



THE CITY OF KEY WEST  
3140 Flagler Ave Key West, FL 33040 (305) 809-3700

## EXECUTIVE SUMMARY

**TO:** Bogdan Vitas, City Manager

**FROM:** Janet Muccino, Project Manager

**CC:** David Fernandez, Asst. City Manager  
Jim Bouquet, Director of Engineering

**DATE:** April 24, 2014

**SUBJECT:** Approve Task Order 14-01 W.P. Horn, Architect in an amount not to exceed \$38,814 for the Key West Police Department Roof Replacement Design and Budget Transfers to PD 1408 to account 101-2101-521.62

### ACTION STATEMENT:

This Resolution will approve Task Order 14-01 for the design & engineering of the roof replacement at the City of Key West Police Department (KWPD) Station.

This project falls under Infrastructure Goal #4 of the 2011 Strategic Plan which is the long term sustainability of the City's hard assets.

### BACKGROUND:

The Key West Police Department Station (KWPD) was constructed in 2002. Water intrusion has been identified as a building issue. To address water intrusion, replacement of all windows in the building was approved by the Commission on August 7, 2013 (Resolution 13-191). Additional work for mold remediation and flooring and drywall installation was approved by resolution 14-103 on April 2, 2014. Work associated with these resolutions is on-going.

This current resolution is for design to facilitate future replacement of the building's roof system.

### FINANCIAL IMPACT:

This task order for \$38,814 will facilitate a design to restore the integrity and water tightness of the Police Department Station roof system. A budget transfer from 101-1900-519.94-00 Infrastructure Surtax Reserves to 101-2101-521.62-00 Infrastructure Surtax Police Department Building account in the amount of \$38,814 will fund this fiscal year's design costs. The roof

*Key to the Caribbean – Average yearly temperature 77° F.*

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replacement cost estimate prepared by the architect is \$422,200, which will be included as a FY 2014-2015 budget request.

**Anticipated Roof Replacement Costs:**

	<u>PD 1408</u>
Roof Design	\$ 38,814
Roof Replacement	<u>\$422,200</u>
Total:	\$461,014

**PURPOSE & JUSTIFICATION:**

Replacing the roof will restore the integrity and water tightness of the Police Department Station roof system. In addition, a new roof will improve working conditions for employees by eliminating an existing source of water infiltration that may result in the formation of mold.

**OPTIONS:**

1. Do not approve the task order and do not design the replacement roof.
2. Approve task order to move forward with the design and future roof replacement.

**RECOMMENDATION:**

Staff recommends approving Task Order 14-01 with W.P. Horn in the amount of \$38,814.00