

Application: RPG--235--

City of Key West53535RPG--235--RPGRPG

Started at: 9/24/2020 01:34 PM - Finalized at: 10/8/2020 01:53 PM

**Page: Eligibility Questions**

**Applicant Name**

City of Key West

**Are you a local Florida government or municipality?**

Yes

**Applicant County**

Monroe

**Comprehensive Plan**

Yes

**Page: Grantee's General Info**

**Grant Type**

RPG

**Provide the Applicant's FEID# that matches the registered listing in My Florida Market Place (MFM)** (<https://vendor.myfloridamarketplace.com>)

1. Go to MFMP (<https://vendor.myfloridamarketplace.com>), and login to validate and obtain the correct sequence number for your entity's payment information.
2. Enter your User Name & Password. If unknown enter "publicuser" for the User Name & Password
3. Search through the listings under the detail section, that have the following fields that match your application information for where the applicant's funds are to be delivered to:
  - Entity legal name
  - Full address (physical)
4. Should you not find a listing that matches, please contact MFMP to get a correct entry listed for the Grantee at: [https://www.dms.myflorida.com/business\\_operations/state\\_purchasing/myfloridamarketplace](https://www.dms.myflorida.com/business_operations/state_purchasing/myfloridamarketplace) operations.
5. If your question is not answered by the FAQ's link on MFMP's page, please contact the MFMP Vendor Customer Service Desk at [vendorhelp@myfloridamarketplace.com](mailto:vendorhelp@myfloridamarketplace.com) or by phone at 866-352-3776.

**Federal Tax ID Number**

F59-6000346

**Sequence Number**

001

**DUNS Number**

079864898

Provide current contact information for each. Some information may be duplicative. The grantee's grant manager is responsible for all correspondence with DEP after the grant is awarded and relaying any information necessary to partners and/or subcontractors.

**Applicant's Physical Address**

1300 White St

**Applicant's Physical City**

Key West

**Applicant's Physical Zip Code**

33040

**Applicant's Grant Manager's Name**

Carolyn Sheldon

**Applicant's Grant Manager's Title**

Senior Grants Administrator

**Applicant's Grant Manager's Physical Address**

1300 White St

**Applicant's Grant Manager's City**

Key West

**Applicant's Grant Manager's Zip Code**

33040

**Applicant's Grant Manager's Phone Number**

305-809-3741

**Applicant's Grant Manager's Email Address**

csheldon@cityofkeywest-fl.gov

**Applicant's Authorized Signer's Name**

Gregory W. Veliz

**Applicant's Authorized Signer's Title**

City Manager

**Applicant's Authorized Signer's Physical Address****Applicant's Authorized Signer's City****Applicant's Authorized Signer's Zip Code**

33040

**Applicant's Authorized Signer's Phone Number**

305-809-3888

**Applicant's Authorized Signer's Email Address**

gveliz@cityofkeywest-fl.gov

**Applicant's Fiscal Agent's Name**

Mark Finigan

**Applicant's Fiscal Agent's Title**

Chief Financial Officer

**Applicant's Fiscal Agent's Mailing Address**

**Applicant's Fiscal Agent's City**

**Applicant's Fiscal Agent's Zip**

33040

**Applicant's Fiscal Agent's Phone Number:**

305-809-3822

**Applicant's Fiscal Agent's Email Address**

mfinigan@cityofkeywest-fl.gov

**Page: Project Information**

**Entity's Name**

City of Key West

**RPG Project Type**

3 Adaptation/Resilience Plans

**Project Title**

Key West Comprehensive Adaptation and Resilience Implementation Plan Historic and Cultural Preservation Chapter

**List the City(ies)/ Town(s)/ Village(s)**

City of Key West

**Project Location**

Key West Historic District

**Upload Map**

[Download File](#)

**State Lands being utilized?**

No

**PROJECT WORK PLAN**

*Please review the [RPG Project Types and Annual Priorities](#) in the title bar. If including any letters of support or other materials, they should specifically address the Work Plan components below.*

**Project Summary**

Key West hosts the largest Historic District in Florida and one of the Nation's largest Historic Districts. Unfortunately, it is vulnerable to sea level rise, king tides, and drainage issues during severe storms and hurricanes. To protect its invaluable historic buildings and cultural diversity, The City of Key West is developing the Comprehensive Adaptation and Resilience Implementation Plan (CARIP), for which this grant application seeks funding for the Historic and Cultural Preservation Chapter. The Chapter will provide long term benefits to not only our historic and cultural heritage, our economic diversity, equity and overall health.

## **Project Description**

The City of Key West is implementing a multi-chapter CARIP. The City has collaborated with Monroe County as lead for the first chapter, Vulnerability Analysis of Critical Facilities and Roads. This application requests funding for the second chapter, Historic and Cultural Preservation.

The City intends to hire a consultant to spearhead the Historic and Cultural Preservation Chapter. This will happen before Tasks and Deliverables begin on July 1, 2021 and is not reimbursable by the grant. The consultant team will have considerable experience in adaptation, resilience, historical and cultural preservation and community canvassing in low income areas.

The Consultant will meet with the Steering Committee and Stakeholders.

As detailed in the Tasks and Deliverables section, the Historic and Cultural Preservation Chapter will require the consultant to gather data and best management practices, conduct exposure analysis, sensitivity analysis and capacity analysis, provide focus area and adaptation strategy choices, host 3 rounds of community input, provide policy integration language and 10 years of implementation budgeting.

Overall project goals are:

- Integrate plans, departments, leaders and neighbors into long-term adaptation and resilience planning and implementation.
- Identify cost effective, no regrets options as well as difficult, but well-justified options and strategies for our community and leaders to explore, rank and adopt.
- Incorporate less explored areas of Adaptation and Resilience, including economic development, historical preservation and equity.
- Collaborate regionally with critical facilities stakeholders, to advance together by analyzing Strengths, Weaknesses, Opportunities and Threats (SWOT) to achieve understanding and implementation support.
- Creation of a living, implementable, document that we will continue to revisit and revise as a community.

Each Chapter will also be integrated with our Capital Improvements Plan, Strategic Plan (being updated now), Climate Action Plan, Local Mitigation Strategy (being updated now) and any previous Chapters of the Key West CARIP.

## **PROJECT NEED AND BENEFIT**

*If the project will address any of the Annual Priorities, provide that information in box C. More information can be found in the document [RPG Project Types and Annual Priorities](#) in the title bar. **NOTE: Some Project Types and Annual Priorities have required deliverables. Please consult the Project Types and Annual Priorities document for more information on required deliverables.***

## **A. Explain the demonstrated need, which the project addresses.**

The need for this Plan has been established by the City's Comprehensive Plan and the final product will provide at minimum, a 10 year Implementation Plan for Adaptation and Resilience in our Historic and Cultural areas. Key West hosts the largest Historic District in the State of Florida and is one of the Nation's largest Historic Districts with frame vernacular architecture. Unfortunately, it is vulnerable to sea level rise, king tides, and drainage issues during severe storms and hurricanes.

In normal times, our historic district is part of what makes people fall in love with Key West. Our cultural identity provides our sense of place and is a large part of the quality of life we enjoy. In natural disasters, we cannot replace history. A building may be replicated, but the story that links the past with our present is lost. Cemeteries can wash away making historic interments and archaeological material vulnerable. Increasing resiliency to sea level rise, king tides, and drainage issues during severe storms and hurricanes is a critical function of the historic preservation of Key West, due to its extreme vulnerability.

The City will start with the Historic and Cultural Chapter for a number of reasons. Primarily, some of the Chapters will be better informed by the data gained from Monroe County's "Florida Keys Regional Resilience Plan", which will not be available until February of 2022. Our last historic survey was in 2011 and needs updating. Lastly, our Historic Preservation department is at "historic" staffing levels, with a Historic Architectural Review Commission (HARC) Inspector, a HARC Assistant Planner, and last but not least, our Historic Preservation Planner, who is set to retire in a few years.

Furthermore, the plan is necessary as evidenced by the myriad risks the City of Key West is facing as related to Historic and Cultural Preservation, including:

- **Building Flooding:** Hurricane surges as well as long term sea level rise easily flood our grade level homes and businesses. Prioritizing areas to fortify, elevate, or retreat, as well as identifying funding mechanisms for these actions will greatly increase our resiliency by reducing the damage, costs, grief and health risks for building owners and inhabitants.
- **Sea Level Rise:** On sunny days in fall, King Tides regularly wreak havoc on our transportation system. In the coming decades, these omens will literally be at the doorstep of some of our critical facilities. Determining the best actions to take will help us afford the large changes needed for infrastructure protection.
- **Loss of Shelter:** Winds also destroy homes and businesses, allowing rain in to further damage the structure. Policies that require stronger roofs, windows and doors as well as restrict easily damaged materials like drywall in on grade houses will make all homes more livable and healthier post hurricane.
- **Aging Housing Stock:** Centered in the historic neighborhood of Bahama Village and scattered throughout the historic district are families whose link to their properties goes back generations. They are land rich, but cash poor and will need additional research and focus groups to learn how to help them adapt equitably. This non-gentrified historic housing stock occupied by low-to-moderate income individuals and families that are often unable to afford the more expensive historically accurate repairs is therefore more susceptible to degradation by flooding and storms.

The Historic and Cultural Preservation Chapter of CARIP will provide benefit to the entirety of our residents, our workforce from unincorporated Monroe County, and our domestic and international tourist base, which makes up half of our population on an average day.

## **B. Explain how the proposed project fits into one or more of the Project Types.**

The Historic and Cultural Preservation Chapter of the CARIP fits into Project Type 3: Adaptation/Resilience Plans. The Key West CARIP works off the following (slightly modified\*) subject areas from FEMA's National Disaster Recovery Framework and merges them with the State of Florida Adaptation Planning Guidebook to create the following Plan Chapters:

1. Infrastructure and Transportation
2. Historical and Cultural Preservation\* (added)
3. Land Use and Reconstruction Standards
4. Power and Water\* (Separated from Infrastructure and Transportation)
5. Housing
6. Economic Development
7. Environmental Restoration
8. Health and Equity

Each one of these areas are complicated Chapters and require separate efforts in Adaptation/Resilience Plan processes (data gathering, vulnerability assessment, adaptation analysis, strategy choices, policy integration and implementation budgeting). As such, the City plans to accomplish each Chapter of the Comprehensive Adaptation and Resilience Implementation Plan separately, on a chronological timeline, devoting to each Chapter an appropriate consultant team and the time necessary for due diligence and community participation. Overall project goals of the Adaptation/Resilience Plan are:

- Integrate plans, departments, leaders and neighbors into long-term adaptation and resilience planning and implementation.
- Identify cost effective, no regrets options as well as difficult, but well-justified options and strategies for our community and leaders to explore, rank and adopt.
- Incorporate less explored areas of Adaptation and Resilience, including economic development, historical preservation and equity.
- Collaborate regionally with critical facilities stakeholders, to advance together by analyzing Strengths, Weaknesses, Opportunities and Threats (SWOT) to achieve understanding and implementation support.
- Creation of a living, implementable, chronologically-based document that we will continue to revisit and revise as a community.

The City's Adaptation Planning Team will seek input from the public via an online survey and provide an email address through which the public may communicate concerns. In addition, a total of three public meetings will provide community members the opportunity to express hazard concerns and suggest mitigation strategies. The meetings will be held at the following intervals: prior to the first committee meeting; during the risk assessment phase; and after the risk assessment is complete. Outputs will include risk assessments used as the basis for the plan, sign-in sheets and notes from least three public meetings, and the finished, final Chapter of the plan.



### **C. Discuss how the project is feasible and can be completed by the grant period deadline.**

For the CARIP, each Chapter had been estimated a 1.4 year timetable. This was adapted to meet FDEP's 10-month deadline by trimming off two steps. The first cut was to procure the vendor on our own before the contract start date. The second cut was to finish the process of incorporating the language into our Comp Plan, Strategic Plan, etc. This actually allowed us to expand the timetable on the remaining steps, giving us more time to develop a better project. Our total timetable is scheduled to take 9 months and one week.

#### **Task 1: Community Input Round 1: Exposure and Parameters (8 weeks)**

The Consultant will be able to hit the ground running on July 1, 2021, hosting the Kickoff meeting and Stakeholder meeting for Parameter setting within the first two weeks. Based on feedback, the Consultant will then have 4 weeks to collect data and create the visuals for Round 1 of Community Input, which would happen mid-August. That would leave up to 2 additional weeks for non-attendees to send in comments.

#### **Task 2: Data Gathering (5.5 Weeks)**

The Consultant will then have up to six weeks to incorporate the workshop comments, find identified gap data, host any necessary focus groups and complete the identification and quantification of our sensitivities.

#### **Task 3: Community Input Round 2: Sensitivities and Focus Areas (5.5 weeks)**

The Consultant will present to Staff (week 1), Stakeholders (week 2) and Community (week 3) the Sensitivity Analysis and begin the Focus area inquiries into adaptation strategies using SWOT methodology. The remaining ~2 weeks are to collect public comments from residents who could not attend the meetings.

#### **Task 4: Community Input Round 3: Adaptation Strategies (9 weeks)**

The Consultant will produce the preliminary Adaptation Plan, including Capacity synopsis, Community Needs and Adaptation strategies (4 weeks). They will present to staff (week 5), Stakeholders (week 6) and the Community (week 7), leading them through the final phase of Adaptation Inquiry via the STAPLEE methodology, creating a final prioritization of those needs and strategies. The remaining 2 weeks are to collect public comments from residents who could not attend the meetings.

#### **Task 5: Final Chapter (10.5 weeks)**

The Consultant will finalize the Historic and Cultural Preservation Plan and prepare to present it to staff (week 5) and the City Commission (week 6). The Chapter will include a schedule of activities, actions and actors which include a 10-year implementation timeline, budget and funding sources list. It will also include proposed Comp Plan and Ordinance changes, which will take at least two City Commission meetings to pass. 10 weeks allows for three City Commission meetings.

Through online polls and surveys, focus groups, surveys, question hotlines, story maps and more, the City intends to widely integrate technology to help us converse with our community. We recognize that there might still be access issues for low income participants, and plan to counteract that with extensive outreach to our partners that support them.

## **D. Explain how this project addresses one or more of the Annual Priorities found in the Project Types and Annual Priorities document. (RPG)**

The Historic and Cultural Preservation Chapter of the CARIP addresses both the Development of Adaptation Action Areas and Analysis of social vulnerability over and above what is typically included in Peril of Flood analysis; development of plans specifically focused on social vulnerability.

### Adaptation Action Areas:

While the City of Key West Comprehensive Plan created the ability to create Adaptation Action Areas, the City has yet to define the criteria to designate it's first AAA. This Chapter, focusing on areas of historical and cultural importance will create 1-3 AAA's, depending on the determined action needs for each area.

Per the City of Key West Comprehensive Plan, Policy 5-1.5.3: - Adaptation Action Areas (AAA) states, "For hazard mitigation purposes, the City may create Adaptation Action Areas which identify one or more areas that experience coastal flooding due to extreme high tides and storm surge, and that are vulnerable to the related impacts of rising sea levels for the purpose of prioritizing funding for infrastructure needs and adaptation planning." Nearly the entire island lies in a Storm Surge Zone, according to the Statewide Regional Evacuation Study Program. The aforementioned policy of the AAA provides clear evidence of the proposed projects necessity and importance.

For Development of AAAs, the Historic and Cultural Preservation Chapter will target Key West Historic District, which is the largest Historic District in the state of Florida and one of the Nation's largest Historic Districts of its architecture type. It encompasses approximately 4000 acres, bounded by White, Angela, Windsor, Passover, Thomas and Whitehead Streets, and the Gulf of Mexico. It contains 187 historic buildings and one structure. Outside the Historic District, Key West also has many other areas of significance, which usually are situated along the coastline. Specific AAA's could include Civil War Forts, Native American mounds, the Cuba/US Telegraph Cable Huts, the African Cemetery at Higgs Beach, and Communities below BFE.

The scope of this Chapter would cover Historical Preservation Element updates, Guidance on Hardening, Elevation and Materials, Archeological Impacts, Working Waterfront preservation, and Preservation Grants/Loans.

### Analysis of social vulnerability:

As for addressing Analysis of social vulnerability over and above what is typically included in Peril of Flood analysis, the Historic and Cultural Preservation Chapter will analyze social vulnerability and address adaptation for the islands non-gentrified historic housing stock that is low-to-moderate income.

Bahama Village is a neighborhood in the Historic District that has important cultural and equity issues to address. Families there go back 6-7 generations in the same house, and are usually land rich, but cash poor. They are often unable to afford the often more expensive historically accurate repairs and therefore these houses often go neglected. A deep dive into the social vulnerability of this neighborhood is very important in order to improve, rather than exacerbate their lives with additional rules they can't afford to follow. The Chapter will focus on creating a fund to assist low-to-moderate income individuals seeking to repair, elevate and/or harden their non-gentrified historic homes.

Deliverables for this Chapter would include:

- Risk assessments used as the basis for the plan
- Narrative descriptions with references of the methods used in any analysis
- Maps showing at least two sea level rise scenarios in conjunction with high tide events, storm surge, flash floods, and stormwater runoff
- Graphs depicting the impacts of sea level rise and/or associated flooding on vulnerable sectors
- Sign-in sheets and notes from three public meetings
- Goals, Objectives, and Policies developed for adoption into the City's Comprehensive Plan
- Model ordinance language for adoption into City Code of Ordinances
- The finished, final Chapter of the plan

## **Project Outcomes**

Implementation Plan: The anticipated outcome is the Historic and Cultural Preservation Chapter of an overarching, integrated CARIP for the City of Key West that identifies current and future hazards and vulnerabilities, as well as community assets; and establishes mitigation goals as prioritized by the community. The final product will provide at a minimum, a 10 year Implementation Plan for Adaptation and Resilience.

Updated Comprehensive Plan: Each Chapter includes recommended Comprehensive Plan and Ordinance language changes, to be integrated with the Comprehensive Plan in the year that Chapter is completed.

Other Plan Integration: Each Chapter of the Key West CARIP will also be integrated with our Capital Improvements Plan, Strategic Plan (being updated now), Climate Action Plan, Local Mitigation Strategy (being updated now) and any previous Chapters of the Key West CARIP.

## **Future Recommendations & Estimated Costs**

Implementation: The Historic and Cultural Preservation Chapter would provide at a minimum, a 10 year Implementation Plan, which included costs and funding sources. Staff would use this in budgeting each fiscal year to advance projects and apply for implementation grants.

Planning: As previously mentioned, the Historic and Cultural Preservation Chapter is the second of eight total chapters comprising the Comprehensive Adaptation and Resilience Implementation Plan. Each year we intend to take on another Chapter, each of which will include a Ten Year Implementation Plan and budget:

3. Land Use and Reconstruction Standards
4. Power and Water (\*Infrastructure and Transportation are in the Regional Plan)
5. Housing
6. Economic Development
7. Environmental Restoration
8. Health and Equity

## **Page: Budget Information**

### **Budget Narrative Description**

The sub-contractor has not been selected yet. To determine task costs, City staff reviewed the last 2 years of FDEP Coastal Resilience planning grant awardees and summarized the costs per task for 5 of them.

The City Adaptation Team meets regularly and will be contributing their time and expertise for this grant. This amounts to 625 hours, worth \$36,154 in in-kind time. The funding ask is for the work to be done by the consultant (sub-contractor).

**OTHER PROJECT FUNDING SOURCES**

Other Funding Source Names

**Funding Source Name:** Staff In-Kind for All Tasks

**Task #:** 1

**Task Amount:** 36154

**Work Performed by:**

Sub-Contractor Only

**Sub-Contractor's Information.**

All Sub-Contractors who will be performing work on this project, to be paid out using the requested funds from DEP, must be listed in the table below.

**Sub-contractor 1 Company Name**

The sub-contractor has not been selected yet.

**Sub-contractor 1 Contact Person Name**

**Sub-contractor 1 Phone Number**

**Sub-contractor Email 1**

**Sub-contractor 1 Address**

## **Sub-contractor 1 Amount Table**

### **Tasks**

Task #: 1

Amount: 15000

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Task #: 2

Amount: 11000

---

Task #: 3

Amount: 11000

---

Task #: 4

Amount: 18000

---

Task #: 5

Amount: 20000

---

**aliasa198695ab7ae43468be558ce6553e4d2**

No

**Page: Tasks & Deliverables**

## PROJECT TIMELINE with TASKS & DELIVERABLES DETAILS

*This is where each task is listed with the title, due date for submission of all deliverables by task, and total of task funding amount requested. **To avoid late submittals and financial consequences, be sure to allow enough time for submitting deliverables.***

Details for each task to include:

- Title,
- Goal,
- Description,
- Listing of deliverables,
- Total task amount, and
- Budget category

### **RPG Project Timeline Chart**

Task #s

**A. Task#: 1**

**B. Task Title:** Community Input Round 1: Exposure and Parameters (8 weeks)

**C. Task Goal:** Host Kickoff and Stakeholder Meeting. Collect data and create the visuals for Round 1 of Community Input.

**D. Task Description:** The Consultant will be able to hit the ground running on July 1, 2021, hosting the Kickoff meeting and Stakeholder meeting for Parameter setting within the first two weeks. Based on feedback, the Consultant will then have 4 weeks to collect data and create the visuals for Round 1 of Community Input, which would happen mid-August. That would leave up to 2 additional weeks for non-attendees to send in comments.

**E. Task Deliverable(s) 1:**

Kick-Off Meetings

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**F. Task Due Date:** 8/27/2021

**G. Total Task Amount:** 15000

**H. Task Budget Category:** Sub-Contractor Only (CS)

**A. Task#: 2**

**B. Task Title:** Data Gathering (5.5 Weeks)

**C. Task Goal:** Incorporate the workshop comments. Find identified gap data. Host any necessary focus groups. Complete the identification and quantification of our sensitivities.

**D. Task Description:** The Consultant will then have up to six weeks to incorporate the workshop comments, find identified gap data, host any necessary focus groups and complete the identification and quantification of our sensitivities.

**E. Task Deliverable(s) 1:** • List of information requested and produced.

Other • List of information requested and produced.

{0bcfbb95-2f2e-42fd-bfe1-b6445bc107d9} {a63f4020-82c4-45a5-ae13-9ab69bb159f2}  
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{5097dff2-43c4-4b5b-ac3d-60f7ebb46603} {93f5c72d-b871-418d-91bb-69c3941f5f50}

**F. Task Due Date:** 10/8/2021

**G. Total Task Amount:** 11000

**H. Task Budget Category:** Sub-Contractor Only (CS)

**A. Task#:** 3

**B. Task Title:** Community Input Round 2: Sensitivities and Focus Areas (5.5 weeks)

**C. Task Goal:** Consultant to present Sensitivity Analysis to Staff, Stakeholders, and Community. Begin Focus area inquiries into adaptation strategies using SWOT methodology. Collect public comments from residents who could not attend the meetings

**D. Task Description:** The Consultant will present to Staff (week 1), Stakeholders (week 2) and Community (week 3) the Sensitivity Analysis and begin the Focus area inquiries into adaptation strategies using SWOT methodology. The remaining ~2 weeks are to collect public comments from residents who could not attend the meetings.

**E. Task Deliverable(s) 1:** • Video and documents presented.

- List of attendees
- Notes from meeting/public comment period

Other • Video and documents presented.

- List of attendees
- Notes from meeting/public comment period

{0bcfbb95-2f2e-42fd-bfe1-b6445bc107d9} {a63f4020-82c4-45a5-ae13-9ab69bb159f2}  
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**F. Task Due Date:** 11/19/2021

**G. Total Task Amount:** 11000

**H. Task Budget Category:** Sub-Contractor Only (CS)

**A. Task#:** 4

**B. Task Title:** Community Input Round 3: Adaptation Strategies (9 weeks)

**C. Task Goal:** Produce preliminary Adaptation Plan, including Capacity synopsis, Community Needs and Adaptation strategies. Present preliminary adaptation plan to Staff, Stakeholders, and Community. Final phase of Adaptation Inquiry via the STAPLEE methodology. Collect public comments from residents who could not attend meetings.

**D. Task Description:** The Consultant will produce the preliminary Adaptation Plan, including Capacity synopsis, Community Needs and Adaptation strategies (4 weeks). They will present to staff (week 5), Stakeholders (week 6), and the Community (week 7), leading them through the final phase of Adaptation Inquiry via the STAPLEE methodology, creating a final prioritization of those needs and strategies. The remaining 2 weeks are to collect public comments from residents who could not attend the meetings.

**E. Task Deliverable(s) 1:** • Video and documents presented.

- List of attendees
  - Notes from meeting/public comment period
- Other • Video and documents presented.

- List of attendees
- Notes from meeting/public comment period

{0bcfbb95-2f2e-42fd-bfe1-b6445bc107d9} {a63f4020-82c4-45a5-ae13-9ab69bb159f2}  
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**F. Task Due Date:** 1/29/2022

**G. Total Task Amount:** 18000

**H. Task Budget Category:** Sub-Contractor Only (CS)

**A. Task#:** 5

**B. Task Title:** Final Chapter (10.5 weeks)

**C. Task Goal:** Finalize the Historic and Cultural Preservation Plan. Present the Historic and Cultural Preservation Plan to Staff and City Commission.

**D. Task Description:** The Consultant will finalize the Historic and Cultural Preservation Plan and prepare to present it to staff (week 5) and the City Commission (week 6). The Chapter will include a schedule of activities, actions and actors which include a 10-year implementation timeline, budget and funding sources list. It will also include proposed Comp Plan and Ordinance changes, which will take at least two City Commission meetings to pass. 10 weeks allows for three City Commission meetings.

**E. Task Deliverable(s) 1:**

Meetings with Elected Officials

Other • Final Chapter

- Video and documents presented.
- Notes from meeting/public comment period

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**F. Task Due Date:** 4/15/2022

**G. Total Task Amount:** 20000

**H. Task Budget Category:** Sub-Contractor Only (CS)

**Page: Certification Page**



### **Grantee's Certification Statement**

"By signing this Statement page, the undersigned certifies that:

- a. This application is in all respects fair and submitted in good faith without collusion or fraud;
- b. If selected through this application process, the recipient will work in good faith and in partnership with the Florida Resilient Coastlines Program (FRCP) to manage its subcontractors in a timely and accurate manner;
- c. Any funds awarded as a result of this application process will not be used to supplant or replace any state or local funds;
- d. Any funds awarded as a result of this application process will not be used as matching funds to apply for or receive other state funds;
- e. The applicant's local government's adopted comprehensive plan has been found to be in compliance with Chapter 163, Part II, F.S.;
- f. The undersigned has full authority to bind the applicant."

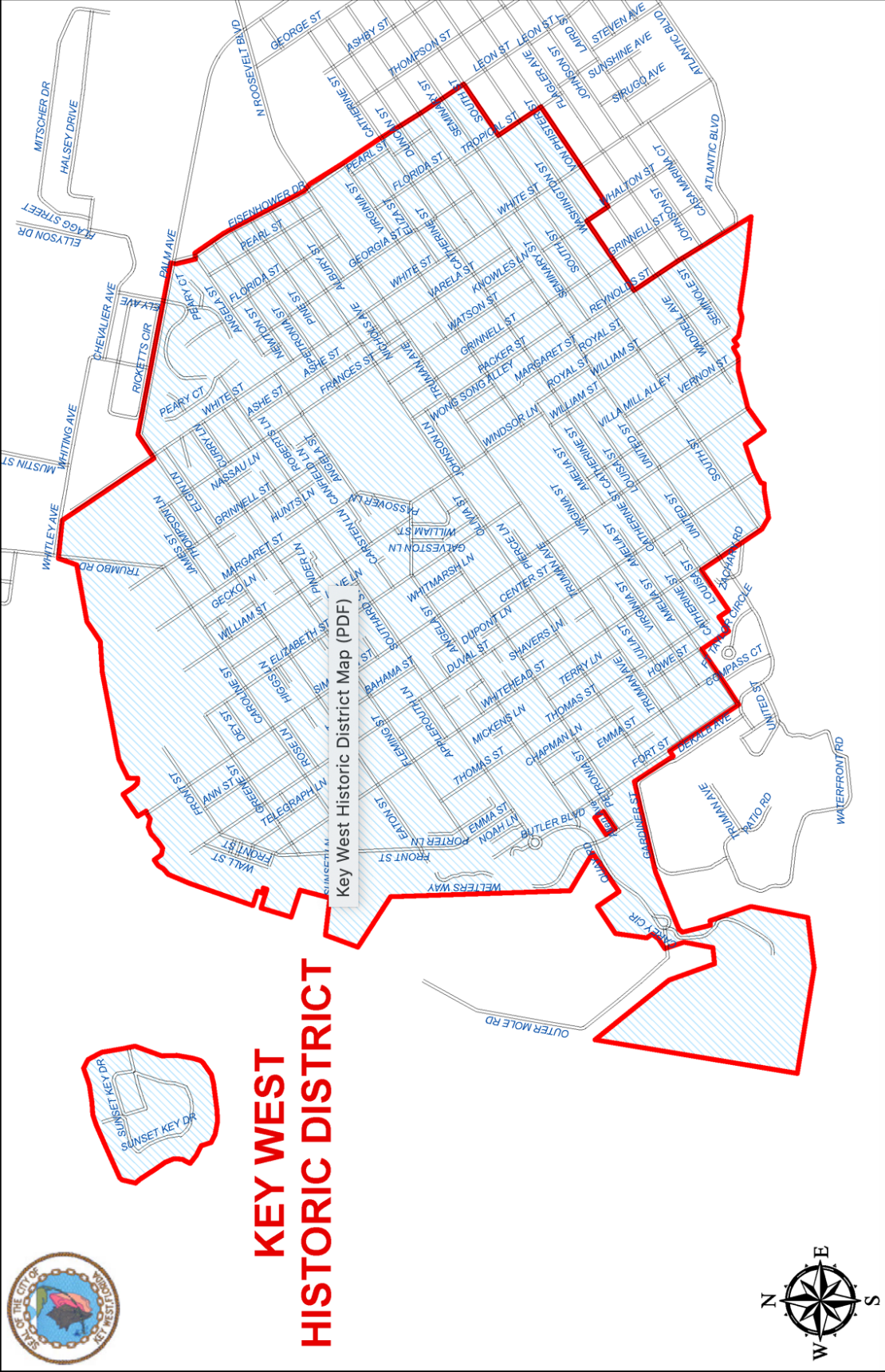
Please be advised that the selection of the checkboxes below are acting as a signature box on your behalf, as indicated in the field titles.

#### **Grantee's Authorized Signer's Name**

Gregory W. Veliz

#### **Do you Agree to the Certification Statement?**

I agree



Key West Historic District Map (PDF)

# KEY WEST HISTORIC DISTRICT

