



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### City Commission

*Mayor Danise Henriquez*  
*Vice Mayor Donald "Donie" Lee*  
*Commissioner Lissette Carey*  
*Commissioner Aaron Castillo*  
*Commissioner Monica Haskell*  
*Commissioner Mary Lou Hoover*  
*Commissioner Sam Kaufman*

### Charter Officials

*Brian L. Barroso, City Manager*  
*Kendal Harden, Interim City Attorney*  
*Keri O'Brien, City Clerk*

---

Wednesday, September 3, 2025

9:00 AM

City Hall

---

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of the presentation for the agenda at least 7 days before the meeting.

### MORNING SESSION

**CALL MEETING TO ORDER - 9:00 A.M.**

### ROLL CALL

**Absent** 1 - Commissioner Hoover

**Present** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

**INVOCATION - The Very Reverend Donna Mote**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**CITIZEN COMMENTS**

**APPROVAL OF AGENDA**

*The agenda was unanimously approved as amended*

**CONSENT AGENDA\***

**\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.**

**MINUTES**

- 1**                               \*July 22, 2025 (Budget Workshop)

**Attachments:**       [Minutes](#)

**Passed**

- 2**                               \*July 23, 2025 (Budget Workshop)

**Attachments:**       [Minutes](#)

**Passed**

- 3**                               \*July 23, 2025 (Special)

**Attachments:**       [Minutes](#)

**Passed**

- 4**                               \*August 6, 2025 (Regular)

**Attachments:**       [Minutes](#)

**Passed**

**RESOLUTIONS**

- 5                   \*Authorizing Bourbon Street Pub, Inc. to conduct a "New Year's Eve Shoe Drop New Queen Contest" at 724 Duval Street on Saturday, October 4, 2025, from 7:00 P.M. to 11:00 P.M. (Set-up at 5:00 P.M.); Pursuant to terms and conditions set forth by the City Manager; Granting an exemption from the Noise Control Ordinance pursuant to Section 6-86 of the Code of Ordinances.

**Sponsors:**           City Manager Barroso

**Attachments:**       [Resolution](#)  
                              [Cover Memo](#)  
                              [Application & Approvals](#)

**Passed**

Enactment No: Res 25-222

- 6                   \*Authorizing the Key West Southernmost Runners Club to hold the Duval Mile Run on Saturday, October 11, 2025 from 6:00 P.M. to 7:00 P.M. (Set-up at 5:00 P.M.) on Duval Street; Authorizing the closure of certain streets or portions thereof for said race from 5:00 P.M. to 7:00 P.M.

**Sponsors:**           City Manager Barroso

**Attachments:**       [Resolution](#)  
                              [Cover Memo](#)  
                              [Application & Approvals](#)

**Passed**

Enactment No: Res 25-223

- 7                   \*Granting a Special Event Permit to Florida Keys Media to conduct the Pet Masquerade at the Truman Waterfront Amphitheater as a fundraiser for the Monroe County Sheriff's Office Animal Farm on Wednesday, October 22, 2025, from 5:00 P.M. to 9:00 P.M; Pursuant to terms and conditions set forth by the City Manager; Authorizing the sale and consumption of alcoholic beverages within an enclosed area.

**Sponsors:**           City Manager Barroso

**Attachments:**       [Resolution](#)  
                              [Cover Memo](#)  
                              [Application & Approvals](#)

**Passed**

Enactment No: Res 25-224

- 8                   \*Authorizing the Key West Business Guild, Inc. to conduct the Annual Headdress Ball at the Truman Waterfront Coffee Butler Amphitheater on Thursday, October 23, 2025 from 6:30 P.M. to 11:00 P.M; Pursuant to terms and conditions set forth by the City Manager; Authorizing the sale and consumption of alcoholic beverages within an enclosed area.

**Sponsors:**           City Manager Barroso

**Attachments:**       [Resolution](#)  
                              [Cover Memo](#)  
                              [Application & Approvals](#)

**Passed**

Enactment No: Res 25-225

- 9                   \*Granting a Special Event Permit to Conch Republic Seafood Company to conduct the Florida Powerboat Club's 33rd Annual Poker Run Village at the 631 Greene Street parking lot and adjacent gravel lot on Wednesday, November 5, 2025, through Sunday, November 9, 2025 from 11:00 A.M. to 11:00 P.M.; Granting an exemption from the Noise Control Ordinance pursuant to Section 6-86 of the Code of Ordinances from 11:00 A.M. to 11:00 P.M. on Wednesday, November 5, 2025, through Sunday, November 9, 2025.

**Sponsors:**           City Manager Barroso

**Attachments:**       [Resolution](#)  
                              [Cover Memo](#)  
                              [Application & Approvals](#)

**Passed**

Enactment No: Res 25-226

- 10                  \*Authorizing Hogs Breath Saloon to hold the "31st Annual Hog Trot 5K" on Saturday, November 29, 2025, from 8:00 A.M. to 9:30 A.M. (set-up at 5:00 A.M.) within the streets of Key West; Authorizing the closure of certain streets or portions thereof for said race from 8:00 A.M. to 9:30 A.M.

**Sponsors:**           City Manager Barroso

**Attachments:**       [Resolution](#)  
                              [Cover Memo](#)  
                              [Application & Approvals](#)

**Passed**

Enactment No: Res 25-227

- 11                   \*Authorizing the Key West Art Center, Inc. to conduct the Key West Art & Craft Festival on Saturday, February 21st & Sunday, February 22, 2026 (set-up Friday, February 20, 2026), during the hours of 10:00 A.M. to 5:00 P.M. at the Truman Waterfront Quay Wall; Pursuant to terms and conditions set forth by the City Manager.

**Sponsors:**           City Manager Barroso

**Attachments:**       [Resolution](#)  
                              [Cover Memo](#)  
                              [Application & Approvals](#)

**Passed**

Enactment No: Res 25-228

- 12                   \*Authorizing Mote Marine Laboratory, Inc. to conduct "Mote Marine Lab's Ocean Fest" at Truman Waterfront Major Field by the splash pad on Saturday, April 25, 2026, from 11:00 A.M. to 4:00 P.M (set-up on Friday, April 24, 2026); Pursuant to terms and conditions set forth by the City Manager; Authorizing the sale and consumption of alcoholic beverages within the barricaded area; Granting an exemption from the Noise Control Ordinance pursuant to Section 6-86 of the Code of Ordinances, City of Key West, Florida.

**Sponsors:**           City Manager Barroso

**Attachments:**       [Resolution](#)  
                              [Cover Memo](#)  
                              [Application & Approvals](#)

**Passed**

Enactment No: Res 25-229

- 13                    \*Ratifying the emergency purchase and installation of an artificial turf field at the Coffee Butler Amphitheater by Turf Guys Miami, LLC, in an amount not to exceed \$386,652.99 through the Sourcewell Contract, without formal competitive procurement under Section 2-797(2), 2-797(3) and 2-797(4) of the Code of Ordinances of the City of Key West, Florida; Authorizing the City Manager to execute any necessary budget transfers, adjustments or other related documents, upon consent of the City Attorney.

**Sponsors:**            City Manager Barroso

**Attachments:**        [Resolution](#)  
                              [Cover Memo \(Community Serv\)](#)  
                              [Declaration of Emergency](#)  
                              [Turf Guys Proposal](#)  
                              [Sourcewell AstroTurf Contract](#)  
                              [Price Information](#)  
                              [RFP and Addendum](#)  
                              [Evaluation](#)  
                              [Public Comment - Weekley](#)

**Passed**

Enactment No: Res 25-230

- 14                    \*Approving the attached Task Order with Charley Toppino & Sons, Inc. in a total amount not to exceed \$290,594.03 for improvements to the gravel parking area at Smathers Beach; Authorizing the City Manager to execute necessary documents, upon consent of the City Attorney.

**Sponsors:**            City Manager Barroso

**Attachments:**        [Resolution](#)  
                              [Cover Memo \(Engineering\)](#)  
                              [Task Order](#)  
                              [Parking Location](#)

**Passed**

Enactment No: Res 25-231

15

\*Approving the attached "State of Florida Department of Environmental Protection Standard Grant Agreement" Beach Management Funding Assistance Grant 26MO1, City of Key West, for the Smathers Beach Nourishment and Monitoring Project in an amount not to exceed \$880,207.00 (\$880,227.00 City Match); Authorizing the City Manager to execute necessary documents upon consent of the City Attorney; Authorizing approval and execution of subsequent amendments to the Grant Agreement which may adjust grant funding allocations to the City or modify the project scope and period of performance upon consent of the City Attorney; Authorizing necessary budget amendments and transfers to accept the funding.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Finance/Grants\)](#)  
[Grant Agreement](#)  
[Funds Awarded Email](#)  
[Grant Application](#)

**Passed**

Enactment No: Res 25-232



- 16                    \*Awarding RFP #25-017 to Waste Management Inc. of Florida to provide sludge transportation and disposal services for the City of Key West, Florida; Authorizing the City Manager, or designee, to negotiate and execute a contract with Waste Management Inc. of Florida for an initial term of three (3) years, commencing upon execution, and to execute any related documents, administrative actions, budget transfers / adjustments or contract modifications necessary for implementation of the contract, upon consent of the City Attorney.

**Sponsors:**            City Manager Barroso

**Attachments:**        [Resolution](#)  
                              [Cover Memo \(Finance/Procurement\)](#)  
                              [Bid Memo](#)  
                              [Bid Documents](#)  
                              [Waste Management Proposal](#)  
                              [Correspondence](#)

**Passed**

Enactment No: Res 25-233

- 17                    \*Approving the ratification of the purchasing exemption for a Change Order executed by the City Manager on June 6, 2025 to Florida Keys Security, LLC in the amount of \$75,000, for a total contract amount not to exceed \$125,000.00, to maintain temporary private security services for the Key West Historic Seaport and City Marina at Garrison Bight until a contract can be approved, pursuant to Sec. 2-797 of the Code of Ordinances of the City of Key West, Florida.

**Sponsors:**            City Manager Barroso

**Attachments:**        [Resolution](#)  
                              [Cover Memo \(Port and Marina\)](#)  
                              [Executed Purchase Exemption](#)  
                              [Executed Contract](#)  
                              [KWBB Resolution 25-19](#)

**Passed**

Enactment No: Res 25-234

- 18                   \*Acknowledging and accepting for consideration the recommendations from the Sustainability Advisory Board set forth in "SAB Resolution 25-01".

**Sponsors:**       City Manager Barroso

**Attachments:**    [Resolution](#)  
                          [Cover Memo \(Resiliency\)](#)  
                          [SAB Resolution 25-01](#)

**Passed**

Enactment No: Res 25-235

- 19                   \*Approving one (1) policy-year renewal to the City's current Agreement with Relation Insurance Services of Florida, Inc. to provide third party claims administration services for policy year 2025/2026 (10/1/2025 - 9/30/2026) pursuant to Section V of the current Agreement which provides the City the option to exercise two (2) one (1) policy-year renewals; Authorizing the City Manager to execute all necessary related documents and budget transfers / approvals, with the approval of the City Attorney.

**Sponsors:**       City Manager Barroso

**Attachments:**    [Resolution](#)  
                          [Cover Memo \(Risk Management\)](#)  
                          [Bid Documents](#)  
                          [Original Agreement](#)  
                          [Resolution 22-206](#)

**Passed**

Enactment No: Res 25-236

20

\*Approving the attached "Public Transportation Grant Agreement" (PTGA) between the Florida Department of Transportation (FDOT) and the City of Key West for State Fiscal Year (SFY) 2026 State Transit Block Grant for the transit bus service, in the City of Key West (PTGA #G3F98/FM #436702-7-84-01) in a reimbursement amount of up to \$286,372 in operating assistance (50% of total project cost of \$572,744); Authorizing the City Manager to execute any necessary budget transfers and documents, upon consent of the City Attorney.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Transportation\)](#)  
[Grant Agreement](#)  
[Resolution 25-138](#)

**Passed**

Enactment No: Res 25-237

21

\*Approving the attached Public Transportation Grant Agreement (PTGA) between the Florida Department of Transportation (FDOT) and the City of Key West for State Fiscal Year (SFY) 2026 Commuter Assistance Grant Program for the Lower Keys Shuttle (PTGA #G3G06/FM#415173-7-84-01) in a reimbursement amount of up to \$750,000.00 in operating assistance (50% of total project cost of \$1,500,000.00); Authorizing the City Manager to execute any necessary budget transfers and documents, upon consent of the City Attorney.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Transportation\)](#)  
[Grant Agreement](#)  
[Resolution 25-138](#)

**Passed**

Enactment No: Res 25-238

22

\*Approving the attached "Public Transportation Grant Agreement" (PTGA) #G2M70 Amendment 3, FM#452158-1-84-01, #452158-1-84-02, #452158-1-84-03 between the Florida Department of Transportation (FDOT) and the City of Key West, to increase the Grant Award from \$500,000 to \$785,000, reflecting an increase amount of \$285,000, to be used for the Key West Rides On-Demand Bus Service in Key West and Stock Island; Authorizing the City Manager to execute necessary documents and effectuate any necessary budget amendments.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Transportation\)](#)  
[Amendment 3](#)  
[Resolution 24-175](#)  
[Resolution 25-138](#)

**Passed**

Enactment No: Res 25-239

23

\*Ratifying the Emergency Procurement of Services from Reynolds Construction of Florida, LLC in the amount of \$93,829.38 to suppress the two (2) deep injection wells at the Wastewater Treatment Facility; Authorizing the City Manager to execute any necessary documents and budget transfers / adjustments, upon the consent of the City Attorney.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Utilities\)](#)  
[Emergency Procurement Memo](#)  
[Proposal](#)  
[Resolution 24-230](#)

**Passed**

Enactment No: Res 25-240

24

\*Approving the attached Fifth Amendment to the Operation, Maintenance, and Management Services Agreement with OMI, for the City of Key West Wastewater Facilities, deleting Paragraph 3.2.7.b and 3.2.7.c of the Agreement; Authorizing the City Manager to execute any budget transfers / adjustments or necessary documents, upon consent of the City Attorney.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Utilities\)](#)  
[Proposed 5th Amendment](#)  
[Original Agreement 2014](#)  
[Amendment 1](#)  
[Amendment 2](#)  
[Amendment 3](#)  
[Amendment 4](#)

**Passed**

Enactment No: Res 25-241

25

\*Approving the annual adjustment of solid waste tipping and dumping fees charged at the Rockland Key Transfer Station increasing the fees for Fiscal Year 2025-2026 by 2.7% effective October 1, 2025 pursuant to Section 58-67 of the Code of Ordinances of the City of Key West, Florida; Authorizing the City Manager to execute any documents, administrative actions and budget transfers / adjustments necessary for implementation, upon consent of the City Attorney.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Utilities\)](#)

**Passed**

Enactment No: Res 25-242

### **Approval of the Consent Agenda**

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey to Approve the Consent Agenda. The motion was carried unanimously.**

**PROCLAMATIONS****26** Childhood Cancer Awareness Month

**Sponsors:** Mayor Henriquez

**Attachments:** [Proclamation](#)

Received and Filed

**27** National Diaper Needs Awareness Week

**Sponsors:** Mayor Henriquez

**Attachments:** [Proclamation](#)

Received and Filed

**28** Sheila Mullins Day: Adding her name to the signage at the Key West Nature Preserve

**Sponsors:** Commissioner Haskell

**Attachments:** [Proclamation](#)

Received and Filed

**PRESENTATIONS****29** City of Key West Employee Service Awards - Bridget Flores, Director of Human Resources

**Sponsors:** City Manager Barroso

**Attachments:** [Cover Memo](#)

Received and Filed

**RESOLUTIONS**

- 30 Authorizing WeCycle, Inc. and the Key West Art & Historical Society, Inc. to conduct the annual Zombie Bike Ride event starting at Fort East Martello and ending on the 100, 200 & 300 blocks of Duval Street on Sunday, October 19, 2025, from 6:00 P.M. to 11:59 P.M.; Pursuant to the terms and conditions set forth by the City Manager; Authorizing the closure of the 100, 200 & 300 blocks of Duval Street on Sunday, October 19, 2025 from 8:00 P.M. to 11:59 P.M.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[Application & Approvals](#)

A motion was made by Commissioner Castillo, seconded by Vice Mayor Lee, that the Resolution be Passed. The motion carried by the following vote:

**Recuse:** 2 - Commissioner Haskell and Commissioner Kaufman

**Absent:** 1 - Commissioner Hoover

**Yes:** 4 - Commissioner Carey, Commissioner Castillo, Vice Mayor Lee and Mayor Henriquez

Enactment No: Res 25-243

- 31 Requesting the Monroe County Land Authority (MCLS) to proceed with disbursing \$1,382,856 to the Housing Authority of the City of Key West, Florida (KWHF), constructing funding for the Poinciana Gardens Conversion Project; Requesting that MCLA disburse said funding in FY 25/26; Authorizing the City Manager to execute any necessary documents, upon consent of the City Attorney.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Finance\)](#)  
[Resolution 21-008](#)  
[Resolution 21-174](#)  
[Resolution 24-255](#)

A motion was made by Vice Mayor Lee, seconded by Commissioner Castillo, that the Resolution be Passed. The motion carried by the following vote:

**No:** 1 - Commissioner Kaufman

**Absent:** 1 - Commissioner Hoover

**Yes:** 5 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell,  
Vice Mayor Lee and Mayor Henriquez

Enactment No: Res 25-244

**32**

Awarding RFP #25-016 to Waste Management Inc. of Florida to provide solid waste transportation, disposal and recycling services for the City of Key West, Florida; Authorizing the City Manager or designee to negotiate and execute a Contract with Waste Management Inc. of Florida for an initial two-year term, commencing upon execution, and to execute any related documents, administrative actions, budget transfers/adjustments, or contract modifications necessary for implementation of the Contract, upon consent of the City Attorney.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Finance/Procurement\)](#)  
[Bid Memo](#)  
[Bid Documents](#)  
[Waste Management Proposal](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Resolution be Passed. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell,  
Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Res 25-245



33

Approving the Memorandum of Understanding between the State of Florida Department of Transportation (FDOT) and the City of Key West, Florida regarding FDOT Resiliency / Flooding Mitigation Project FM#454101-1 (The "Resiliency Project") at the intersection of SR 5 / North Roosevelt Boulevard / Truman Avenue and Jose Marti Drive; Authorizing the City Manager to execute any necessary documents and related budget transfers / adjustments, upon consent of the City Attorney.

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Intergovernmental\)](#)  
[Draft MOU](#)  
[Exhibit A](#)  
[Proposed Location](#)  
[Scope Description](#)  
[Project Schedule](#)  
[FDOT Meeting Minutes - August 12](#)  
[Fact Sheet](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Resolution be Passed. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Res 25-246

34

Approving the recommendation of the Advisory Screening Committee to Select a City Attorney set forth is its Resolution #25-02, selecting Mayanne Downs to serve as City Attorney for the City of Key West, Florida on a month to month basis for a period of twelve (12) to eighteen (18) months; Authorizing the Interim City Attorney to negotiate an Employment Agreement for approval by City Commission; Authorizing the City Manager to execute budget transfers / adjustments or modifications necessary for implementation.

**Sponsors:** Interim City Attorney Harden

**Attachments:** [Resolution](#)  
[CA Committee Resolution 25-02](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Resolution be Passed. The motion carried by the following vote:**

**No:** 1 - Commissioner Kaufman

**Absent:** 1 - Commissioner Hoover

**Yes:** 5 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Vice Mayor Lee and Mayor Henriquez

Enactment No: Res 25-247

## DISCUSSION

35

Transfer of Higgs Beach Property to City of Key West

**Sponsors:** City Manager Barroso

**Attachments:** [Cover Memo](#)  
[Higgs Beach Property](#)

**Discussed**

## CITY MANAGER'S REPORT

36

## Department Reports

**Sponsors:** City Manager Barroso

**Attachments:** [July 2025 Building](#)  
[July 2025 Code Enforcement and Licensing](#)  
[July 2025 Community Services](#)  
[July 2025 Engineering](#)  
[July 2025 Finance](#)  
[July 2025 Fire](#)  
[July 2025 Housing and Community Development](#)  
[July 2025 Human Resources](#)  
[July 2025 Information Technology](#)  
[July 2025 Parking](#)  
[July 2025 Planning](#)  
[July 2025 Police](#)  
[July 2025 Port Marine Services](#)  
[July 2025 Property Management](#)  
[July 2025 Public Information](#)  
[July 2025 Transit](#)  
[July 2025 Utilities](#)

Received and Filed

CITY ATTORNEY'S REPORT

CITY CLERK'S REPORT

COMMISSION COMMENTS

RECESS - 11:20 A.M.

**EVENING SESSION**

**RECONVENE - CALL TO ORDER - 5:00 P.M.**

**ROLL CALL**

**INVOCATION - The Very Reverend Donna Mote**

**PLEDGE OF ALLEGIANCE**

**CITIZEN COMMENTS**

**APPROVAL OF AGENDA**

*The agenda was unanimously approved as amended*

**RESOLUTIONS**

37

Directing the City's Attorney to pursue an Injunction, if necessary, through outside counsel, Howard Dubosar, immediately following the decision of the Administrative Hearing and prior to the removal of the crosswalks; Authorizing the City Manager to effectuate all necessary budget amendments or transfers.

**Sponsors:** Commissioner Kaufman

**Attachments:** [Amended Resolution - Evening Session Resolution](#)

During the morning session's agenda approval, this item was unanimously approved to be heard as the first item during the evening session.

A motion was made by Commissioner Kaufman, seconded by Commissioner Haskell, to pass the Resolution as presented. That motion failed with Commissioners Carey, Castillo, Vice Mayor Lee, and Mayor Henriquez voting No and Commissioners Haskell and Kaufman voting Yes.

Then, a motion was made by Vice Mayor Lee, seconded by Commissioner Castillo, that if we (Key West) are found not to be in compliance on Friday (Administrative Hearing on 9/5) and directed to remove the crosswalks, staff is directed to take no further action against FDOT to retain the crosswalks. That motion carried with Commissioners Haskell and Kaufman voting No and Commissioners Carey, Castillo, Vice Mayor Lee, and Mayor Henriquez voting Yes.

Vice Mayor Lee made another motion, seconded by Commissioner Castillo, to direct staff to work collaboratively with the Key West Business Guild to identify a location or locations within the recently proclaimed "Gayborhood" and help facilitate the implementation of their plan to publicly and permanently express our pride that cannot be erased by the State. Additionally, direct staff to work with AIPP and to investigate accepting donations from the community to help defray costs.

The motion carried by the following vote:

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Res 25-248

38

**Public Hearing: Imposing Stormwater Service Assessments against certain real property within the City of Key West; Approving the Stormwater Assessment Roll for the Stormwater Service Assessments for Fiscal Year 2025-26.**

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Utilities\)](#)  
[Resolution 25-164](#)  
[Public Comment - Pirozzolo](#)  
[Public Comment - American Legion](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Resolution be Passed. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Res 25-249

39

**Quasi-Judicial Hearing: Major Development Plan - 1620 Truesdale Ct (RE# 00064740-000000) - Granting Major Development Plan approval at 1620 Truesdale Ct. for the construction of an approximately 8,600 square foot structure to accomodate assisted living on property located within the Medium Density Residential-1 (MDR-1) Zoning District pursuant to Section 108-91, Section 108-413, Section 122-62, and Section 122-278 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.**

**Sponsors:** City Manager Barroso

**Attachments:** [Resolution](#)  
[Cover Memo \(Planning\)](#)  
[Planning Package](#)  
[PB Resolution 2025-037](#)  
[Tree Commission Package](#)

**A motion was made by Commissioner Castillo, seconded by Vice Mayor Lee, that the Resolution be Passed. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Res 25-250

40

**Request for Postponement by Applicant to December 2, 2025: Quasi-Judicial Hearing Denying/Granting the Appeal by Owen Trepanier, on behalf of the property owner, Conch Republic PR, LLC, Upholding/Amending/Denying the Planning Board's Decision to approve Resolution No. 2025-031, filed July 24, 2025, effectively denying the BPAS allocation for 510 Southard Street, Key West, Florida; Finding that the Planning Board's decision was/was not made in accordance with procedural and substantive Land Development Regulations as well as the Comprehensive Plan.**

**Attachments:**     [Resolution](#)

[Appeal](#)

[\\*Large File\\* - Supporting Documents A](#)

[\\*Large File\\* - Supporting Documents B](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Resolution be Postponed to November 5, 2025. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

## DISCUSSION

41

**Rainbow Crosswalk**

**Sponsors:**     Vice Mayor Lee

**Withdrawn**

## ORDINANCES – FIRST READING

42

An Ordinance of the City Commission of the City of Key West, Florida, amending Section 2-199 Internal Auditor of Subpart A General Ordinances Chapter 2 Administration, Article IV Departments, to establish the position of Inspector General to report directly to the City Commission; Amending Article III Officers and Employees, to create Division V Inspector General, Section 2-161 through 2-168 of the Code of Ordinances of the City of Key West, Florida; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** Vice Mayor Lee

**Attachments:** [Ordinance](#)

**A motion was made by Commissioner Kaufman, seconded by Vice Mayor Lee, that the Ordinance be Passed to Second Reading (with the understanding that legal will work to clarify certain sections and language). The motion carried by the following vote:**

**No:** 2 - Commissioner Carey and Commissioner Castillo

**Absent:** 1 - Commissioner Hoover

**Yes:** 4 - Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez



43

An Ordinance of the City of Key West, Florida, amending Chapter 2 of the Code of Ordinances, entitled "Administration," Article VI entitled "Code Compliance," Division 2 entitled "Special Magistrate Procedure" by amending Section 2-631, Definitions, Section 2-632, Findings and Purpose, Section 2-634 Special Magistrate, Section 2-636 Support Staff and Legal Counsel to Code Compliance, Section 2-637 Enforcement Procedure, Section 2-640, Hearing; Testimony, Section 2-643 Fine for Noncompliance or Repeat Violation; Costs of Repair, Section 2-646, Lien; Enforcement of Order; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Barroso

**Attachments:** [Ordinance](#)  
[Cover Memo \(Code Enforcement\)](#)

**A motion was made by Commissioner Kaufman, seconded by Commissioner Castillo, that the Ordinance be Passed to Second Reading. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

44

An Ordinance of the City of Key West, Florida, amending Chapter 46, Section 107 of the Code of Ordinances to provide for an ad-hoc 2% annual cost of living adjustment to provide for an increase in the monthly benefit to \$1,000 for retirees who retired with more than 20 years of service whose current monthly benefit is less than \$1,000; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Barroso

**Attachments:** [Ordinance - City Staff Proposed](#)  
[Ordinance - Pension Board Proposal](#)  
[Cover Memo - Updated - \(Finance\)](#)  
[Cover Memo](#)  
[Pension COLA Letter](#)  
[Teamsters Support Letter](#)  
[Updated COLA Study](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Kaufman, that the Ordinance (Staff Version) be Passed to Second Reading. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

45

An Ordinance of the City Commission of the City of Key West, Florida, amending and updating Sec. 74-387 Equivalent Stormwater Unit (ESU) the Annual Sewer Rate, of the Code of Ordinances in the City of Key West; Providing for an effective date.

**Sponsors:** City Manager Barroso

**Attachments:** [Ordinance](#)  
[Cover Memo \(Utilities\)](#)  
[Business Impact Statement](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Haskell, that the Ordinance be Passed to Second Reading. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

46

An Ordinance of the City of Key West, Florida, amending Chapter 78 of the Code of Ordinances, entitled "Vehicles for Hire," Article I entitled "In General," by amending Section 78-5 Business License or Franchise Required for All Vehicles for Hire, Article II entitled "Passenger Vehicles For Hire," Section 78-62 Limits on Passenger Vehicle for Hire Licenses, Section 78-64, Independent Passenger Vehicle for Hire Licenses, Section 78-67 Revocation of Authorization to Operate a Wheelchair Accessible Vehicle, Division 3, entitled "Driver's Permit," Section 78-92 Requirements for Issuance, Section 78-93 Renewal, Section 78-94 Display, Section 78-95 Driver Actions Prohibited, Section 78-96 Receipts, Division 4 entitled "Vehicle License" Section 78-126 Required, Section 78-127 Display of Decal; Standby Vehicles, Section 78-128 Requirements for Issuance, Section 78-129 Requirements of Licensee, Section 78-130 Renewal, Section 78-132 Provisional License, Division 5 entitled "Rates and Charges," Section 78-161 Meters; Zones; Providing for Severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Barroso

**Attachments:** [Ordinance](#)  
[Cover Memo \(Licensing\)](#)  
[Business Impact Estimate](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Ordinance be Passed to Second Reading. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

47

**Text Amendment of the Land Development Regulations -**

An Ordinance of the City of Key West, Florida, to amend the Land Development Regulations Chapter 122, Division 5 entitled 'Specific Use Regulation' Subdivision IV entitled 'Home Occupations', Section 122-1306 entitled 'Conditions' and 122-1307 entitled 'Issuance of Permit'; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Barroso

**Attachments:** [Ordinance](#)  
[Cover Memo \(Planning\)](#)  
[PB Resolution 2025-020](#)  
[Staff Report](#)  
[Business Impact Estimate- Home occupation](#)

A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Ordinance be Passed to Second Reading. The motion carried by the following vote:

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

**ORDINANCES - SECOND READING (Public Hearing and Proposed Adoption)**

48

An Ordinance of the City of Key West, Florida amending Sec. 58-31 Container and receptacle requirements and Sec. 58-32 Dumpsters on public right-of-way, Article II Collection and Disposal, Chapter 58 - Solid Waste to provide clarity; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** Mayor Henriquez

**Attachments:** [Ordinance](#)  
[Cover Memo \(Utilities\)](#)  
[Business Impact Statement](#)

A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Ordinance be Adopted. The motion carried by the following vote:

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Ord 25-14

**49**

An Ordinance of the City of Key West, Florida amending Sec. 2-773(c)(1) and (2) - Permitted Communications, Chapter 2, Division 3, Subdivision 1 of the Code of Ordinances, City of Key West, Florida clarifying permitted written communications and procedures for written communications with vendors; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** Interim City Attorney Harden

**Attachments:** [Ordinance](#)  
[Cover Memo \(Procurement\)](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Haskell, that the Ordinance be Adopted. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Ord 25-15

**50**

An Ordinance of the City of Key West, Florida, amending Chapter 2 of the Code of Ordinances, titled "Administration", by amending Article VII titled "Financial Matters"; by Amending Division 3 titled "Personal Property Purchasing and Procurement"; by amending Subdivision II titled Competitive Bidding, Section 2-797; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Barroso

**Attachments:** [Revised Ordinance for Second Reading](#)  
[Ordinance](#)  
[Cover Memo \(Finance\)](#)  
[Business Impact Statement](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Haskell, that the Ordinance be Adopted. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Ord 25-16

51

An Ordinance of the City of Key West, Florida, amending Section 30-9(c)(2)(a) of Chapter 30 Fire Prevention and Protection of the Code of Ordinances of the City of Key West, Florida to adjust the schedule of fire inspection fees; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Barroso

**Attachments:** [Ordinance](#)  
[Cover Memo \(Fire\)](#)  
[Business Impact Statement](#)  
[Code of Ordinance Sec 30-9 REV](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Ordinance be Adopted. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Ord 25-17

52

An Ordinance of the City Commission of the City of Key West, Florida amending Chapter 70 of the Code of Ordinances, entitled "Traffic and Vehicles" by amending to revise maximum rates for towing and storage services initiated at the request of City law enforcement officers; Providing for severability; Providing for repeal of inconsistent provisions; and Providing for an effective date.

**Sponsors:** City Manager Barroso

**Attachments:** [Ordinance](#)  
[Ordinance 23-02](#)  
[Monroe County Rate Ordinance 011-2022](#)  
[State Ordinance Filing](#)  
[Business Impact Statement](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Ordinance be Adopted. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Ord 25-18

53

An Ordinance of the City of Key West, Florida, amending Chapter 74 of the Code of Ordinances, entitled "Utilities," Article II entitled "Sanitary Sewer System," by repealing Section 74-171 - Grease, Oil and Sand Interceptors; adding Article VI entitled "Fats Oils and Grease Management" Section 74-245 through 74-261 to provide regulations for uniform maintenance and monitoring requirements for controlling the discharge of grease from food service facilities, and grease hauling; Adding Sections 74-250 - Title; Section 74-251 - Purpose; Section 74-252 - Applicability; Section 74-253 - Definitions; Section 74-254 - Authority; Section 74-255 - Facility Inspections; 74-256 - Grease Traps & Interceptors; Section 74-257 - Grease Interceptor and Trap Enforcement; Section 74-258 - Grease Haulers; Section 74-259 - Fees; Section 74-260 - Enforcement, Appeals; and Section 74-261 - Additional Criminal Offenses; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Barroso

**Attachments:** [Ordinance](#)  
[Cover Memo \(Utilities\)](#)  
[Consent Order](#)  
[CMOM Program Plan](#)  
[Business Impact Statement](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Carey, that the Ordinance be Adopted. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Ord 25-19



54

An Ordinance of the City of Key West, Florida, amending Sec. 74-246 Annual Sewer Rates, Charges and Components of the Code of Ordinances, City of Key West, Florida; Adjusting annual sewer rates, charges and components pursuant to Sec. 74-246(a); Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Barroso

**Attachments:** [Ordinance](#)  
[Cover Memo \(Utilities\)](#)  
[Ord 24-24](#)  
[Res 23-208](#)  
[Business Impact Statement](#)

**A motion was made by Commissioner Castillo, seconded by Commissioner Haskell, that the Ordinance be Adopted. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Hoover

**Yes:** 6 - Commissioner Carey, Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

Enactment No: Ord 25-20

#### COMMISSION COMMENTS

#### ADJOURNMENT - 7:29 P.M