



EXECUTIVE SUMMARY

DATE: 31 October, 2011
TO: Jim Scholl, City Manager
FROM: Michael Davila, Division Chief of Operations
SUBJECT: Executive Summary – Purchase of Chevy Tahoe

PROJECT

The department proposed, and was allocated \$35,000.00 in FY 11-12 to purchase a new Shift Command vehicle in accordance with our strategic plan. We propose the purchase of a Chevy Tahoe spec #20 under FSA Bid No. 10-18-0907 for Fire/Rescue Vehicles and Other Fleet Equipment. The bid was awarded on behalf of the Florida Sheriff's Association for participating Agencies in the State of Florida and is commonly referred to as the FSA Bid. The Chevy Tahoe with options cost is \$33,948.70 from a local vendor, Niles Sales and Service. This price includes building the vehicle to our specifications and all necessary equipment to be installed. The FSA bid was won by Alan Jay Chevrolet in Sebring FL. Their price was matched by Niles Sales and Service making Niles the preferred vendor.

Under the provisions of the Procurement Ordinance, the Department proposes to purchase under the bid for the following reasons:

- The bid provides a price level that Key West could not achieve purchasing only one truck independently
- It eliminates the necessity for duplicating the bid process
- Two options on quote sheets not listed in contract are the Red color paint and Aluminum Wheels. We desire those options to match the response fleet within the department. The price is fair and reasonable when compared to painting and changing wheels after market costs

OPTIONS:

- Purchase the Chevy Tahoe under the FSA bid contract
- Competitively bid the purchase (2 identical bids obtained)
- Do not purchase the truck at all

ADVANTAGES:

Purchasing a Chevy Tahoe under the bid will accomplish the following:

- Provides the truck in a timely and cost effective manner
- Incorporates important firefighter and public safety features

- It will replace 2006 F-250, a unit that is more than 5 years old, and is experiencing escalating repair and maintenance costs as a response vehicle
- The 2006 F-250 will be allocated to Fire Prevention to be utilized as an investigation/inspection vehicle

DISADVANTAGES:

- No apparent disadvantages present themselves

FINANCIAL IMPACT:

Rising costs for production are expected to continue. Niles Sales and Service matched the 2010-11 FSA price for a limited time. A delay will increase the future cost for a replacement of the Shift Command Vehicle. Repair and maintenance costs can be expected to increase for the existing unit, F-250, as a front line response unit.

\$ 35,000.00 was allocated in the Infrastructure Fund for the FY 11-12 budget for this purchase. The cost is below the allocated amount.

RECOMMENDATION:

The Key West Fire Department strongly recommends the purchase under the bid FSA 10-18-0907 from Niles Sales and Service.