

MEMORANDUM



Date: January 8 2015
To: Jim Scholl, City Manager
Cc: Key West Bight Management District Board
From: Doug Bradshaw
Re: December 2014 Monthly Report for Key West Bight

I. Key West Bight Operations:

- Purchase order issued for window placement in Harborwalk Tenants Showers and Laundry. Contractor ordering windows
- Air conditioning units approved for Harborwalk Tenants Showers and Laundry awaiting installation of windows to complete.
- Coordinating with GIS Department and Dockmaster for property wide surveillance system. Formal ITB to be advertised.
- Construction for the stormwater/outfall installation on William Street is scheduled to be complete week of January 23rd. Pedestrian traffic to waterfront being maintained.
- Requested quote for four street lights for Lazy Way Lane as part of the Common Area improvements being completed by the hotel.
- Requested for quotes for the Lazy Way Lane Street Light foundations and underground conduit. Seaport staff to install actual fixtures.
- Temporary Port Security Office has been installed and is in use.
- Working with Turtle Kraals staff to eliminate standing water at back of building.
- Common Area Enhancements PH I documents have been routed and is scheduled to bid February 25th.
- Working with City IT Department to finalize RFP for Seaport and Ferry Terminal Surveillance System.

Key West Bight Marina:

- The Marina had other successful Christmas and New Year week with the Marina being full with no problems.
- The Marina started to fuel the Yankee Freedom and Key West Express at the Ferry Terminal.
- As of January 1 we are 95 percent full for Key West Race Week.
- We had 3 piling replaced on A-dock and slip 10 on the harbor walk and F-dock.
- Lubed all hose reels on gas pumps and diesel pumps.

- Steve Anderson was promoted to Senior Dockmaster.
- Prince Rengil was promoted to Dockmaster.
- Staff is negotiating with the Key West Express and the Yankee Freedom to buy fuel at the Ferry Terminal.
- The new fuel dock sign arrived the first week of December.

II. Priorities for the Upcoming Month

- Identify Grant opportunities
- Install fuel dock sign
- Bid Lazy Way Land landscape plan
- Hire new janitor, maintenance worker and Maintenance tech
- Clean out under the ferry terminal. Dispose of broken equipment