



Monthly Engineering Department Report

To: Albert Childress, City Manager

Date: July 13, 2023

From: Gary Volenec, PE, Engineering Director



Subject: June 2023 Engineering Department Report

- **Miscellaneous Services**

- 34 Payment Applications were processed totaling \$629,842.
- 10 Purchase Order Requisitions were processed totaling \$223,544.
- 10 Key West Connects Request responses.
- 70 Temporary ROW Permits were reviewed.
- 8 Permanent ROW Permits were reviewed and coordinated with HARC.
- 5 Legistar items placed on CC Agenda
- 12,200 Social Media Hits on Facebook/Instagram for Bike/Mobility
- 20 New Bike rack spaces installed.
- 2 On-site Safe Cycling Outreach Events were conducted.
- 2 new Construction Contract/Task Orders were routed for approval.
- 6 Grant related Meetings attended.
- 18 individual design consultant Task Orders/Contracts being managed for City Projects.
- 4 Public Meetings attended.
- 6 Consultant/Project meetings attended.
- 28 Project site visits conducted.
- 3 Flooding Issues investigated.
- 2 Webinars attended.
- 4 Weekly Departmental Update Reports prepared.
- 4 Article/Quote contributions to local press/periodicals.

- **Construction**

- United Street Roadway Improvements/Whitehead to Grinnell
 - 580 LF of sidewalk was removed
 - 500 LF of new sidewalk installed with new curbing and gutter
- Eaton Street/Simonton to White Street
 - 30 Residential Permit markings installed
- Duck Avenue Shoulder Replacement
 - 1,062 LF of gravel installed