenKrupp Elevator Corporation as their maintenance contractor and determined the proposed prices were reasonable and fair within industry standards for similar types of services.

OPTIONS:

1. Award ITB # 13-013 Elevator/Lift Maintenance and Service to ThyssenKrupp Elevator Corporation.
2. Do not award ITB # 13-013 Elevator/Lift Maintenance and Service to ThyssenKrupp Elevator Corporation. This action may compromise the City's ability to provide reasonable accommodation and access to all public facilities in accordance with the Americans with Disabilities Act (ADA). Additionally mechanical safety issues may also arise.

FINANCIAL IMPACT: Elevator repair and maintenance is listed as line items under the .46, Repair and Maintenance, account of the respective department.

RECOMMENDATION: Staff recommends approval of Option #1.