



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Meeting Agenda Full Detail

### City Commission

*Mayor Teri Johnston*  
*Vice-Mayor Sam Kaufman*  
*Commissioner Lissette Carey*  
*Commissioner Mary Lou Hoover*  
*Commissioner Clayton Lopez*  
*Commissioner Billy Wardlow*  
*Commissioner Jimmy Weekley*

#### *Charter Officials*

*Albert Childress, City Manager*  
*Cheri Smith, City Clerk*  
*Ronald Ramsingh, City Attorney*

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Tuesday, May 2, 2023

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend/participate virtually via Zoom by telephoning 1-305-224-1968 Meeting ID: 894 2661 8550 Passcode: 798342 or online at: <https://us02web.zoom.us/j/89426618550> Passcode: 789342

**CALL MEETING TO ORDER**

**ROLL CALL**

**INVOCATION - Deacon Peter Batty, The Basilica of Saint Mary Star of the Sea**

**PLEDGE OF ALLEGIANCE TO THE FLAG - Led by Jim Young, Director of Code Compliance**

**CITIZEN COMMENTS**

**APPROVAL OF AGENDA**

**PROCLAMATIONS**

1 Key West Wildlife Center

Sponsors: City Commission

Attachments: [Proclamation](#)

2 Peace Officers Memorial Day and Key West Police Week  
2023

Sponsors: City Commission

Attachments: [Proclamation](#)

3 Canon John H. Reece, Jr. Day

Sponsors: City Commission

Attachments: [Proclamation](#)

#### PRESENTATIONS

4 Police Chief Sean Brandenburg

Sponsors: City Manager Childress

Attachments: [Cover Memo](#)

#### CONSENT AGENDA\*

**\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.**

#### MINUTES

5 \*April 18, 2023

Attachments: [Minutes](#)

#### RESOLUTIONS

6 \*Urging the Florida Legislature to defeat HB 1317/SB 1346, which, among its provisions, would prohibit local governments from preventing the demolition of certain structures within a half mile of the coastline, and require local government to authorize replacement structures at the maximum development potential allowed by local development regulations; Directing the City Clerk to provide this resolution to certain members of the Florida Legislature.

Sponsors: Commissioner Weekley

Attachments: [Resolution](#)

- 7 \*Authorizing the Key West Business Guild, Inc. to conduct a Pride Street Fair on Saturday, June 10, 2023 from 7:00 A.M. to 11:00 P.M. (Set up at 7:00 A.M.) on the 600, 700, 800, and 900 blocks of Duval Street and the Key West Pride Parade starting at the Key West Truman Waterfront on Sunday, June 11, 2023 from 5:00 P.M. to 8:30 P.M. Staging at the Quay Wall at the Truman Waterfront; Pursuant to terms and conditions set forth by the City Manager; Authorizing the sale and consumption of alcoholic beverages within the enclosed area.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Application & Approvals](#)

- 8 \*Authorizing the Key West Sunsets Basketball, Inc. to conduct a Coed Softball Tournament as a fundraiser at Wickers Field on Saturday, June 10, 2023 between 8:00 A.M. to 8:00 P.M.; Authorizing the sale and consumption of alcoholic beverages at Wickers Field complex on Saturday, June 10, 2023 from 8:00 A.M. to 8:00 P.M.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Application & Approvals](#)

- 9 \*Authorizing Sunrise Rotary Foundation of Key West, Inc. the use of the property at 1405 Duval Street for Brewfest Key West Festival on Saturday, September 2, 2023 from 3:00 P.M. to 8:00 P.M.; Authorizing the sale and consumption of alcoholic beverages within barricaded area.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Application & Approvals](#)

- 10                    \*Adopting amended Rules of Procedure for City Commission meetings; Providing that this Resolution supersedes prior Resolutions regarding Rules of Procedure for City Commission meetings.
- Sponsors:*** City Manager Childress
- Attachments:*** [Resolution](#)
- [Cover Memo](#)
- [2023 New Meeting Dates](#)
- 
- 11                    \*Authorizing the authority to execute and submit grant documentation through the Transit Award Management System (TRAMS) to the Federal Transit Administration (FTA) and Federal Highway Administration (FHWA), and to the Florida Department of Transportation (FDOT) and U.S. Department of Transportation (USDOT) to the City Manager Albert P. Childress, Key West Department of Transportation Director Rodrigo G. Delostrinos, Jr., and alternate designees Project and Grants Manager Carolyn Haia, Assistant City Manager Todd Stoughton and Finance Director Christina Bervaldi; Authorizing City Attorney Ronald J. Ramsingh, and Assistant City Attorney Nicholas Trovato to affirm the authority of the City and its designees to apply for and accept grant funding.
- Sponsors:*** City Manager Childress
- Attachments:*** [Resolution](#)
- [Cover Memo](#)
- [Resolution 21 156](#)

- 12 \*Authorizing pursuant to Section 2-797(3) the purchase of a S770 Bobcat Skid-Steer Loader in an amount not to exceed \$86,983.18, from Clark Equipment Co. through the Sourcewell Cooperative Purchasing Contract (Sourcewell) #040319-CEC, City of Key West Member Number 58115; Authorizing the City Manager to execute necessary documents.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Bobcat Quote - S770](#)

[Clark Bobcat Contract](#)

[Acceptance and Award-Clark Bobcat](#)

[Bobcat-Doosan-Clark-Contract Extension](#)

[Pricing Information](#)

- 13 \*Authorizing the purchase of one 2023 Ford F-250 Truck with liftgate (\$52,689.00) and one Ford F-350 Crane Truck (\$96,733.00) in a total amount not to exceed \$149,422.00 from Duval Ford LLC, through the Florida Sheriff's Association and Florida Association of County Bid No. FSA22-VEL30.0 and FSA22-VEH20.0 Contracts, pursuant to Section 2-797(3) of the Code of Ordinances for use by the sanitary sewer utility; Authorizing necessary budget transfers or adjustments; Authorizing the City Manager or designee to execute necessary documents, upon consent of the City Attorney.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[F250 with Lift Gate Quote](#)

[F250-Contract Unit Costs](#)

[F350 with Crane Quote](#)

[F350-Contract Unit Costs](#)

[FSA Contract](#)

- 14 \*Approving Task Order TO-2-23 for Jacobs Engineering Group, Inc. in an amount not to exceed \$154,934.50 to prepare Phase I - Sewer Collection System Master Plan; Authorizing any necessary budget transfers and adjustments; Authorizing the City Manager to execute any necessary documents upon consent of the City Attorney.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[TO-2-23 Phase 1 Sewer Master Plan](#)

[Resolution 23-029](#)

[Jacobs Agreement](#)

[OGC 21-0581-CKW-Executed](#)

- 15 \*Authorizing an increase to purchasing exception pursuant to Sections 2-797(3) and 2-797(4)(b) of the Code of Ordinances, to allow an increase not to exceed \$30,000.00 in cumulative additional expenditures during FY 22-23 to Ten-8 Fire and Safety (From \$60,000.00 to \$90,000.00); Authorizing any necessary budget adjustments or transfers.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Resolution 22-244](#)

[Attachment A to Resolution 22-244](#)

- 16 \*Authorizing the procurement of public safety physicals for members of Key West Fire Department at a cost of up to \$65,550.00/\$690.00 per candidate, from Life Extension Clinics, Inc. DBA Life Scan Wellness Centers through piggybacking on the City of Clearwater's Contract RFP #51-20, pursuant to Section 2-797(3) of the Code of Ordinances; Authorizing the City Manager to execute documents upon consent of the City Attorney.

**Sponsors:** City Manager Childress

**Attachments:** [Cover Memo](#)

[Exhibit A](#)

[Exhibit B](#)

[Exhibit C](#)

[Exhibit D](#)

[Exhibit E](#)

- 17 \*Approving the attached "Memorandum of Understanding for Law Enforcement Agency Access to Driver and Vehicle Information Database System (DAVID)" between the Key West Police Department and the Florida Department of Highway Safety and Motor Vehicles for a term of up to six (6) years; Authorizing the City Manager to execute necessary documents upon consent of the City Attorney.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[DAVID MOU \(New\)](#)

[DAVID MOU \(Expiration 091723\)](#)

- 18 \*Approving the attached "Administrative Agreement Between the City of Key West, Florida (Grantee) and A.H. of Monroe County, Inc. (Sponsor) Reference U.S. HUD HOPWA Grant #FLH220017"; Authorizing the City Manager to execute the Administrative Agreement and subsequent amendments upon consent of the City Attorney.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Administrative Agreement](#)

[Executed HOPWA PSH Grant Agreementr FLH220017 KW](#)

- 19 \*Approving the staff ranking for Professional Surveying Services in response to Request for Qualification (RFQ) No. 23-004; Authorizing the City Manager to negotiate and execute contracts on a Task Order basis with the four top-ranked firms upon consent of the City Attorney.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Exhibit A - Ranking](#)

[RFQ 23-004](#)

[Bid Memo](#)

[Avirom & Associates response](#)

[Bello and Bello Land Surveying Corp response](#)

[Florida Keys Land Surveying response](#)

[KCI response](#)

[Longitude Surveyors LLC response](#)

[Manuel G. Vera & Associates, Inc. response](#)

[Reece and White Land Surveying Inc response](#)



- 20 \*Approving the staff ranking for General Traffic Engineering Services in response to Request for Qualifications (RFQ) No. 23-003; Authorizing the City Manager to negotiate and execute contracts on a Task Order basis with the four top-ranked firms upon consent of the City Attorney.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Exhibit A](#)

[RFQ 23-003](#)

[Bid Memo](#)

[CALTRAN response](#)

[CGA response](#)

[CHOICE Engineering response](#)

[GHD response](#)

- 21 **\*Proposed to be Postponed to June 8, 2023:**  
Approving one way, one lane traffic flow in a northbound direction on Ashe Street from Olivia Street to Southard Street.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Drawing](#)

[Memorandum - Roadway Width](#)

[Public Comment - Perpall](#)

- 22 \*Confirming Eric Nordback as an assistant city attorney pursuant to the Key West City Charter.

**Sponsors:** Mr. Ramsingh

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Letter of Interest](#)

23

Directing the City Attorney to commence legal action related to enforcement of the Parking Agreement benefiting the Marker Resort.

**Sponsors:** Commissioner Weekley

**Attachments:** [Resolution](#)

**Legislative History**

3/7/23

City Commission

Postponed

24

**Quasi-Judicial Hearing:**

**Easement - 302 Amelia Street (RE #00026280-000000) -**

Approving an easement of approximately one-hundred forty-eight (148) square feet, more or less, at a property located at 302 Amelia Street, in order to repair an existing wood fence that encroaches on the Amelia Street and Thomas Street rights-of-way in the Historic Medium Density Residential zoning district, pursuant to Section 2-938(B)(3) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida; providing fees and conditions.

**Sponsors:** City Manager Childress

**Attachments:** [Resolution](#)

[Cover Memo](#)

[Easement Agreement](#)

[Planning Package](#)

[Keys Energy Comments](#)

[Utilities Comments](#)

[MTC Comments](#)

[Engineering Comments](#)

**Legislative History**

3/23/23

Development Review  
Committee

Received and Filed

**ORDINANCES – FIRST READING**

- 25 An Ordinance of the City of Key West, Florida, amending Chapter 86 of the Land Development Regulations, entitled “General Provisions”, Section 86-9 entitled, “Definition of terms.”; and Chapter 122 of the Land Development Regulations, entitled “Zoning”, Article II entitled “Nonconformities”, Section 122-30 entitled, “Abandonment of nonconforming use”; to provide for an amended definition of the term “Abandon”; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Childress

**Attachments:** [Ordinance](#)

[Cover Memo](#)

[Staff Report](#)

[PB RES 2023-006 LDR Abandonment](#)

[Draft Ordinance](#)

**Legislative History**

3/16/23 Planning Board Approved

**ORDINANCES - SECOND READING (Public Hearing and Proposed Adoption)**

- 26 Amending Chapter 26 of the Code of Ordinances, entitled "Environment", Division VIII, entitled "Single Use Plastics" by amending Section 26-312, to add a definition of marine biodegradable, and amend the definition of single-use plastic beverage straw or stirrer; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** Commissioner Weekley

**Attachments:** [Ordinance](#)

[Cover Memo](#)

[Presentation](#)

**Legislative History**

4/18/23 City Commission Passed to Second Reading

27

An Ordinance of the City of Key West, Florida, amending Comprehensive Plan Chapter 1, Future Land Use Element, Objective 1-1.17: - Workforce-Affordable Housing Initiative, and Policy 1-1.17.1: - Distribution of Workforce-Affordable Housing Allocations., to provide for Building Permit Allocation System units for the property located at 907 Caroline Street (RE #00072082-004505); providing for transmittal to the State Land Planning Agency; providing for the filing with Secretary of State; Providing for severability; Providing for repeal of inconsistent provisions; Providing for the inclusion in the City of Key West Comprehensive Plan; and Providing for an effective date.

**Sponsors:** City Manager Childress

**Attachments:** [Ordinance](#)

[Cover Memo](#)

[Bight Board Executive Summary](#)

[KWB 22-14 Approving Comp Plan Text Amendment 907 Caroline](#)

[PB RES 2022-054 - COMP 907 CAROLINE](#)

[Staff Report](#)

[Noticing Package 10.25.22](#)

**Legislative History**

10/25/22	Planning Board	Approved
12/6/22	City Commission	Passed to Second Reading

28

An Ordinance of the City of Key West, Florida, amending Chapter 108 of the Land Development Regulations, entitled “Planning and Development”, Article XII entitled “Workforce-Affordable Housing Initiative”, Section 108-1153 entitled, “Period of allocation and distribution”, to provide for building permit allocation system units for the property located at 907 Caroline Street (RE #00072082-004505); providing for concurrent and conditional adoption upon adoption of Comprehensive Plan amendments; providing for severability; providing for repeal of inconsistent provisions; providing for an effective date.

**Sponsors:** City Manager Childress

**Attachments:** [Ordinance](#)

[Cover Memo](#)

[Bight Board Executive Summary](#)

[KWB 22-15 Approving LDR Text Amendment 907 Caroline](#)

[PB RES 2022-055 - LDR 907 CAROLINE](#)

[Staff Report](#)

[Noticing Package 10.25.22](#)

**Legislative History**

10/25/22	Planning Board	Approved
12/6/22	City Commission	Passed to Second Reading

29

An Ordinance of the City of Key West, Florida, amending the Comprehensive Plan, City of Key West’s Vision, Mission Statement and Core Value as found in Section “I. Introduction City of Key West Comprehensive Plan”; Providing for inclusion in the City of Key West Comprehensive Plan; Providing for an effective date.

**Sponsors:** City Manager Childress

**Attachments:** [Ordinance](#)

[Cover Memo](#)

[Executive Summary - First Reading](#)

[PB RES 2022-061 Core Mission and Values](#)

[Staff Report](#)

[Resolution](#)

**Legislative History**

12/19/22	Planning Board	Approved
2/7/23	City Commission	Passed to Second Reading

**CITY MANAGER'S REPORT**

**CITY ATTORNEY'S REPORT**

**CITY CLERK'S REPORT**

**COMMISSION COMMENTS**

**ADJOURNMENT**